



# Texas Department of Transportation

VEHICLE TITLES AND REGISTRATION DIVISION • AUSTIN, TEXAS 78779-0001 • (512) 465-7611

February 9, 2000

## Registration and Title Bulletin # 13-00

TO: ALL COUNTY TAX ASSESSOR-COLLECTORS

SUBJECT: REVISED TEXAS CERTIFICATES OF TITLE

### PURPOSE

To inform you of revisions made to the Texas Certificate of Title (Form 30-C) and Certified Copy of Texas Certificate of Title (Form 30-CCO).

### DETAILS

Due to the enactment of House Bill 381 by the 76<sup>th</sup> Texas Legislature, the text of the "Rights of Survivorship Agreement" section has been revised. The new text reflects that any two or more eligible persons may sign a rights of survivorship agreement. The persons no longer have to be married.

Because many people have misunderstood the intended use of the transfer notification form on the detachable "tab," the following revisions have been made to better explain the purpose of the form:

- the text on the front of the "tab" has been revised;
- the boxes for vehicle information have been moved to the back of the "tab;"
- the title of the form has been changed to "Texas Motor Vehicle Notification of Sale;"
- the text of the seller's certification statement has been revised;
- the text regarding mailing and payment information has been revised; and
- the following statement has been added to the bottom of the form, just above the perforation: **\*\*\* THE "ASSIGNMENT OF TITLE" SECTION ON THE CERTIFICATE OF TITLE BELOW MUST BE COMPLETED (BY SELLER AND BUYER) TO TRANSFER OWNERSHIP \*\*\*.**

Photocopies of the new documents are attached for your reference. We will begin using the new forms in mid to late February 2000.

### CONTACT(S)

If you have any questions or need additional information, please contact your local TxDOT Vehicle Titles and Registration Division regional office. Thank you.

Sincerely,

fr Jerry L. Dike, Director  
Vehicle Titles and  
Registration Division

CT  
Attachments

cc: Dealer Associations  
Insurance Partners  
Financial Industry Partners  
Law Enforcement Agencies

WARNING! The form on the back of this detachable "tab" may only be utilized to notify TxDOT that you have sold the vehicle described on the attached certificate of title. A TITLE IN THE NEW OWNER'S NAME WILL NOT BE ISSUED. To have a new title issued in the new owner's name, the "Assignment of Title" section on the back of the certificate of title must be completed (by seller and buyer), and the new owner must file an application for title in his or her name at the local county tax assessor-collector's office.

↓ DETACH HERE ↓

**TEXAS CERTIFICATE OF TITLE**

**ORIGINAL**

VEHICLE TITLES AND REGISTRATION DIVISION

VEHICLE IDENTIFICATION NUMBER \_\_\_\_\_ YEAR MODEL \_\_\_\_\_ MAKE OF VEHICLE \_\_\_\_\_ BODY STYLE 00000000

TITLE/DOCUMENT NUMBER \_\_\_\_\_ DATE TITLE ISSUED \_\_\_\_\_

MODEL \_\_\_\_\_ MFG. CAPACITY IN TONS \_\_\_\_\_ WEIGHT \_\_\_\_\_ LICENSE NUMBER \_\_\_\_\_

PREVIOUS OWNER \_\_\_\_\_ ODOMETER READING \_\_\_\_\_

OWNER \_\_\_\_\_ REMARK(S) \_\_\_\_\_

X \_\_\_\_\_  
SIGNATURE OF OWNER OR AGENT MUST BE IN INK

UNLESS OTHERWISE AUTHORIZED BY LAW, IT IS A VIOLATION OF STATE LAW TO SIGN THE NAME OF ANOTHER PERSON ON A CERTIFICATE OF TITLE OR OTHERWISE GIVE FALSE INFORMATION ON A CERTIFICATE OF TITLE.

