



Motor Vehicle Crime Prevention Authority

Board Meeting

Austin, Texas

April 19, 2023

4000 Jackson Avenue
Austin Texas, 78731
www.txwatchyourcar.com



AGENDA
BOARD MEETING
MOTOR VEHICLE CRIME PREVENTION AUTHORITY
TEXAS DEPARTMENT OF MOTOR VEHICLES
4000 JACKSON AVE., BUILDING 1, LONE STAR ROOM
AUSTIN, TEXAS 78731
WEDNESDAY, APRIL 19, 2023
9:00 A.M.

Link to April 19, 2023, MVCPA Board Meeting Documents (under Calendar tab):
<https://www.txdmv.gov/about-us/MVCPA>

All agenda items are subject to possible discussion, questions, consideration, and action by the Board of the Motor Vehicle Crime Prevention Authority (Board). Agenda item numbers are assigned for ease of reference only and do not necessarily reflect the order of their consideration by the Board. Presentations may be made by the identified staff, Board member, or other personnel as needed. The Board reserves the right to discuss any items in closed session where authorized by the Open Meetings Act.

- 1. Roll Call and Establishment of Quorum**
- 2. Pledges of Allegiance - U.S. and Texas**
- 3. Chair's Reports - Chairman Rodriquez**
 - A. Approval of Transcript as Minutes (February 22, 2023) (ACTION ITEM)
 - B. Chair's Report
- 4. MVCPA Director's Report - Joe Canady (including designated MVCPA and TxDMV staff) (BRIEFING ONLY)**
 - A. Awards, Commendations and Announcements
 - B. Personnel
 - C. Budget
 - D. Grant Activities and Analysis
 - E. Grant Adjustments
 - F. Educational Programs and Marketing
 - G. Assessment, Collection, Refund Activities
 - H. Training
- 5. MVCPA Grants Budget and Reporting (GBR) Committee Report - Joe Canady (including Committee Chair and designated staff) (BRIEFING AND ACTION ITEMS)**
 - A. Grantee Presentations to GBR Committee (BRIEFING ONLY)
 - B. Overtime Limits (ACTION ITEM)
 - C. Confidential VIN Inspections (VTR- 68-A) (ACTION ITEM)

- D. MVCPA Conference Update (BRIEFING ONLY)
6. **State Auditor Report and TxDMV Management Response** - Salem Chuah (BRIEFING ONLY)
 7. **Legislative Update** - Keith Yawn and Glenna Bowman (BRIEFING ONLY)
 8. **Public Education and Public Awareness (PEPA) Grant Update** – Insurance Council of Texas (BRIEFING ONLY)

CLOSED SESSION

9. **The Board may enter into closed session under one or more of the following provisions of the Texas Open Meetings Act, Government Code Chapter 551:**
 - Section 551.071** - Consultation with and advice from legal counsel regarding:
 - pending or contemplated litigation, or a settlement offer;
 - a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Government Code Chapter 551; or
 - any item on this agenda.
 - Section 551.074** - Personnel matters.
 - Discussion relating to the appointment, employment, evaluation, reassignment, duties, discipline, and dismissal of personnel.
 - Section 551.076** - Deliberation Regarding Security Devices or Security Audits.
 - the deployment, or specific occasions for implementation, of security personnel or devices; or
 - a security audit.
 - Section 551.089** - Deliberation Regarding Security Devices or Security Audits.
 - security assessments or deployments relating to information resources technology;
 - network security information as described by Government Code Section 2059.055(b); or
 - the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.
10. **Action Items from Closed Session**
11. **Public Comment**
12. **Adjournment**

The Board will allow an open comment period to receive public comment on any

agenda item or other matter that is under the jurisdiction of the Board. No action will be taken on matters that are not part of the agenda for the meeting. For subjects that are not otherwise part of the agenda for the meeting, Board members may respond in accordance with Government Code §551.042 and consider the feasibility of placing the matter on the agenda for a future meeting.

If you would like to comment on any agenda item (including an open comment under the agenda item for Public Comment), you must complete a speaker's form at the registration table prior to the agenda item being taken up by the Board.

Public comment will only be accepted in person. Each speaker will be limited to three minutes, and time allotted to one speaker may not be reassigned to another speaker.

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify the department as far in advance as possible, but no less than two days in advance, so that appropriate arrangements can be made. Contact David Richards by telephone at (512) 465-1423.

I certify that I have reviewed this document and that it conforms to all applicable Texas Register filing requirements.

CERTIFYING OFFICIAL: David Richards, General Counsel, (512) 465-1423.

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Agenda Item: 1

Subject: Roll Call and Establishment of Quorum

	Present
Assistant Chief Mike Rodriguez – Governor Designated Presiding Officer Law Enforcement Representative – Laredo, TX	
Kit Whitehill – Governor Appointed Board Member Insurance Consumer Representative – Coppell, TX	
Rebecca Cantu-Serrano – Governor Appointed Board Member Insurance Consumer Representative – Brownsville, TX	
Charla Brotherton – Governor Appointed Board Member Insurance Writer Representative – Fort Worth, TX	
Dean Smith – Governor Appointed Board Member Insurance Writer Representative – North Richland Hills, TX	
Lieutenant Julio Gonzalez – Committee Chairman - Governor Appointed Board Member Law Enforcement Representative – Dallas, TX	
Major Sharon Jones – Ex Officio Member Designee for the Public Safety Director Texas Department of Public Safety	



Agenda Item: 2

Subject: Pledges of Allegiance – U.S. and Texas



"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."



To: Motor Vehicle Crime Prevention Authority Board
From: MVCPA Staff
Agenda Item: 3.A
Subject: Approval of Transcripts as Minutes (February 22, 2023)

RECOMMENDATION

Action Item. Motion to approve the transcripts.

PURPOSE AND EXECUTIVE SUMMARY

MVCPA staff emailed the February 22, 2023, Board Meeting Transcripts to all MVCPA board members on April 13, 2023 for review.



To: Motor Vehicle Crime Prevention Authority Board Meeting
From: Joe Canady, Director
Agenda Item: 4. A
Subject: Awards, Commendations and Announcements

RECOMMENDATION

Briefing Only

PURPOSE AND EXECUTIVE SUMMARY

Senate Confirmation for Governor Appointments/Reappointments and Grant Personnel Retirements

FINANCIAL IMPACT

TBD

BACKGROUND AND DISCUSSION

- **MVCPA Board Members**

Governor Greg Abbott reappointed Chairman Mike Rodriguez and Member Dean Smith to serve on the MVCPA Board for a term to expire February 1, 2029. The Texas Senate confirmed the appointments and the prior appointments of Member Charla Brotherton and Member Rebeca Cantu by a vote on March 29, 2023. Congratulations members and thank you for your dedication.

- **Harris County Sheriff's Office Auto Theft Taskforce**

Harris County Auto Theft Taskforce Lieutenant Sandra "Sandi" Chapa promoted to Captain and was reassigned to another division within the Harris County Sheriff's Office. The MVCPA appreciates the service and efforts of Lieutenant Chapa during assignment as Commander. We wish Captain Chapa the best in her new assignment.

- **Tarrant County Sheriff's Office**

Detective Howard Ray Johnson served with the Tarrant County Sheriff's Office, the last six of which were assigned to the Tarrant Regional Auto Crimes Task Force. Retired after 30 years of Service. We wish him the best in his retirement.



