



Motor Vehicle Crime Prevention Authority

Grants Budget and Reporting (GBR) Committee Meeting

Austin, Texas

April 18, 2023



AGENDA
GRANTS BUDGET AND REPORTING (GBR) COMMITTEE MEETING
Motor Vehicle Crime Prevention Authority
TEXAS DEPARTMENT OF MOTOR VEHICLES
4000 JACKSON AVE., BUILDING 1, LONE STAR ROOM
AUSTIN, TEXAS 78731
APRIL 18, 2023
1:00 PM

Link to April 18, 2023, MVCPA Grants Budget and Reporting Committee Documents (under Calendar tab): <https://www.txdmv.gov/about-us/MVCPA>

All agenda items are subject to possible discussion, questions, consideration, and action by the Grants Budget and Reporting Committee of the Board of the Motor Vehicle Crime Prevention Authority (Committee). Agenda item numbers are assigned for ease of reference only and do not necessarily reflect the order of their consideration by the Committee. The Committee reserves the right to discuss any items in closed session where authorized by the Open Meetings Act. A quorum of the Board of the Motor Vehicle Crime Prevention Authority (Board) may be present at this meeting for discussion and gathering information. However, Board members who are not Committee members will not vote on any Committee agenda items, nor will any Board action be taken.

- 1. Roll Call and Establishment of Quorum**
- 2. Pledges of Allegiance - U.S. and Texas**
- 3. Comments and Announcements from Committee Chair, Committee Members and MVCPA Director**
- 4. Selected Grantee Reports (Presentations limited to 20 minutes) (BRIEFINGS ONLY)**
 - A. El Paso
 - B. Victoria
 - C. Smith
 - D. Mansfield
 - E. Dallas County
 - F. Montgomery
- 5. Discussion and Possible Recommendations concerning Overtime Limits - Joe Canady (ACTION ITEM)**
- 6. Discussion and Possible Recommended Options concerning Confidential**

VIN Inspections (VTR-68-A) - Joe Canady (ACTION ITEM)

7. Discussion and Update concerning the June 2023 MVCPA Conference in Kerrville, Texas (BRIEFING ONLY)

CLOSED SESSION

8. The Committee may enter into closed session under one or more of the following provisions of the Texas Open Meetings Act, Government Code Chapter 551:

Section 551.071 - Consultation with and advice from legal counsel regarding:

- pending or contemplated litigation, or a settlement offer;
- a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Government Code Chapter 551; or
- any item on this agenda.

Section 551.074 - Personnel matters.

- Discussion relating to the appointment, employment, evaluation, reassignment, duties, discipline, and dismissal of personnel.

Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting.

- the deployment, or specific occasions for implementation, of security personnel or devices; or
- a security audit.

Section 551.089 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting.

- security assessments or deployments relating to information resources technology;
- network security information as described by Section 2059.055(b); or
- the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

9. Action Items from Closed Session

10. Public Comment

11. Adjournment

The Committee will allow an open comment period to receive public comment on any agenda item or other matter that is under the jurisdiction of the Committee. No action will be taken on matters that are not part of the agenda for the meeting. For subjects that are not otherwise part of the agenda for the meeting, Committee members may respond in accordance with Government Code, Section 551.042 and consider the feasibility of

placing the matter on the agenda for a future meeting.

If you would like to comment on any agenda item (including an open comment under the agenda item for Public Comment), you must complete a speaker's form at the registration table prior to the agenda item being taken up by the Committee.

Public comment will only be accepted in person. Each speaker will be limited to three minutes, and time allotted to one speaker may not be reassigned to another speaker.

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify the department as far in advance as possible, but no less than two days in advance, so that appropriate arrangements can be made. Contact David Richards by telephone at (512) 465-1423.

I certify that I have reviewed this document and that it conforms to all applicable Texas Register filing requirements.

CERTIFYING OFFICIAL: David Richards, General Counsel, (512) 465-1423.

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Agenda Item: 1

Subject: Roll Call and Establishment of Quorum

	Present
Lieutenant Julio Gonzalez – Committee Chairman - Governor Appointed Board Member Law Enforcement Representative – Dallas, TX	
Major Sharon Jones – Ex Officio Member Designee for the Public Safety Director Texas Department of Public Safety	
Dean Smith – Governor Appointed Board Member Insurance Consumer Representative – North Richland Hills, TX	



Agenda Item: 2

Subject: Pledge of Allegiance (US and Texas Flags)



"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."



To: Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee
From: Joe Canady, Director
Agenda Item: 4.A.
Subject: Selected Grantee Reports (Presentations limited to 20 minutes)

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

Selected Grantee Reports from El Paso Police Department's Auto Theft Task Force.

