

## APPLICATION FOR TEXAS CERTIFICATE OF TITLE

SHADED AREAS ARE TO BE COMPLETED BY THE SELLER

TYPE OR PRINT NEATLY IN INK

TAX OFFICE USE ONLY						County Use Only	
Tax Collector _____			County _____			<input type="checkbox"/> SPV \$ _____ <input type="checkbox"/> Appraisal Value \$ _____	
Date _____			Transaction Number _____				
1. Vehicle Identification Number		2. Year	3. Make	4. Body Style			
5. Model	6. Odometer Reading	7. Empty Weight	8. Carrying Capacity (lbs.)	9. Tonnage			
10. Trailer Type <input type="checkbox"/> Semi <input type="checkbox"/> Full	11. Plate No.	12. Vehicle Unit No.	13. Major Vehicle Color	13a. Minor Vehicle Color (two colored)			
14. Applicant's/Owner's Name(s)							
Address _____ City, State, Zip Code _____ County Name _____							
14a. Registrant's Name (Renewal Notice Recipient)							
Address _____ City, State, Zip Code _____ County Name _____							
14b. Vehicle Physical Location City, State, Zip Code _____							
15. Previous Owner's Name Address _____ City, State, Zip Code _____						15a. GDN - Dealer Use Only	
<b>THIS MOTOR VEHICLE IS SUBJECT TO THE FOLLOWING FIRST LIEN</b>							
16. 1st Lien Date		1st Lienholder Name Address _____ City, State, Zip Code _____		16a. Electronic Title Request? <input type="checkbox"/> YES (16c cannot be checked)			
				16b. Certified Lienholder ID No.:			
				16c. Additional Lien(s)? <input type="checkbox"/> YES (Attach Form VTR-267)			
17. <b>FOR CORRECTED TITLE, CHECK REASON(S)</b> <input type="checkbox"/> Change in Vehicle Description <input type="checkbox"/> VIN <input type="checkbox"/> No Change in Ownership <input type="checkbox"/> Add Lien <input type="checkbox"/> Remove Lien <input type="checkbox"/> Odometer Brand <input type="checkbox"/> Odometer Reading <input type="checkbox"/> Year <input type="checkbox"/> Make <input type="checkbox"/> Body Style <input type="checkbox"/> Other							
18. <b>ODOMETER DISCLOSURE</b> - FEDERAL AND STATE LAW REQUIRES THAT YOU STATE THE MILEAGE UPON TRANSFER OF OWNERSHIP. FAILURE TO COMPLETE OR PROVIDING A FALSE STATEMENT MAY RESULT IN FINES AND/OR IMPRISONMENT.  I, _____, state that the odometer now reads _____ (no tenths). ** (Name of Seller/Agent)  THE MILEAGE SHOWN IS <input type="checkbox"/> A - Actual Mileage <input type="checkbox"/> N - Not Actual Mileage WARNING - ODOMETER DISCREPANCY <input type="checkbox"/> X - Mileage Exceeds Mechanical Limits ** IF NO SELLER/AGENT, TITLE APPLICANT SHOULD CHECK ONE OF THE 3 BOXES ABOVE UNLESS NUMBER 6 INDICATES "EXEMPT."							
<b>MOTOR VEHICLE TAX STATEMENT</b>							
19. CHECK ONLY IF APPLICABLE <input type="checkbox"/> I hold Motor Vehicle Retailer's (Rental) Permit No. _____ and will satisfy the minimum tax liability (V.A.T.S., Tax Code, §152.046 [c]). <input type="checkbox"/> I am a Dealer or Lessor and qualify to take the Fair Market Value Deduction (V.A.T.S., Tax Code, §152.002 [c]).							
20. DESCRIPTION OF VEHICLE TRADED IN (if any)		Year	Make	Vehicle Identification Number		20a. ADDITIONAL TRADE - INS? (Y/N)	
21. <b>SALES AND USE TAX COMPUTATION</b> <input type="checkbox"/> (a) Sales Price (\$ _____ rebate has been deducted) \$ _____ (b) Less Trade - In Amount, Describe in Item 20 Above \$ ( _____ ) (c) For Dealers/Lessors/Rental ONLY - Fair Market Value Deduction, Describe in Item 20 Above \$ ( _____ ) (d) Taxable Amount (Item a. minus Item b./Item c.) \$ _____ (e) 6.25% Tax on Taxable Amount (Multiply Item d. by .0625) \$ _____ (f) Late Tax Payment Penalty <input type="checkbox"/> 5% or <input type="checkbox"/> 10% \$ _____ (g) Tax Paid to _____ (STATE) \$ _____ (h) AMOUNT OF TAX AND PENALTY DUE \$ _____ (Item e. plus Item f. minus Item g.)							
<input type="checkbox"/> \$90 New Resident Tax - (Previous State) _____ <input type="checkbox"/> \$5 Even Trade Tax <input type="checkbox"/> \$10 Gift Tax - Affidavit required. Use Comptroller Form 14-317. <input type="checkbox"/> \$65 Rebuilt Salvage Fee <input type="checkbox"/> 2.5% Emissions Fee (Diesel Vehicles 1996 and Older > 14,000 lbs) _____ <input type="checkbox"/> 1% Emissions Fee (Diesel Vehicles 1997 and Newer > 14,000 lbs) _____ <input type="checkbox"/> Exemption claimed under the Motor Vehicle Sales and Use Tax Law because _____ <input type="checkbox"/> \$28 or \$33 APPLICATION FEE FOR CERTIFICATE OF TITLE (Contact your County Tax Assessor-Collector for the correct fee.)							
<b>I HEREBY CERTIFY THAT ALL STATEMENTS IN THIS DOCUMENT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.</b>							
22. _____		Signature of SELLER, DONOR, OR TRADER		PRINTED NAME (Same as signature)		Date	
23. _____		Signature of PURCHASER, DONEE, OR TRADER		PRINTED NAME (Same as signature)		Date	
<b>RIGHTS OF SURVIVORSHIP OWNERSHIP AGREEMENT (MARRIED PERSONS)</b> WE, THE PERSONS WHOSE SIGNATURES APPEAR HEREIN, HEREBY AGREE THAT THE OWNERSHIP OF THE VEHICLE DESCRIBED ON THIS APPLICATION FOR TITLE, SHALL FROM THIS DAY FORWARD BE HELD JOINTLY, AND IN THE EVENT OF DEATH OF EITHER OF THE PERSONS NAMED IN THE AGREEMENT, THE OWNERSHIP OF THE VEHICLE SHALL VEST IN THE SURVIVOR. <b>NON-MARRIED PERSONS</b> ARE REQUIRED TO EXECUTE A RIGHTS OF SURVIVORSHIP OWNERSHIP AGREEMENT FOR A MOTOR VEHICLE, FORM VTR-122.							
				SIGNATURE		Date	
				SIGNATURE		Date	
<b>WARNING:</b> Transportation Code, §501.155, provides that falsifying information on title transfer documents is a third-degree felony offense punishable by not more than ten (10) years in prison or not more than one (1) year in a community correctional facility. In addition to imprisonment, a fine of up to \$10,000 may also be imposed.							