DATE OF LIEN \_\_\_\_\_ 1ST LIENHOLDER \_\_\_\_\_ 1ST LIEN RELEASED \_\_\_\_\_ DATE \_\_\_\_\_

BY \_\_\_\_\_ AUTHORIZED AGENT \_\_\_\_\_

DATE OF LIEN \_\_\_\_\_ 2ND LIENHOLDER \_\_\_\_\_ 2ND LIEN RELEASED \_\_\_\_\_ DATE \_\_\_\_\_

BY \_\_\_\_\_ AUTHORIZED AGENT \_\_\_\_\_

DATE OF LIEN \_\_\_\_\_ 3RD LIENHOLDER \_\_\_\_\_ 3RD LIEN RELEASED \_\_\_\_\_ DATE \_\_\_\_\_

BY \_\_\_\_\_ AUTHORIZED AGENT \_\_\_\_\_

IT IS HEREBY CERTIFIED THAT THE PERSON HEREIN NAMED IS THE OWNER OF THE VEHICLE DESCRIBED ABOVE WHICH IS SUBJECT TO THE ABOVE LIENS.

**SAMPLE**

RIGHTS OF SURVIVORSHIP AGREEMENT  
WE, THE PERSONS WHOSE SIGNATURES APPEAR HEREIN, HEREBY AGREE THAT THE OWNERSHIP OF THE VEHICLE DESCRIBED ON THIS CERTIFICATE OF TITLE SHALL FROM THIS DAY FORWARD BE HELD JOINTLY, AND IN THE EVENT OF DEATH OF ANY OF THE PERSONS NAMED IN THE AGREEMENT, THE OWNERSHIP OF THE VEHICLE SHALL VEST IN THE SURVIVOR(S).

FORM 30-C REV. 12/99 DO NOT ACCEPT TITLE SHOWING ERASURE, ALTERATION, OR MUTILATION.

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
SIGNATURE DATE

**TEXAS MOTOR VEHICLE NOTIFICATION OF SALE**

PLEASE PRINT CLEARLY • ALL INFORMATION MUST BE COMPLETE • SELLER NOTIFICATION IS STRICTLY VOLUNTARY

Title/Document Number	Vehicle Identification Number	Year	Make	Body Style
Seller's Full Name: _____ Address: _____ City _____ State _____ ZIP Code _____		Buyer's Full Name: _____ Address: _____ City _____ State _____ ZIP Code _____		
Date Vehicle Delivered to Buyer/Transferee: _____				

I/we hereby request that the Texas Department of Transportation mark its motor vehicle records to indicate that I/we have transferred (by sale, gift, etc.) the vehicle described above under the provisions of Transportation Code, Section 520.023 which addresses secondhand vehicle transfers. I/we understand that the motor vehicle record will remain in my/our name(s) until a new Texas Certificate of Title is applied for and issued recording the name of the new owner.

SIGNATURE OF SELLER(S)/TRANSFEROR(S)

DATE

Fee: \$5.00. Please remit fee in the form of a check, cashier's check, or money order made payable to the Texas Department of Transportation. Mail to: Texas Department of Transportation, Vehicle Titles and Registration Division, P.O. Box 13175, Austin, TX 78711-3175. PLEASE DO NOT MAIL CASH.

\*\*\*THE "ASSIGNMENT OF TITLE" SECTION ON THE CERTIFICATE OF TITLE BELOW MUST BE COMPLETED (BY SELLER AND BUYER) TO TRANSFER OWNERSHIP\*\*\*