To: Motor Vehicle Crime Prevention Authority Board Meeting
From: Joe Canady, Director
Agenda Item: 4. B
Subject: Personnel

RECOMMENDATION

Briefing Only

PURPOSE AND EXECUTIVE SUMMARY

Manager Position Vacancy

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

Earl Pence has been hired as the MVCPA manager. Earl comes to us from the TxDMV Enforcement Division where he conducted inspections of licensed motor vehicle dealers. In addition, during his time at TxDMV, he examined documents relating to title transactions and became a title fraud expert. Prior to joining TxDMV Earl was with the Bastrop County Sheriff's Office and Giddings Police Department. His investigative experience, instructor abilities, and background in law enforcement command will bring a wealth of knowledge to the MVCPA.



To: Motor Vehicle Crime Prevention Authority Board Meeting
From: Joe Canady, Director
Agenda Item: 4. C
Subject: Budget

RECOMMENDATION

Briefing Only

PURPOSE AND EXECUTIVE SUMMARY

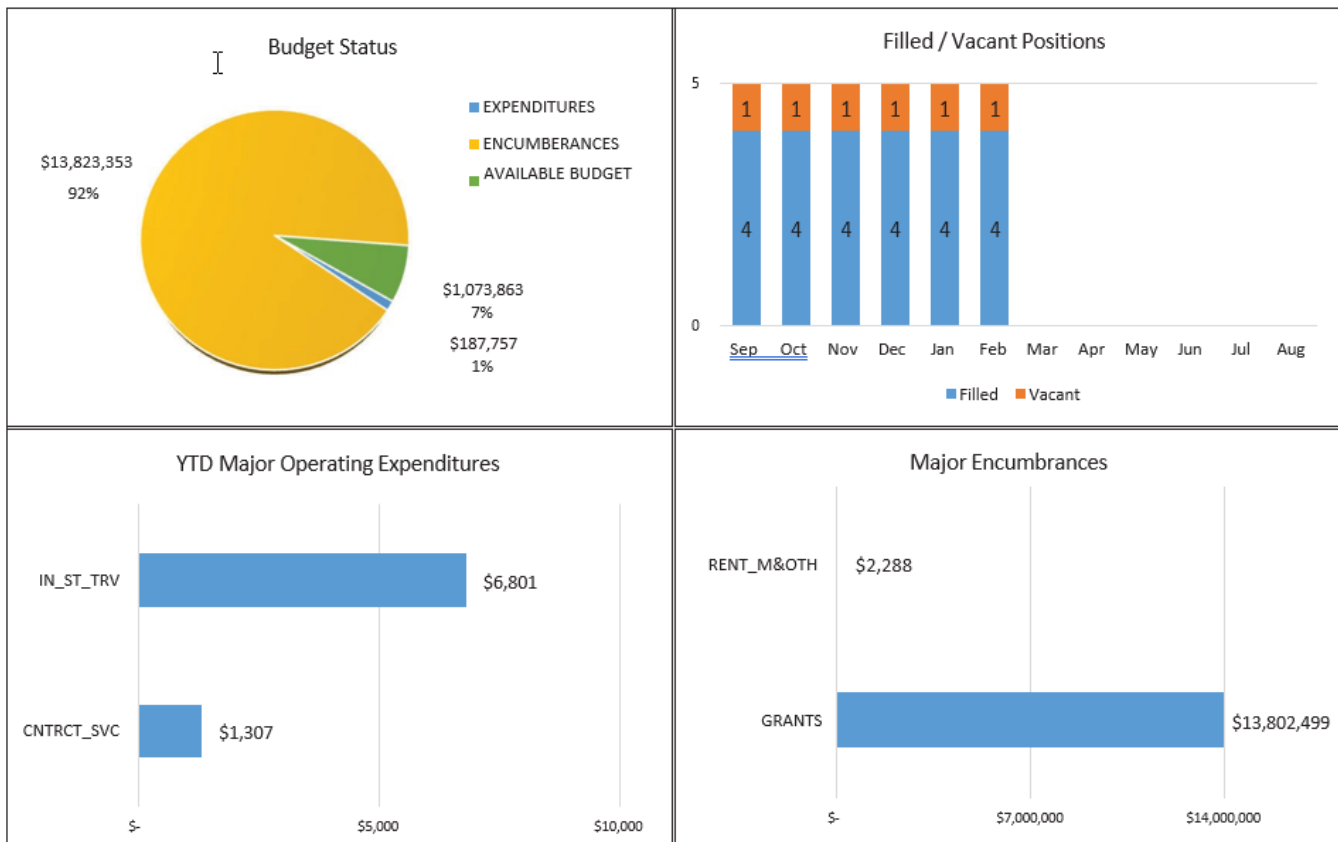
Motor Vehicle Crime Prevention Authority Budget Report and Status

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

The MVCPA budget primarily consists of grant funds (94%), which are distributed to law enforcement entities across the state to fund programs related to motor vehicle theft prevention. The division's operations involve monitoring the grants and assessing requests for reimbursements to grantees. The major expenditures are travel, transcription services and copier lease.





To: Motor Vehicle Crime Prevention Authority Board Meeting
From: Joe Canady, Director
Agenda Item: 4. D
Subject: Grant Activities and Analysis

RECOMMENDATION

Briefing Only

PURPOSE AND EXECUTIVE SUMMARY

Pursuant to Transportation Code, Section 1006.101, the Motor Vehicle Crime Prevention Authority, and the Texas Department of Motor Vehicles is required to submit an annual report on MVCPA operations to the offices of the Lieutenant Governor and Speaker of the House of Representatives.

BACKGROUND AND DISCUSSION

Money appropriated to the department for authority purposes shall be used by the authority to pay the department for administrative costs and to achieve the statutorily required purposes, including:

- Providing financial support to law enforcement agencies for economic motor vehicle theft and fraud-related motor vehicle crime enforcement teams
- Providing financial support to law enforcement agencies, local prosecutors, judicial agencies, and neighborhood, community, business, and nonprofit organizations for programs designed to reduce the incidence of economic motor vehicle theft and fraud-related motor vehicle crime
- Conducting educational programs designed to inform motor vehicle owners of methods of preventing motor vehicle burglary or theft and fraud-related motor vehicle crime
- Providing equipment, for experimental purposes, to assist motor vehicle owners in preventing motor vehicle burglary or theft; and
- Establishing a uniform program to prevent stolen motor vehicles from entering Mexico.

MVCPA Grantees develop a plan to conduct activities to reduce motor vehicle crimes in their jurisdictions. Grantees are required to report the activities performed to the MVCPA in quarterly progress reports. The MVCPA reviews, monitors, and tracks the submitted performance data to develop a plan of operation and to report the operations and activities of the MVCPA to the Lieutenant Governor and Speaker of the House Representatives.

The FY22 Activity and Funds Report highlights the efforts of MVCPA and its grant funded taskforces in increasing the recovery rate of stolen motor vehicles, the clearance rate of motor vehicle burglaries and thefts, fraud-related motor vehicle crime, and the number of persons arrested for motor vehicle crimes.



