

# **Texas Department of Transportation**

VEHICLE TITLES AND REGISTRATION DIVISION • AUSTIN, TEXAS 78779-0001 • (512) 465-7611

July 11, 2001

## **Registration and Title Bulletin # 087-01**

**To:** All County Tax Assessor-Collectors

**Subject:** Title Only On All Transactions

### **PURPOSE**

To provide information to you on the issuance of "title only" using RTS.

### **ACTIONS**

Effective immediately, counties will now be able to process "title only" applications using RTS. Below are the steps a county should follow when putting these applications into RTS:

- ♦ Process the "title only" transactions using the title application event. The county should set the vehicle up on the class plate sticker screen as Exempt, see attached. (This will charge all fees but will not charge registration fees.)
- ♦ Send these transactions to the Title Control Systems Branch (TCS) in a separate envelope marked "TITLE ONLY-VDM."

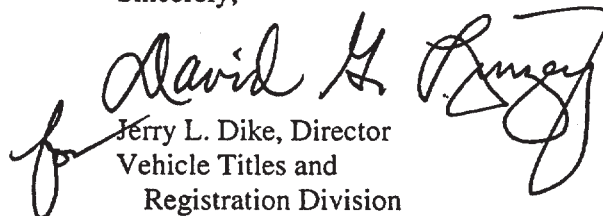
### **TXDOT/VTR ACTION**

- ♦ TXDOT/VTR will release the titles for print and microfilm the transactions identified as "title only."

### **VTR CONTACT PERSONS**

If you have any questions concerning this bulletin, please contact your local TxDOT Vehicle Titles and Registration Division Regional Office or the Customer Help Desk at 1-877-933-2020 or (512) 302-2020. Thank you.

Sincerely,

  
Jerry L. Dike, Director  
Vehicle Titles and  
Registration Division

JLD:bbb

Attachment

cc: VTR Administration