<b>WHEN VEHICLE IS SOLD, TITLE HOLDER MUST ASSIGN AND FURNISH THIS TITLE, CURRENT LICENSE RECEIPT, AND SALES TAX AFFIDAVIT TO THE PURCHASER WHO MUST FILE APPLICATION WITH COUNTY TAX ASSESSOR-COLLECTOR WITHIN 20 WORKING DAYS TO AVOID \$10 PENALTY.</b>	
<b>ASSIGNMENT OF TITLE</b>	<p><b>FEDERAL AND STATE LAW REQUIRES THAT YOU STATE THE MILEAGE IN CONNECTION WITH THE TRANSFER OF OWNERSHIP. FAILURE TO COMPLETE OR PROVIDING A FALSE STATEMENT MAY RESULT IN FINES AND/OR IMPRISONMENT.</b></p> <p>The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted herein, and has been transferred to the following printed name and address:</p> <p>Name of Purchaser _____ Street _____ City _____ State _____ Zip _____</p> <p>I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:</p> <p>ODOMETER READING (No Tenths) _____ <input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.</p> <p><input type="checkbox"/> 2. The odometer reading is not the actual mileage. <b>WARNING - ODOMETER DISCREPANCY.</b></p> <p>Date of Sale _____</p> <p>Signature of Seller/Agent _____ Printed Name (same as signature) _____</p> <p>I am aware of the above odometer certification made by the seller/agent.</p> <p>Signature of Buyer/Agent _____ Printed Name (same as signature) _____</p>
<b>FIRST REASSIGNMENT DEALER ONLY</b>	<p>The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted herein, and has been transferred to the following printed name and address:</p> <p>Name of Purchaser _____ Street _____ City _____ State _____ Zip _____</p> <p>I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:</p> <p>ODOMETER READING (No Tenths) _____ <input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.</p> <p><input type="checkbox"/> 2. The odometer reading is not the actual mileage. <b>WARNING - ODOMETER DISCREPANCY.</b></p> <p>Date of Sale _____ Dealer No. _____</p> <p>Dealer's Name _____</p> <p>Agent's Signature _____ Printed Name (same as signature) _____</p> <p>I am aware of the above odometer certification made by the seller/agent.</p> <p>Signature of Buyer/Agent _____ Printed Name (same as signature) _____</p>
<b>SECOND REASSIGNMENT DEALER ONLY</b>	<p>The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted herein, and has been transferred to the following printed name and address:</p> <p>Name of Purchaser _____ Street _____ City _____ State _____ Zip _____</p> <p>I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:</p> <p>ODOMETER READING (No Tenths) _____ <input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.</p> <p><input type="checkbox"/> 2. The odometer reading is not the actual mileage. <b>WARNING - ODOMETER DISCREPANCY.</b></p> <p>Date of Sale _____ Dealer No. _____</p> <p>Dealer's Name _____</p> <p>Agent's Signature _____ Printed Name (same as signature) _____</p> <p>I am aware of the above odometer certification made by the seller/agent.</p> <p>Signature of Buyer/Agent _____ Printed Name (same as signature) _____</p>
<b>THIRD REASSIGNMENT DEALER ONLY</b>	<p>The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted herein, and has been transferred to the following printed name and address:</p> <p>Name of Purchaser _____ Street _____ City _____ State _____ Zip _____</p> <p>I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:</p> <p>ODOMETER READING (No Tenths) _____ <input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.</p> <p><input type="checkbox"/> 2. The odometer reading is not the actual mileage. <b>WARNING - ODOMETER DISCREPANCY.</b></p> <p>Date of Sale _____ Dealer No. _____</p> <p>Dealer's Name _____</p> <p>Agent's Signature _____ Printed Name (same as signature) _____</p> <p>I am aware of the above odometer certification made by the seller/agent.</p> <p>Signature of Buyer/Agent _____ Printed Name (same as signature) _____</p>
<b>LIEN</b>	<p><b>LIENHOLDER TO BE RECORDED AND SHOWN ON NEW TITLE:</b></p> <p>1ST LIEN IN FAVOR OF (NAME &amp; ADDRESS) _____</p>

WARNING! The form on the back of this detachable "tab" may only be utilized to notify TxDOT that you have sold the vehicle described on the attached certificate of title. A TITLE IN THE NEW OWNER'S NAME WILL NOT BE ISSUED. To have a new title issued in the new owner's name, the "Assignment of Title" section on the back of the certificate of title must be completed (by seller and buyer), and the new owner must file an application for title in his or her name at the local county tax assessor-collector's office.