ACTIVITIES AND FUNDS REPORT

MOTOR VEHICLE CRIME PREVENTION AUTHORITY

Fiscal Year 2022



PREPARED FOR THE TEXAS LEGISLATURE APRIL 1, 2023



ASSISTANT CHIEF
MIGUEL "MIKE" RODRIGUEZ, JR
PRESIDING OFFICER

Law Enforcement Representative

KATHERINE 'KIT' B. WHITEHILL

Insurance Consumer Representative

REBECCA CANTU-SERRANO

Insurance Consumer Representative

CHARLA BROTHERTON

Insurance Representative

DEAN SMITH

Insurance Representative

LIEUTENANT JULIO C. GONZALEZ

Law Enforcement Representative

COLONEL STEVEN C. MCCRAW

DESIGNEE: MAJOR SHARON JONES

Ex-Officio, Department of Public Safety

JOE CANADY

MVCPA Director

Phone: (512) 465-4012 Email: Joe.Canady@txdmv.gov

April 1, 2023

Dear Honorable Lieutenant Governor Patrick and Honorable Speaker Phelan,

The Motor Vehicle Crime Prevention Authority (MVCPA or Authority) submits the following annual report, as required by statute, detailing the Authority's activities. This year marks the 30th anniversary of the first taskforce grants issued in 1993. The report shows that the dedicated investigators in MVCPA taskforces across the state continue to recover stolen vehicles, make arrests, and protect Texans and their property. The MVCPA is committed to continuing its operations and coordinating with other local, state, and federal agencies to ensure our borders are safer and that all available resources are used to address motor vehicle crimes throughout the state.

The MVCPA grants issued during the year supported specialized investigators, equipment, and statewide coordination to combat motor vehicle crime. The MVCPA taskforces continued to identify and address priorities of motor vehicle crime which included the theft of catalytic converters. During Fiscal Year 2022, the Harris County Sheriff's Office Auto Theft Taskforce suffered a tremendous loss when one of its own was killed while attempting to prevent the theft of a catalytic converter. MVCPA funding allowed multiple agencies in the Houston area to come together and work as a team to disrupt and shut down organized criminal organizations involved in catalytic converter crimes.

MVCPA taskforces maintained a presence in the state's ports and along the border to prevent stolen vehicles from being transported out of the State of Texas and from being utilized by the Cartels for illegal operations in Mexico including counterattacks against the Mexican military. The level of fraud used by criminal organizations to conceal the identity of stolen vehicles presents a challenge for officers to identify when vehicles may have altered vehicle identification numbers and other identifying labels. MVCPA funding allowed for the training of specialized investigators who have become experts in the identification of stolen vehicles and commercial motor vehicles being used for the transportation of illegal aliens, firearms, and drugs. These investigators use automatic license plate readers, conduct bridge and port inspections, and coordinate with other local, state, and federal law enforcement agencies to identify stolen and cloned vehicles used in the commission of crimes.

The MVCPA-related insurance fee generated \$110 million in state revenue for FY22, and the Authority appropriated \$14.9 million to ensure citizens receive a positive return to the insurance fees paid.

Thank you for your attention to this report and for the support you have shown the MVCPA program. I look forward to continuing working with you to ensure this valuable law enforcement enterprise performs as expected and has the resources needed to protect the citizens of Texas.



Laredo Assistant Chief of Police Miguel 'Mike' Rodriguez, Jr. Presiding
Officer MVCPA

EXECUTIVE SUMMARY

Created in 1991, the Motor Vehicle Crime Prevention Authority (MVCPA) has become an integral part of and an invaluable resource to Texas Law Enforcement. In 2023, MVCPA will celebrate the **30th anniversary** of the first grants issued in 1993.

The vision of the MVCPA is to empower local law enforcement agencies and communities to combat and prevent motor vehicle theft, motor vehicle burglary, and fraud related-motor vehicle crime so that all Texans will be free from harm and loss caused by these types of crime. Motor vehicle crime has real debilitating effects on people's lives. The losses of nearly 2 billion dollars each year is staggering. To combat these losses, MVCPA funded 24 law enforcement taskforces composed of 130 law enforcement agencies throughout the state.

MVCPA also provided funding to 40 law enforcement agencies for the purchase or lease of Automatic License Plate Readers in 2022. This Fiscal Year (FY) 2022 activities and funds report was prepared to inform the Texas Legislature of the status of the MVCPA and of the efforts and activities of the statewide network to reduce motor vehicle crimes as required by statute (see Transportation Code §1006.101).

In FY22, the state collected \$110 million in fees from insurers. The Legislature appropriated \$14.98 million to MVCPA in the same year. This funding level represented 13.6% of the amount collected by the state and was below the 20%, or \$22 million, designated by Transportation Code §1006.153 (e). Not receiving the full statutory funding diminishes MVCPA's ability to support the growing needs of local police departments and sheriff's offices. Criminal organizations work to find new ways to prey on individuals, businesses, and government agencies. They adapt to changes in statutes, values of vehicles and parts, and government process. In FY22 the prices of catalytic converter components increased, and the theft of catalytic converters became a priority. Criminals have become more violent, especially when attempting to steal catalytic converters. The increase in violent crimes have resulted in the death of innocent victims and in one case the death of an MVCPA taskforce investigator trying to prevent the theft of a catalytic converter from his personal vehicle.

MVCPA funding allows local police departments and sheriff's offices to increase resources available in communities to work together in combatting statewide motor vehicle crime. The MVCPA grants provide for: salaries, specialized equipment, training to combat these crimes, ways to educate their citizens how to prevent these crimes, increased border security, and the tools necessary to prevent stolen vehicles from crossing international borders into Mexico or into other countries through seaports.

EXECUTIVE SUMMARY



INSURANCE FEE COLLECTED

Fiscal Year	Fee Collected By MVCPA	Amount Appropriated to MVCPA	Difference
2021	\$104,926,218	\$12,835,851*	\$92,090,367
2022	\$110,180,192	\$14,979,605*	\$95,200,587
Two-Year Total	\$215,106,410	\$27,815,456	\$187,290,954

MVCPA AT A GLANCE

VISION STATEMENT

The Motor Vehicle Crime Prevention Authority exists to empower local law enforcement agencies and communities to combat and prevent statewide motor vehicle crime.

Governance

MVCPA is comprised of 6 Governor appointees and the Director of Public Safety of the Texas Department of Public Safety (DPS). The governor appoints 2 representatives from each of the following groups: consumers of insurance, writers of insurance and law enforcement. MVCPA is administratively attached to the Texas Department of Motor Vehicles (TxDMV). MVCPA has an agreement with TxDMV to separate the policymaking responsibilities of the authority and the management responsibilities of the department.

TxDMV Full Time Employees (FTEs) for MVCPA Program



Total Administrative Costs Percent

4.3 %

MVCPA AT A GLANCE

FY22 Funds Collected by the state from \$4 fee on motor vehicles covered by insurance.



