



Texas Department of Transportation

VEHICLE TITLES AND REGISTRATION DIVISION • AUSTIN, TEXAS 78779-0001 • (512) 465-7611

February 22, 2001

Registration and Title Bulletin # 020-01

TO: All County Tax Assessor-Collectors

SUBJECT: Title Only On Apportioned Vehicles

Purpose

To provide information on the continuation of using "title only" for apportion registration.

Details

The department has evaluated the pilot program that began October 1, 2000, where apportion transactions are processed as "title only" to facilitate internal TxDOT/VTR processing; please refer to RTB 107-00. The program results were very positive in providing title issuance in a more timely manner. We will continue using the "title only" process to handle apportion transactions once they are received at VTR Headquarters. There will be no change in county procedures. Apportion customers applying for title at the counties will continue to process as they do now by indicating "apportioned" as the registration class on the class/plate/sticker type choice screen REG008.

All apportion transactions will be released by our Title Control Systems Branch (TCS) five working days after they are received. Registration Purposes Only (RPO) apportioned title transactions will be rejected to the county, if apportioned registration has not been purchased at the Regional Offices within five working days.

Action Required

Counties should not receive any rejected title applications for apportioned vehicles for lack of registration except for RPO transactions. If the county receives an out-of-state cab card from a customer, they should forward the cab card to the TCS Branch so the title record can be updated with the information.

If at any time within the first year, the customer decides to purchase permanent registration other than apportioned registration, the county must collect registration fees and motor vehicle sales tax. To determine if registration fees and motor vehicle sales tax were collected previously, counties should go into the additional information screen. The registration and motor vehicle sales tax fees will appear on that screen. Registration fees will only be collected from the date the registrant applies for registration.

On all previously rejected apportioned title transactions, counties may elect to notify owners/lienholders of their rejections and any needed actions to correct the title applications.

Contacts

If you have any further questions or need additional information, please contact your local TxDOT Vehicle Titles and Registration Division Regional Office. Thank you very much.

Sincerely,

Jerry L. Dike, Director

for Vehicle Titles and
Registration Division

cc: Mr. Curt Swenson
Comptroller's Office