↓ DETACH HERE ↓

**TEXAS CERTIFICATE OF TITLE**

**CERTIFIED COPY**

VEHICLE TITLES AND REGISTRATION DIVISION

4241001

VEHICLE IDENTIFICATION NUMBER      YEAR MODEL      MAKE OF VEHICLE

MODEL      MFG. CAPACITY IN TONS      WEIGHT      LICENSE NUMBER      CERTIFIED COPY DATE

TITLE/DOCUMENT NUMBER      ORIGINAL TITLE DATE

PREVIOUS OWNER      ODOMETER READING

OWNER      REMARK(S)

VOID

X \_\_\_\_\_  
SIGNATURE OF OWNER OR AGENT MUST BE IN INK

UNLESS OTHERWISE AUTHORIZED BY LAW, IT IS A VIOLATION OF THE STATE LAW TO SIGN THE NAME OF ANOTHER PERSON ON A CERTIFICATE OF TITLE OR OTHERWISE GIVEN FALSE INFORMATION ON A CERTIFICATE OF TITLE.

**WARNING:**  
THIS IS A REPLACEMENT CERTIFICATE OF TITLE AND MAY BE SUBJECT TO THE RIGHTS OF A PERSON UNDER THE ORIGINAL CERTIFICATE. ANY PURCHASER OR LIENHOLDER MAY REQUIRE THE SELLER TO GUARANTEE AGAINST ANY LOSS CLAIMED UPON THE PRESENTATION OF THE ORIGINAL CERTIFICATE OF TITLE.

DATE OF LIEN	1ST LIENHOLDER	1ST LIEN RELEASED _____ DATE
		BY _____ AUTHORIZED AGENT
DATE OF LIEN	2ND LIENHOLDER	2ND LIEN RELEASED _____ DATE
		BY _____ AUTHORIZED AGENT
DATE OF LIEN	3RD LIENHOLDER	3RD LIEN RELEASED _____ DATE
		BY _____ AUTHORIZED AGENT

IT IS HEREBY CERTIFIED THAT THE PERSON HEREIN NAMED IS THE OWNER OF THE VEHICLE DESCRIBED ABOVE WHICH IS SUBJECT TO THE ABOVE LIENS.

**RIGHTS OF SURVIVORSHIP AGREEMENT**  
WE, THE PERSONS WHOSE SIGNATURES APPEAR HEREIN, HEREBY AGREE THAT THE OWNERSHIP OF THE VEHICLE DESCRIBED ON THIS CERTIFICATE OF TITLE SHALL FROM THIS DAY FORWARD BE HELD JOINTLY, AND IN THE EVENT OF DEATH OF ANY OF THE PERSONS NAMED IN THE AGREEMENT, THE OWNERSHIP OF THE VEHICLE SHALL VEST IN THE SURVIVOR(S).

_____	SIGNATURE	_____	DATE
_____	SIGNATURE	_____	DATE
_____	SIGNATURE	_____	DATE

FORM 30-CCO REV. 12/99      DO NOT ACCEPT TITLE SHOWING ERASURE, ALTERATION, OR MUTILATION.

**TEXAS MOTOR VEHICLE NOTIFICATION OF SALE**

PLEASE PRINT CLEARLY • ALL INFORMATION MUST BE COMPLETE • SELLER NOTIFICATION IS STRICTLY VOLUNTARY

Title/Document Number	Vehicle Identification Number	Year	Make	Body Style
Seller's Full Name: _____		Buyer's Full Name: _____		
Address: _____		Address: _____		
City _____ State _____ ZIP Code _____		City _____ State _____ ZIP Code _____		
Date Vehicle Delivered to Buyer/Transferee: _____				

I/we hereby request that the Texas Department of Transportation mark its motor vehicle records to indicate that I/we have transferred (by sale, gift, etc.) the vehicle described above under the provisions of Transportation Code, Section 520.023 which addresses secondhand vehicle transfers. **I/we understand that the motor vehicle record will remain in my/our name(s) until a new Texas Certificate of Title is applied for and issued recording the name of the new owner.**

SIGNATURE OF SELLER(S)/TRANSFEROR(S)

DATE

Fee: \$5.00. Please remit fee in the form of a check, cashier's check, or money order made payable to the Texas Department of Transportation. Mail to: Texas Department of Transportation, Vehicle Titles and Registration Division, P.O. Box 13175, Austin, TX 78711-3175. PLEASE DO NOT MAIL CASH.