\$110.2
million

FY22 Appropriation



\$14,979,605

FY22 Registered Vehicles as of 8/31/2022 – TxDMV



25.6 million

MVCPA AT A GLANCE

Calendar Year (CY) 2022 Motor Vehicle Thefts

98,705

CY2022 Burglary from a Motor Vehicle and Theft of Parts

220,912



CY2022 Losses from
Motor Vehicle
Burglary and Theft

**\$2.4
Billion**

MVCPA AT A GLANCE

FY22 Arrests for Motor Vehicle Theft by grant funded investigators	2,544
FY22 Arrests for Burglary of Motor Vehicle by grant-funded investigators	632
FY22 Arrest for Fraud-Related Motor Vehicle Crimes by grant-funded investigators	119
FY22 Recovered Stolen Vehicles by grant-funded investigators	12,497
FY22 Vehicle Identification Number (VIN) (68A) Inspections for Texas title transactions by grant-funded investigators	28,582
FY22 Other VIN Verification Inspections to confirm identify of vehicles	25,671
FY22 Number of vehicles inspected at international bridges and outbound ports	5,155

Motor Vehicle Theft cases presented to prosecutors	3,006
Burglary of Motor Vehicle cases presented to prosecutors	830
Fraud Related Motor Vehicle Crime cases presented to prosecutors	219
Other felony cases identified during MVT and BMV investigations	1,979
Other misdemeanor cases identified during MVT and BMV investigations	604
Number of cases of insurance fraud identified	453
Total of all arrests resulting in cases submitted to prosecutors	4,462

PERFORMANCE MEASURES

Human Trafficking

Number of arrests for human trafficking while investigating Motor Vehicle Crime

12

Drugs

Number of arrests for Motor Vehicle Crime where drugs were present

246

Pounds of drugs and controlled substances seized

348 pounds

Illegal Weapons

Number of weapons recovered

335

Value of weapons recovered

\$127,825

Equipment ¹

Number of units of equipment recovered

394

Value of equipment recovered

\$8,915,182

PERFORMANCE MEASURES

Law Enforcement Collaboration and Coordination

Taskforce investigators assisted outside enforcement agencies by performing part of the investigation or using specialized motor vehicle crime investigative skills as resource. (# of times)

Assists to all outside agencies	12,873
Assists within their own departments/office	4,503
Assists for other agencies within the grant coverage area	4,762
Assists to TxDMV and Tax Assessor Collector (TAC) investigations	714
Assists to DPS and other state law enforcement criminal investigations	461
Assistance to federal law enforcement investigations	467



Criminal conspiracies organized by groups and repeat offenders account for a high volume of motor vehicle crime. Taskforce investigators conduct covert operations and provide regional communication on these groups and repeat offenders.

Groups (criminal networks) of motor vehicle crime offenders identified operating in taskforce communities	569
Offenders with three or more MVT arrests identified operating in communities	1,421
Number of covert operations conducted	2,577
Number of intelligence gathering /sharing meetings attended by investigators	1,213
Number of crime analysis bulletins written and disseminated by taskforce investigators	2,641
Number of Border Incident Assessment Reports submitted by taskforce investigators to a Regional Joint Operations Intelligence Center	666



LAW ENFORCEMENT ACTIVITIES

Identify Vehicles

Motor vehicle crime investigators receive specialized training to identify motor vehicles and certain parts of motor vehicles. Manufacturers of vehicles, trailers, equipment, and certain parts follow national and industry standards for marking and maintaining identification of their produced items. Records of these marks and identifications are maintained in databases managed by the National Insurance Crime Bureau. Properly credentialed and MVCPA trained law enforcement investigators use these databases to identify vehicles and to recover vehicles where criminals have worked to remove, conceal, or change the VIN markings.



The Burnet County Auto Theft Taskforce often recovers stolen vehicles during the vehicle identification inspections. The majority are Vehicle Identification Number swaps and are presented with fictitious Texas Titles.

LAW ENFORCEMENT ACTIVITIES

I

Identify Prolific Offenders

Many motor vehicle crimes are committed by the same individuals or groups. These prolific offenders (3 or more arrests) are identified by taskforce investigators who spend time analyzing multiple streams of information. They review offense reports, witness statements, and intelligence briefings to identify these offenders.



El Paso Auto Theft Taskforce investigators responded to an Automatic License Plate Reader hit in an area where a repeat offender was known to reside. Through surveillance operations, the repeat offender was located and admitted to theft of the vehicle. Galveston Auto Theft Taskforce investigators assisted in a multi-agency pursuit of a stolen vehicle operated by a known prolific offender. The actor was arrested for multiple charges and investigators were able to clear numerous burglary cases. |

LAW ENFORCEMENT ACTIVITIES

Fraud-related Motor Vehicle Crime

Fraud-related motor vehicle crime costs Texans millions of dollars each year. One of the costliest forms of fraud involves the fraudulent sale of motor vehicles to innocent purchasers. In this type of fraud, there are often multiple victims. The first victim is the person whose vehicle was stolen. The second victim is a person who purchases a stolen vehicle that has been represented as a legitimate vehicle using fraudulent VIN labels and a fraudulent Certificate of Title.

Criminals target the uninformed who may not know the legal processes to purchase and register vehicles. This type of fraud can be debilitating to families.

When system weaknesses are identified and corrected to reduce fraud, criminals adapt and look for new methods to continue their fraudulent schemes. In one example of registration fraud where criminals were using fraudulent temporary buyer tags to avoid paying registration fees or hide the identity of a stolen vehicle, the Texas Department of Motor Vehicles cut off access to fraudulent dealers and added additional security features to temporary buyer tags. Criminals began stealing license plates from similar vehicles, creating fictitious metal plates, and using other technology to disguise the identity of a stolen vehicle or their own vehicle used to commit criminal activity.



BORDER SECURITY

The MVCPA taskforces designated as border security grants collaborate with multiple agencies along the US-Mexico border and in the seaports. Taskforces work diligently to reduce the number of stolen motor vehicles being used for human trafficking and the smuggling of narcotics and weapons. This work includes surveillance operations, providing criminal intelligence briefings, identifying criminal actors, gangs and disrupting criminal enterprises.

Border Security taskforces routinely collaborate and conduct joint investigations with local, state, and federal agencies.

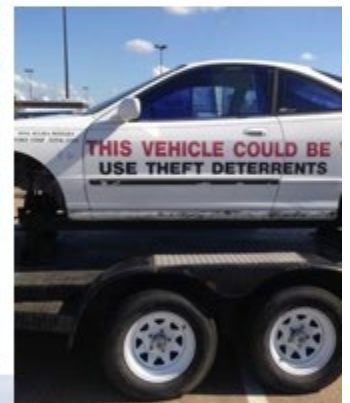
The Houston Auto Theft Taskforce assisted US Customs and Border Patrol in a joint operation to identify and disrupt narcotics trafficking, and identify, apprehend, disrupt, and intercept the movement of weapons, ammunition, currency, stolen vehicles, and stolen property through the Area Port of Houston. One suspect was arrested for a Harris County Family Violence warrant.

Laredo PD Auto Theft Taskforce routinely assists US Customs and Border Patrol at Border Checkpoints. In one case they responded to a checkpoint to assist with the identification of a truck tractor trailer. During the inspection, 70 illegal aliens were discovered, and the driver was arrested by Border Patrol.



EDUCATING THE PUBLIC

MVCPA uses a variety of web-based tools to promote motor vehicle crime prevention efforts to the public. MVCPA frequently uploads motor vehicle crime prevention information on social media platforms – Facebook, Twitter, MVCPA TxDMV website, and links to taskforces across the state (commercials, YouTube videos, etc.) to remind the public to protect their vehicles.