**GENERAL INSTRUCTIONS**  
**APPLICATION FOR TEXAS CERTIFICATE OF TITLE**

**This form must be completed and submitted to your County Tax Assessor-Collector accompanied by any required application fee, supporting documents, registration fee if applicable, and any motor vehicle tax due. An application form may be reproduced or faxed. A completed form must contain original signatures of the buyer and seller to be accepted.**

**AVAILABLE HELP**

- For assistance in completing this form contact your County Tax Assessor-Collector.
- For information about motor vehicle sales and use tax, or emission fees, contact the Texas Comptroller of Public Accounts, Tax Assistance Section, at 1-800/252-1382 toll free nationwide, or call 512/463-4600. (From a Telecommunication Device for the Deaf (TDD) ONLY CALL 1-800/248-4099, toll free nationwide or call 512/463-4621.)
- For title or registration information, contact your County Tax Assessor-Collector or the Texas Department of Motor Vehicles at 512/465-3000. (From a Telecommunication Device for the Deaf (TDD) ONLY CALL 512/302-2110.)

**With a few exceptions, you are entitled to be informed about the information the department collects about you. The Texas Government Code entitles you to receive and review the information on request, and to request that the department correct any information about you that is deemed incorrect. Please contact the Texas Department of Motor Vehicles at 512/465-3000 or 1-888-368-4689 for details.**

**NOTICE**

The sales and use tax must be paid to the County Tax Assessor-Collector within 20 county working days from the date of purchase or entry of the vehicle into Texas. A \$2.50 fee for transfer of current registration is due in addition to the title application fees and other applicable fees. If not currently registered, registration fees will be due.

A 6.25 percent motor vehicle sales or use tax is imposed on the sale price (less trade-in allowance) of motor vehicles for use in Texas, or of a motor vehicle purchased outside of the state and later brought into this state by a Texas resident.

Standard Presumptive Value (SPV) applies to private-party sales of most used motor vehicles purchased or brought into Texas. The tax is computed on the greater of sales price or 80 percent of SPV on the day of title application.

New Texas residents are subject to a \$90 use tax on a vehicle brought into this state that was previously registered to the new resident in another state or foreign country. This is in lieu of the 6.25 percent use tax imposed on a Texas resident.

There is a \$10 gift tax when a person receives a motor vehicle as a gift from an immediate family member, guardian or a decedent's estate. A vehicle donated to, or given by, a 501(c)(3) nonprofit service organization is also taxed as a gift. Both donor and recipient must sign the Comptroller's joint affidavit. See **Form 14-317, Affidavit of Motor Vehicle Gift Transfer**.

A transaction in which a motor vehicle is transferred to another person without payment of consideration and one that does not qualify as a gift described above is a sale and will be subject to tax calculated on the vehicle's standard presumptive value.

A late penalty equal to 5 percent of the tax will be charged if the tax or surcharge is paid from 1 to 30 calendar days late; if more than 30 calendar days late, the penalty will be 10 percent of the tax. Minimum penalty is \$1.

In addition to the late tax payment penalty, the Transportation Code provides for an escalating delinquent transfer penalty for failure to apply for title within 20 county working days from the date of title assignment. Submit this application, along with proper evidence of ownership, and a copy of valid proof of financial responsibility, such as a liability insurance card or policy.

All new residents applying for Texas certificate of title and registration for a motor vehicle must file at the County Tax Assessor-Collector of the county in Texas where the applicant resides within 30 days of establishing residency. Texas law requires that all vehicles, previously registered and titled or registered in another state or country, be inspected for safety and the vehicle identification number verified before such vehicles may be registered in Texas. These inspections must be made by state appointed Safety Inspection Stations that will complete an out-of-state Vehicle Identification Certificate. This form must be submitted to the County Tax Assessor-Collector with your application for registration and certificate of title.