\*\*\*THE "ASSIGNMENT OF TITLE" SECTION ON THE CERTIFICATE OF TITLE BELOW MUST BE COMPLETED (BY SELLER AND BUYER) TO TRANSFER OWNERSHIP\*\*\*

<b>WHEN VEHICLE IS SOLD, TITLE HOLDER MUST ASSIGN AND FURNISH THIS TITLE, CURRENT LICENSE RECEIPT, AND SALES TAX AFFIDAVIT TO THE PURCHASER WHO MUST FILE APPLICATION WITH COUNTY TAX ASSESSOR-COLLECTOR WITHIN 20 WORKING DAYS TO AVOID \$10 PENALTY.</b>	
<b>FEDERAL AND STATE LAW REQUIRES THAT YOU STATE THE MILEAGE IN CONNECTION WITH THE TRANSFER OF OWNERSHIP. FAILURE TO COMPLETE OR PROVIDING A FALSE STATEMENT MAY RESULT IN FINES AND/OR IMPRISONMENT.</b>	
<b>ASSIGNMENT OF TITLE</b>	<p>The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted herein, and has been transferred to the following printed name and address:</p> <p>Name of Purchaser _____ Street _____ City _____ State _____ Zip _____</p> <p>I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:  <input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits,  <input type="checkbox"/> 2. The odometer reading is not the actual mileage. <b>WARNING - ODOMETER DISCREPANCY.</b></p> <p>ODOMETER READING (No Tenths) _____</p> <p>Date of Sale _____</p> <p>Signature of Seller/Agent _____ Printed Name (same as signature) _____</p> <p>I am aware of the above odometer certification made by the seller/agent.</p> <p>Signature of Buyer/Agent _____ Printed Name (same as signature) _____</p>
<b>FIRST REASSIGNMENT DEALER ONLY</b>	<p>The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted herein, and has been transferred to the following printed name and address:</p> <p>Name of Purchaser _____ Street _____ City _____ State _____ Zip _____</p> <p>I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:  <input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits,  <input type="checkbox"/> 2. The odometer reading is not the actual mileage. <b>WARNING - ODOMETER DISCREPANCY.</b></p> <p>ODOMETER READING (No Tenths) _____</p> <p>Date of Sale _____ Dealer No. _____</p> <p>Dealer's Name _____</p> <p>Agent's Signature _____ Printed Name (same as signature) _____</p> <p>I am aware of the above odometer certification made by the seller/agent.</p> <p>Signature of Buyer/Agent _____ Printed Name (same as signature) _____</p>
<b>SECOND REASSIGNMENT DEALER ONLY</b>	<p>The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted herein, and has been transferred to the following printed name and address:</p> <p>Name of Purchaser _____ Street _____ City _____ State _____ Zip _____</p> <p>I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:  <input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits,  <input type="checkbox"/> 2. The odometer reading is not the actual mileage. <b>WARNING - ODOMETER DISCREPANCY.</b></p> <p>ODOMETER READING (No Tenths) _____</p> <p>Date of Sale _____ Dealer No. _____</p> <p>Dealer's Name _____</p> <p>Agent's Signature _____ Printed Name (same as signature) _____</p> <p>I am aware of the above odometer certification made by the seller/agent.</p> <p>Signature of Buyer/Agent _____ Printed Name (same as signature) _____</p>
<b>THIRD REASSIGNMENT DEALER ONLY</b>	<p>The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted herein, and has been transferred to the following printed name and address:</p> <p>Name of Purchaser _____ Street _____ City _____ State _____ Zip _____</p> <p>I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:  <input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits,  <input type="checkbox"/> 2. The odometer reading is not the actual mileage. <b>WARNING - ODOMETER DISCREPANCY.</b></p> <p>ODOMETER READING (No Tenths) _____</p> <p>Date of Sale _____ Dealer No. _____</p> <p>Dealer's Name _____</p> <p>Agent's Signature _____ Printed Name (same as signature) _____</p> <p>I am aware of the above odometer certification made by the seller/agent.</p> <p>Signature of Buyer/Agent _____ Printed Name (same as signature) _____</p>
<b>LIEN</b>	<p>LIENHOLDER TO BE RECORDED AND SHOWN ON NEW TITLE:          1ST LIEN IN FAVOR OF (NAME &amp; ADDRESS)</p>