To: Motor Vehicle Crime Prevention Authority Board
From: Joe Canady, Director /Gresham Kay, Grant Specialist
Agenda Item: 4.E
Subject: Grant Adjustments

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

Grant adjustment changes the terms of MVCPA contract with grantees. As such, the MVCPA director reports all requested modifications of grant awards to the MVCPA Board of Directors each meeting. The following grant adjustments were approved after the last board meeting on 02/22/2023.

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

Grant Program	Adjustment Type	Description	Budget Adjustment Total	Approval Date
City of Victoria	Budget	Move \$7,650 from Supplies/DOE and \$5,000 from Program Income to Equipment for the purchase of a License Plate Reader.	\$5,000.00	03/06/2023
Smith County	Budget	Introduce an additional \$4,332.78 of program income to the amount previously approved in Grant Adjustment Request #195 to reach the \$16,422.78 in the Equipment category toward a vehicle purchase.	\$4,322.78	03/15/2023

City of Mansfield	Budget	Move \$30,000 from Professional and Contract Services and \$35,438.27 from Program Income to the Equipment category. This is for the purchase of a truck vehicle and a truck wrap for the current Dodge pickup vehicle. Move \$2,760 in Program Income to the Supplies/DOE category for the purchase of surveillance cameras and first year's service fees.	\$38,198.27	04/14/2023
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FY23: 3 Budget Changes



To: Motor Vehicle Crime Prevention Authority Board
From: Joe Canady, Director / Gresham Kay, Grant Specialist
Agenda Item: 4.F
Subject: Educational Programs and Marketing

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

Report on the MVCPA taskforce educational programs and marketing update.

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

Social Media

MVCPA obtains information and communicate with grantees, stakeholders, and community members across the state using a variety of web-based and social media tools (Facebook, Twitter, MVCPA TxDMV website, and linking to taskforces across the state).

MVCPA Taskforces have distributed press release through email channels and on Facebook providing citizens with tips to avoid purchasing stolen vehicles during person-to-person motor vehicle sales and resources available to research vehicles advertised for sale online. So far in FY23, member taskforces have created 1384 postings on social media outlets.

Public Education and Public Awareness (PEPA) Grant

Insurance Council of Texas' (ICT) and its media contractor, talkStrategy, will provide a presentation during this meeting.

Print and Marketing Media

MVCPA distributed promotional items and brochures to grantees, as well as place and receive orders for items. Grantees request promotional items as needed.

Education Materials Distributed to Taskforces and Other Law Enforcement

FY23 YTD

Materials	Number
Printed material (brochures and coloring books)	8,820
Promotional material	5,610



To: Motor Vehicle Crime Prevention Authority Board
From: Joe Canady, Director / Dan Price, Grant Auditor
Agenda Item: 4. G
Subject: Assessment, Collection, Refund Activities

RECOMMENDATION

Action Item. MVCPA Staff recommends approval of the refund request in the amount of \$392.00 to Midvale Indemnity Company.

PURPOSE AND EXECUTIVE SUMMARY

Report on the MVCPA fee collections and activity related to non-filers, non-payors, and requests for refund.

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

The Midvale Indemnity Company contacted the MVCPA and indicated there had been a data error when calculating the total number of vehicle years for commercial automobile policies effective during the second half of 2022 for commercial auto policies. The error resulted in an overpayment of \$392.00. The original return was filed, and payment processed by ACH debit on February 16th, 2023.

Midvale Indemnity Company
6000 American Pkwy
Madison WI 53783

2/24/2023

Texas Motor Vehicle Crime Prevention Authority
MVCPA

Subject: Refund Claim of Semiannual Fee

To whom may concern,

This letter is to inform the department we identified there was a data error when we pull total number of vehicle years for policies effective during the second half of 2022 for our commercial auto policies. The original return was filed and payment was processed with company ACH debit by Feb 16, 2023, reference # 4723078973.

I apologized I do not find the current return form and file amended return through webfile option is not available as well. So, I enclosed the amended data below.

The total number of motor vehicle years for policies effective July 1-December 31, current year: 545

Fee Rate: \$4.00

Total amount: \$2,180.00

Original payment: \$2,572.00

The overpaid amount: \$392.00

If you have any additional question, feel free to reach out Emily Ding via (608)242-4100 ext. 35664 or email Controller_filings@amfam.com.

Thank you so much,

Sincerely,



Emily Ding – Business Systems Specialist

Date 2/24/2023



02/24/2023 08:00:18 PM

You are logged in as:
Taxpayer
13627059358 MIDVALE INDEMNITY COMPANY 6000 AMERICAN PKWY MADISON, WI 53783-0002
User Identification
Emily Ding controller_filings@amfam.com (608) 242-4100 136.226.48.253

Motor Vehicle Crime Prevention Fee

Summary Original Return for Period Ending Dec 31, 2022 (224)

Return Summary	Entries	Fee Rate	Fee Due
Calculation			
Total number of motor vehicle years for policies effective July 1 - December 31, current year	643	x 4.0000	2,572.00
Summary			
Total Fee Due			2,572.00

Total Fee Due 2,572.00**Prior Payments - 2,572.00****Balance Due = 0.00****Pending Payments - 0.00****Total Amount Due and Payable = 0.00**
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**Texas Motor Vehicle Crime Prevention Authority
Application for Refund Claim of Semiannual Fee**

Company Name: Midvale Indemnity Company Date: 2/27/2023
 Address: 6000 American Pkwy, Madison WI 53783 NAIC No.: 27138
 Comptroller's Taxpayer Number: 36-2705935 TDI No: 41000
 Street Address: 6000 American Pkwy
 City: Madison State: WI Zip: 53783
 Company Contact Person: Emily Ding Contact Phone Number: 608-242-4100
 Contact Email: controller_filings@amfam.com
 Refund Report Year: 2022
 Please Circle One: ☐ 1st Semi-Annual Payment ☐ 2nd Semi-Annual Payment
 Refund Requested: \$ 392.00

As provided in Title 43 Texas Administrative Code, §57.51, the authority will consider all information provided to determine if a refund request is valid, and may require that additional information is provided before a final determination can be made.

Complete the information requested below and forward to the MVCPA along with supporting documentation and proof of overpayment.

Policy Term	Motor Vehicle Years Originally Reported	Less: Amended Motor Vehicle Years	Motor Vehicle Years Over reported	Assessment Rate per Motor Vehicle Year (circle one)	Refund Amount Requested
1 Year	<u>223</u>	<u>125</u>	<u>98</u>	<u>\$4.00</u> or <u>\$2.00</u>	<u>392.00</u>
6 Months	<u>420</u>	<u>420</u>	<u>0</u>	<u>\$4.00</u> or <u>\$2.00</u>	
30 Day				<u>\$4.00</u> or <u>\$2.00</u>	
	Totals		<u>98</u>		<u>392.00</u>

Along with this form, you must include the following:

1. An explanation of the reason(s) for the refund. If a request is due to duplicate payments from multiple entities for the same policies then proof of the duplicate payments must be provided along with this request for refund.
2. A copy of the original report.
3. Documentation of original payment.
4. A signed copy of the amended return; do not file with Comptroller's office.

By submitting this application for refund, I certify that I have been designated by my corporation as the authorized official to apply for refunds of the MVCPA fee. The statements herein are true, complete, and accurate to the best of my knowledge. I am aware that under the Texas Penal Code § 37.10 any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

Authorized Signature and Title:  Date: 2/27/2023



To: Motor Vehicle Crime Prevention Authority Board
From: Joe Canady, Director
Agenda Item: 4.H
Subject: Training

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

Motor Vehicle Crimes training presentations

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

MVCPA staff, TxDMV staff, and grant program personnel continue to conduct and participate in training events related to motor vehicle crimes. MVCPA is working to schedule Intermediate and Advanced training events during the summer of 2023. It is anticipated MVCPA will coordinate with the Texas Association of Vehicle Theft Investigators to provide an Intermediate training during their annual conference in September.



To: Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee
From: Julio Gonzalez, Grants, Budget, and Reports Committee Chair / Joe Canady, Director
Agenda Item: 5.A
Subject: Grantee Presentations to GBR Committee

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

Updates from Taskforce Grants on what aspects of their grant is working well, what challenges the grantee is presented with in operating the grant, and what the program needs to maintain a positive impact in combating motor vehicle crimes. Presentations from El Paso, Victoria, Smith, Mansfield, Dallas County, and Montgomery.

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

Grantees were provided with standard questions to be answered about their grant program. MVCPA prepared a document consisting of performance data reported to MVCPA in progress reports, public data from TxDPS, and public data from the Texas Courts system.

El Paso Performance and Public Data

Motor Vehicle Theft (MVT) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
1.1.15	Number of stolen motor vehicles recovered by taskforce	698	845	775	801	443
1.1.16	Report the number of MVT cases cleared	1,089	1,049	890	878	428
1.1.17	Number of persons arrested for motor vehicle theft by taskforce	196	269	156	213	60
1.1.4	MVT related cases presented to prosecutor	189	217	135	212	100

Motor Vehicle Theft - DPS Data reported by El Paso PD					
Classification	2019	2020	2021	2022	2023 YTD
Motor Vehicle Theft	865	522	994	1,408	380

Motor Vehicle Theft – Texas Courts Data for El Paso County					
Activity	2019	2020	2021	2022	2023 YTD
Filed by Indictment or Information	151	159	87	145	6
Other Cases Reaching Docket	106	138	105	89	3
Total cases added:	257	297	192	234	9
Total Convictions	54	45	61	52	1

Burglary of a Motor Vehicle (BMV) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
2.1.12	Number of BMV including parts cases cleared	0	6	1	4	1
2.1.13	Number of persons arrested for BMV including parts by taskforce	0	11	1	4	1
2.1.7	BMV related cases presented to prosecutor	1	2	0	0	0

Burglary of a Motor Vehicle - DPS Data reported by El Paso PD					
Classification	2019	2020	2021	2022	2023 YTD
FROM MOTOR VEHICLES	1,381	1,110	934	1,225	293
MOTOR VEHICLE PARTS AND ACCESSORIES	347	374	452	571	158
TOTAL:	1,728	1,484	1,386	1,796	451

Victoria Performance and Public Data

Motor Vehicle Theft (MVT) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
1.1.15	Number of stolen motor vehicles recovered by taskforce	70	57	83	68	24
1.1.16	Report the number of MVT cases cleared	16	20	48	40	18
1.1.17	Number of persons arrested for motor vehicle theft by taskforce	27	27	39	37	10
1.1.4	MVT related cases presented to prosecutor	15	34	35	48	15

Motor Vehicle Theft - DPS Data reported by Victoria PD					
Classification	2019	2020	2021	2022	2023 YTD
Motor Vehicle Theft	118	124	98	76	10

Motor Vehicle Theft – Texas Courts Data for Victoria County					
Activity	2019	2020	2021	2022	2023 YTD
Filed by Indictment or Information	16	14	16	25	0
Other Cases Reaching Docket	14	7	15	13	1
Total cases added:	30	21	31	38	1
Total Convictions	6	9	9	7	1

Burglary of a Motor Vehicle (BMV) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
2.1.12	Number of BMV including parts cases cleared	22	26	20	38	7
2.1.13	Number of persons arrested for BMV including parts by taskforce	14	14	3	16	4
2.1.7	BMV related cases presented to prosecutor	15	28	19	24	9

Burglary of a Motor Vehicle - DPS Data reported by Victoria PD					
Classification	2019	2020	2021	2022	2023 YTD
FROM MOTOR VEHICLES	430	367	311	200	33
MOTOR VEHICLE PARTS AND ACCESSORIES	42	38	117	126	12
TOTAL:	472	405	428	326	45

Smith County Performance and Public Data

Motor Vehicle Theft (MVT) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
1.1.15	Number of stolen motor vehicles recovered by taskforce	230	221	248	280	110
1.1.16	Report the number of MVT cases cleared	94	65	138	194	76
1.1.17	Number of persons arrested for motor vehicle theft by taskforce	63	42	64	51	22
1.1.4	MVT related cases presented to prosecutor	66	65	70	71	51

Motor Vehicle Theft - DPS Data reported by Smith County SO, Tyler PD, Rusk County SO and Henderson County SO					
Classification	2019	2020	2021	2022	2023 YTD
Motor Vehicle Theft	530	567	503	522	134

Motor Vehicle Theft – Texas Courts Data for Smith County, Rusk County and Henderson County					
Activity	2019	2020	2021	2022	2023 YTD
Filed by Indictment or Information	111	84	77	99	0
Other Cases Reaching Docket	46	49	40	38	1
Total cases added:	157	133	117	137	1
Total Convictions	53	48	36	57	2

Burglary of a Motor Vehicle (BMV) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
2.1.12	Number of BMV including parts cases cleared	1	0	3	1	5
2.1.13	Number of persons arrested for BMV including parts by taskforce	1	0	5	1	2
2.1.7	BMV related cases presented to prosecutor	1	1	2	0	0

Burglary of a Motor Vehicle - DPS Data reported by Smith County SO, Tyler PD, Rusk County SO and Henderson County SO					
Classification	2019	2020	2021	2022	2023 YTD
FROM MOTOR VEHICLES	912	1,028	852	640	91
MOTOR VEHICLE PARTS AND ACCESSORIES	97	97	143	175	29
TOTAL:	1,009	1,125	995	815	120

City of Mansfield Performance and Public Data

Motor Vehicle Theft (MVT) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
1.1.15	Number of stolen motor vehicles recovered by taskforce	327	374	366	259	164
1.1.16	Report the number of MVT cases cleared	248	260	255	122	44
1.1.17	Number of persons arrested for motor vehicle theft by taskforce	104	131	80	73	17
1.1.4	MVT related cases presented to prosecutor	58	64	76	72	16

Motor Vehicle Theft - DPS Data reported by Mansfield PD and Participating Agencies						
Classification	2019	2020	2021	2022	2023 YTD	
Motor Vehicle Theft	149	227	223	208	Not avail.	

Motor Vehicle Theft – Texas Courts Data for Tarrant County, Ellis County and Johnson County					
Activity	2019	2020	2021	2022	2023 YTD
Filed by Indictment or Information	521	546	641	651	75
Other Cases Reaching Docket	244	222	338	379	69
Total cases added:	765	768	979	1,030	144
Total Convictions	283	235	368	384	72

Burglary of a Motor Vehicle (BMV) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
2.1.12	Number of BMV including parts cases cleared	44	47	53	26	14
2.1.13	Number of persons arrested for BMV including parts by taskforce	15	22	31	11	4
2.1.7	BMV related cases presented to prosecutor	18	32	30	12	3

Dallas County Performance and Public Data

Motor Vehicle Theft (MVT) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
1.1.15	Number of stolen motor vehicles recovered by taskforce	1,098	745	899	1,012	470
1.1.16	Report the number of MVT cases cleared	1,117	770	883	1,034	478
1.1.17	Number of persons arrested for motor vehicle theft by taskforce	33	75	53	26	6
1.1.4	MVT related cases presented to prosecutor	5	7	20	17	3

Motor Vehicle Theft - DPS Data reported by Dallas County SO, DeSoto PD and Corsicana PD						
Classification	2019	2020	2021	2022	2023 YTD	
Motor Vehicle Theft	380	462	321	356	Not avail.	

Motor Vehicle Theft – Texas Courts Data for Dallas County and Navarro County					
Activity	2019	2020	2021	2022	2023 YTD
Filed by Indictment or Information	751	555	593	862	134
Other Cases Reaching Docket	327	316	344	420	67
Total cases added:	1,078	871	937	1,282	201
Total Convictions	260	186	210	285	57

Burglary of a Motor Vehicle (BMV) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
2.1.12	Number of BMV including parts cases cleared	14	56	22	11	3
2.1.13	Number of persons arrested for BMV including parts by taskforce	13	16	19	6	0
2.1.7	BMV related cases presented to prosecutor	0	2	4	5	0

Montgomery County Performance and Public Data

Motor Vehicle Theft (MVT) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
1.1.15	Number of stolen motor vehicles recovered by taskforce	328	532	601	561	282
1.1.16	Report the number of MVT cases cleared	328	532	601	556	282
1.1.17	Number of persons arrested for motor vehicle theft by taskforce	60	99	100	80	37
1.1.4	MVT related cases presented to prosecutor	88	105	100	97	53

Motor Vehicle Theft - DPS Data reported by Montgomery County SO, Grimes County SO and Walker County SO					
Classification	2019	2020	2021	2022	2023 YTD
Motor Vehicle Theft	600	574	706	675	Not avail.

Motor Vehicle Theft – Texas Courts Data for Montgomery County, Grimes County, San Jacinto County and Walker County					
Activity	2019	2020	2021	2022	2023 YTD
Filed by Indictment or Information	194	206	227	196	43
Other Cases Reaching Docket	71	45	84	77	7
Total cases added:	265	251	311	273	50
Total Convictions	114	92	131	120	20

Burglary of a Motor Vehicle (BMV) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
2.1.12	Number of BMV including parts cases cleared	207	52	17	37	0
2.1.13	Number of persons arrested for BMV including parts by taskforce	38	10	6	10	0
2.1.7	BMV related cases presented to prosecutor	6	7	5	5	0



To: Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee
From: Julio Gonzalez, Grants, Budget, and Reports Committee Chair / Joe Canady, Director
Agenda Item: 5.B
Subject: Overtime Limits

RECOMMENDATION

Action Item. Amend Grant Administrative Manual Section 4.3 and 2.3.7.1 (Approved Overtime) to remove the limit which requires that overtime pay must not exceed 5% of MVCPA funded direct salaries during the grant year to allow overtime costs that are considered reasonable by the MVCPA Director and MVCPA Board Designee.

PURPOSE AND EXECUTIVE SUMMARY

Overtime is listed as its own budget category and allows for taskforces to utilize grant funded personnel to participate in special motor vehicle crime operations or to support other local, state, and federal operations involving crimes related to motor vehicle crimes when flexible or variable schedules cannot accommodate the staffing needs.

FINANCIAL IMPACT

TBD

BACKGROUND AND DISCUSSION

Current Policies

- Grant Administrative Manual Section 2.3.7.1 (Grant Budget Form)
 - Overtime is limited to 5% of the grant funded personnel salaries. For example, if total personnel costs are \$100,000 then MVCPA overtime is limited to \$5,000. The amount allowed may only be used for MVCPA funded or Cash Match personnel. For each position listed in the personnel section add a line in the overtime section and select the same subcategory. Enter in the estimated total amount of overtime that may be used for each grant program position. The amounts assigned for each line are estimates for the positions to help the applicant demonstrate the overtime. Actual overtime for each position may vary. In the narrative box below, explain how overtime shall be used and why flexible or variable schedules cannot accommodate the staffing needs. Law enforcement and civilian staff must be clearly delineated on different lines and have different justification for overtime.
- Grant Administrative Manual Section 4.3 (Approved Overtime)
 - Overtime costs are allowable expenditures. They may be requested and approved as a distinct Budget Category. Overtime pay must not exceed 5% of MVCPA funded direct salaries (not including fringe benefits) during the grant year. Grantees shall pay overtime to positions required by federal law. Grantees may pay overtime or salary in excess of work hours if consistent with local policy or civil service agreements. A copy of the entity's overtime policy must be maintained by the grantee available for review. Overtime costs shall only be for MVCPA grant-related purposes. Program authorized overtime pay shall be used for MVCPA funded personnel and cash match positions only.

Proposed Policies

- Grant Administrative Manual Section 2.3.7.1 (Grant Budget Form)
 - Overtime costs must be reviewed by the MVCPA Director and MVCPA Board Designee to ensure overtime expenditures are allowable and reasonable. The amount allowed may only be used for MVCPA funded or Cash Match personnel. For each position listed in the personnel section add a line in the overtime section and select the same subcategory. Enter in the estimated total amount of overtime that may be used for each grant program position. The amounts assigned for each line are estimates for the positions to help the applicant demonstrate the overtime. Actual overtime for each position may vary. In the narrative box below, explain how overtime shall be used and why flexible or variable schedules cannot accommodate the staffing needs. Law enforcement and civilian staff must be clearly delineated on different lines and have different justification for overtime.
- Grant Administrative Manual Section 4.3 (Approved Overtime)
 - Overtime costs are allowable expenditures. They may be requested and approved as a distinct Budget Category. Overtime pay must be determined as reasonable by the MVCPA Director and MVCPA Board Designee. Grantees shall pay overtime to positions required by federal law. Grantees may pay overtime or salary in excess of work hours if consistent with local policy or civil service agreements. A copy of the entity's overtime policy by must be maintained by the grantee available for review. Overtime costs shall only be for MVCPA grant-related purposes. Program authorized overtime pay shall be used for MVCPA funded personnel and cash match positions only.



To: Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee
From: Julio Gonzalez, Grants, Budget, and Reports Committee Chair / Joe Canady, Director
Agenda Item: 5.C
Subject: Confidential VIN Inspections (VTR-68-A)

RECOMMENDATION

Action Item. Recommend the MVCPA Director coordinate with the National Insurance Crime Bureau for the possible option of allowing MVCPA Taskforces to allow non-sworn and other trained personnel to perform confidential VIN inspections under the direct supervision of a law enforcement officer who is allowed to perform the confidential VIN inspections.

PURPOSE AND EXECUTIVE SUMMARY

Texas Transportation Code 501.0321(c) limits who can perform inspection and must have training by TxDMV rule (217.144). Inspections have only been performed by law enforcement officers. Subsection 2 allows a person working under the direct supervision of a law enforcement officer to perform confidential inspections.

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

An 96% increase in confidential VIN inspections since 2018 has created a challenge for MVCPA taskforces to keep up with increasing requests from citizens to obtain an inspection required to obtain a Texas Certificate of Title. Some taskforces have a backlog, and this creates a burden to citizens causing travel to other jurisdictions to obtain the necessary inspection to meet the titling and registration requirements.

Taskforces may have retired law enforcement officers, current law enforcement officers assigned to other divisions within their participating or coverage agency, citizens academy personnel, or other volunteers who have been properly vetted to assist their agency with confidential law enforcement functions.

Utilizing other personnel, who are properly trained, to work under the direct supervision of a law enforcement officer authorized to perform the confidential VIN inspections may increase the number of personnel available to perform the inspection and reduce backlogs for citizens while protecting the integrity and purpose of the confidential VIN inspections.



To: Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee
From: Julio Gonzalez, Grants, Budget, and Reports Committee Chair / Joe Canady, Director
Agenda Item: 5.D
Subject: MVCPA Conference Update

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

Discuss and provide an update concerning the June 2023 MVCPA Conference in Kerrville, Texas.

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

The MVCPA Conference Committee Meeting was held remotely on Wednesday, March 22, 2023.

The Conference Committee developed a draft of the conference schedule.



The MVCPA Conference Committee approved the conference schedule and it was shared with all taskforce on April 6, 2023. A hotel reservation link was also shared.

As of April 13th, there are 93 hotel reservations for the MVCPA Conference.



The MVCPA Conference Committee is finalizing conference guest speakers and instructors.

MVCPA is inviting taskforces to obtain items from their regions to raffle at the conference.



To: Motor Vehicle Crime Prevention Authority Board Meeting
From: Joe Canady, Director
Agenda Item: 6
Subject: State Auditor Report and TxDMV Management Response

RECOMMENDATION

Briefing Only

PURPOSE AND EXECUTIVE SUMMARY

An Audit Report on The Motor Vehicle Crime Prevention Authority at the Texas Department of Motor Vehicles

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

The State Auditor's Office publicly released its audit on the Motor Vehicle Crime Prevention (MVCPA) at the Department of Motor Vehicles on March 3, 2023. The objectives of the audit were to determine whether MVCPA has processes in place to ensure that it:

- Awards, administers, and monitors its grants in accordance with applicable requirements.
- Complies with selected statutory requirements, including limitations on administrative expenses.

There was also one objective on the Department of Motor Vehicles' processes and controls related to ensuring the appropriate production and use of temporary vehicle tags.

The audit found that MVCPA had processes in place to ensure that it awarded, administered, and monitored grants in accordance with applicable requirements. MVCPA also had processes in place to ensure that it complied with certain statutory requirements for financial management, including limitations on administrative expenses. However, MVCPA should strengthen certain administration and monitoring processes to ensure that grantees use grant funds properly and that reimbursements are supported, reasonable, and allowable. Additionally, MVCPA should develop policies and procedures for its Grant Management and Tracking System.

The MVCPA Director coordinated with the Department of Motor Vehicles to provide a response to the recommendations detailed in the audit report. MVCPA agreed with the recommendations noted in the audit report and is committed to continuous improvement and transparency.

LOW**Grant Award Process**

The Motor Vehicle Crime Prevention Authority (Authority) established adequate processes for reviewing applications and awarding grants.

MEDIUM**Grant Administration and Monitoring**

The Authority's grant administration and monitoring processes did not always ensure that grantees used grant funds properly and reimbursements were supported, reasonable, and allowable.

Recommendations

The Authority should develop and implement processes to ensure that:

- Grantees comply with cash match requirements as required by Authority policies and procedures and state rules.
- Grant adjustments are reviewed and approved in accordance with Authority's policies and procedures.
- Reimbursements made to grantees are supported, reasonable, and allowable.
- All grants are monitored in the GMTS.

Management's Response

The Authority agrees with the recommendations.

- The Authority will develop and implement processes to add stops to the Grant Management and Tracking System to ensure applications not meeting cash match requirements are submitted during the application or negotiation phase.
- The Authority will develop and implement processes to ensure grant adjustments are reviewed to ensure budget adjustments do not cause a violation of existing policies.
- The Authority has developed and implemented a thorough review process of applications and related expenditure reports to ensure reimbursements are reasonable and allowable.
- The Authority will identify and implement a solution for all grant types to be included in the Grant Monitoring and Tracking System. This solution will ensure automation and establish checks to indicate reports have been submitted, reviewed, and approved before grant payments can be issued. In addition, this solution will ensure all grants valued at \$25,000 are publicly posted.

LOW

Compliance with Statutory Requirements

The Authority complied with certain statutory requirements for financial management.

HIGH

The Authority's Information Technology System

The Authority did not have information technology policies and procedures to ensure that Grant Management and Tracking System user access management, change management, or reviews of backup data recovery reports are performed effectively.

Recommendations

The Authority should coordinate with the Department to establish and implement policies and procedures related to user access, change management, and backup and recovery for its information technology systems.

Management's Response

The Authority agrees with the recommendations.

- The Authority will develop and implement procedures and audit schedules to ensure all users accessing the Grant Monitoring and Tracking System are authorized.
- The Authority will develop and implement policies and procedures to monitor, document, and approve changes made to the Grant Monitoring and Tracking System.
- The Authority will coordinate with the Department's Information Technology Services Division to monitor, review, and approve backup and recovery plans from Texas A&M. The Authority will develop and implement processes to review and approve quarterly progress reports.



To: Motor Vehicle Crime Prevention Authority Board Meeting
From: Glenna Bowman, Finance Director / Keith Yawn, Government Strategic Communications Director
Agenda Item: 7
Subject: Legislative Update

RECOMMENDATION

Briefing Only

PURPOSE AND EXECUTIVE SUMMARY

To provide a briefing and update on Fiscal Years 2024 and 202 appropriations to the Texas Department of Motor Vehicles for the Motor Vehicle Crime Prevention Authority and legislative bills affecting the Authority and its grantees.

FINANCIAL IMPACT

In January 2023, the Texas House of Representatives and Senate filed their respective versions of the state's introduced budget bills, HB 1 and SB 1, respectively. Both introduced bills include identical levels of baseline funding for MVCPA totaling \$44.2 million for the biennium. This represents the full statutory funding for the program. The individual fiscal year amounts are \$21.9 million in FY 2024 and \$22.2 million in FY 2025. This will provide Unexpended Balance Authority within and between biennia which effectively gives the MVCPA board access to all funds without the need for a special fund.

BACKGROUND AND DISCUSSION

Initial funding recommendations to the Texas Department of Motor Vehicles included full statutory funding for the MVCPA. Senate Bill 224 and House Bill 4598 would increase the MVCPA Fee from \$4.00 to \$5.00 to fund efforts to combat catalytic converter theft.



To: Motor Vehicle Crime Prevention Authority Board Meeting
From: Joe Canady, Director/ Richard Johnson, Insurance Council of Texas / Laura Hotten, talkStrategy
Agenda Item: 8
Subject: Public Education and Public Awareness (PEPA) Grant Update

RECOMMENDATION

Briefing Only

PURPOSE AND EXECUTIVE SUMMARY

To receive a status update from the Insurance Council of Texas and their subcontractor, talkStrategy, of their public education and public awareness efforts.

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

The MVCPA awarded grant funds to the Insurance Council of Texas to provide the MVCPA and its funded law enforcement programs with support and coordinated messaging to combat motor vehicle theft, burglary from motor vehicles, and fraud-related motor vehicle crime.