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

Motor Vehicle Theft (MVT) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
1.1.15	Number of stolen motor vehicles recovered by taskforce	698	845	775	801	443
1.1.16	Report the number of MVT cases cleared	1,089	1,049	890	878	428
1.1.17	Number of persons arrested for motor vehicle theft by taskforce	196	269	156	213	60
1.1.4	MVT related cases presented to prosecutor	189	217	135	212	100

Motor Vehicle Theft - DPS Data reported by El Paso PD						
Classification	2019	2020	2021	2022	2023 YTD	
Motor Vehicle Theft	865	522	994	1,408	380	

Motor Vehicle Theft – Texas Courts Data for El Paso County					
Activity	2019	2020	2021	2022	2023 YTD
Filed by Indictment or Information	151	159	87	145	6
Other Cases Reaching Docket	106	138	105	89	3
Total cases added:	257	297	192	234	9
Total Convictions	54	45	61	52	1

Burglary of a Motor Vehicle (BMV) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
2.1.12	Number of BMV including parts cases cleared	0	6	1	4	1
2.1.13	Number of persons arrested for BMV including parts by taskforce	0	11	1	4	1
2.1.7	BMV related cases presented to prosecutor	1	2	0	0	0

Burglary of a Motor Vehicle - DPS Data reported by El Paso PD					
Classification	2019	2020	2021	2022	2023 YTD
FROM MOTOR VEHICLES	1,381	1,110	934	1,225	293
MOTOR VEHICLE PARTS AND ACCESSORIES	347	374	452	571	158
TOTAL:	1,728	1,484	1,386	1,796	451



To: Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee
From: Joe Canady, Director
Agenda Item: 4.B.
Subject: Selected Grantee Reports (Presentations limited to 20 minutes)

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

Selected Grantee Reports from Victoria (Victoria Auto Crimes Task Force).

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION**Motor Vehicle Theft (MVT) Data - Grantee Report to MVCPA in GMTS**

Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
1.1.15	Number of stolen motor vehicles recovered by taskforce	70	57	83	68	24
1.1.16	Report the number of MVT cases cleared	16	20	48	40	18
1.1.17	Number of persons arrested for motor vehicle theft by taskforce	27	27	39	37	10
1.1.4	MVT related cases presented to prosecutor	15	34	35	48	15

Motor Vehicle Theft - DPS Data reported by Victoria PD

Classification	2019	2020	2021	2022	2023 YTD
Motor Vehicle Theft	118	124	98	76	10

Motor Vehicle Theft – Texas Courts Data for Victoria County					
Activity	2019	2020	2021	2022	2023 YTD
Filed by Indictment or Information	16	14	16	25	0
Other Cases Reaching Docket	14	7	15	13	1
Total cases added:	30	21	31	38	1
Total Convictions	6	9	9	7	1

Burglary of a Motor Vehicle (BMV) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
2.1.12	Number of BMV including parts cases cleared	22	26	20	38	7
2.1.13	Number of persons arrested for BMV including parts by taskforce	14	14	3	16	4
2.1.7	BMV related cases presented to prosecutor	15	28	19	24	9

Burglary of a Motor Vehicle - DPS Data reported by Victoria PD					
Classification	2019	2020	2021	2022	2023 YTD
FROM MOTOR VEHICLES	430	367	311	200	33
MOTOR VEHICLE PARTS AND ACCESSORIES	42	38	117	126	12
TOTAL:	472	405	428	326	45



To: Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee
From: Joe Canady, Director
Agenda Item: 4.C.
Subject: Selected Grantee Reports (Presentations limited to 20 minutes)

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

Selected Grantee Reports from Smith County (East Texas Auto Theft Task Force).

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

Motor Vehicle Theft (MVT) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
1.1.15	Number of stolen motor vehicles recovered by taskforce	230	221	248	280	110
1.1.16	Report the number of MVT cases cleared	94	65	138	194	76
1.1.17	Number of persons arrested for motor vehicle theft by taskforce	63	42	64	51	22
1.1.4	MVT related cases presented to prosecutor	66	65	70	71	51

Motor Vehicle Theft - DPS Data reported by Smith County SO, Tyler PD, Rusk County SO and Henderson County SO						
Classification	2019	2020	2021	2022	2023 YTD	
Motor Vehicle Theft	530	567	503	522	134	

Motor Vehicle Theft – Texas Courts Data for Smith County, Rusk County and Henderson County					
Activity	2019	2020	2021	2022	2023 YTD
Filed by Indictment or Information	111	84	77	99	0
Other Cases Reaching Docket	46	49	40	38	1
Total cases added:	157	133	117	137	1
Total Convictions	53	48	36	57	2

Burglary of a Motor Vehicle (BMV) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
2.1.12	Number of BMV including parts cases cleared	1	0	3	1	5
2.1.13	Number of persons arrested for BMV including parts by taskforce	1	0	5	1	2
2.1.7	BMV related cases presented to prosecutor	1	1	2	0	0

Burglary of a Motor Vehicle - DPS Data reported by Smith County SO, Tyler PD, Rusk County SO and Henderson County SO					
Classification	2019	2020	2021	2022	2023 YTD
FROM MOTOR VEHICLES	912	1,028	852	640	91
MOTOR VEHICLE PARTS AND ACCESSORIES	97	97	143	175	29
TOTAL:	1,009	1,125	995	815	120



To: Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee
From: Joe Canady, Director
Agenda Item: 4.D.
Subject: Selected Grantee Reports (Presentations limited to 20 minutes)

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

Selected Grantee Reports from City of Mansfield (Tri County Auto Theft Task Force).

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

Motor Vehicle Theft (MVT) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
1.1.15	Number of stolen motor vehicles recovered by taskforce	327	374	366	259	164
1.1.16	Report the number of MVT cases cleared	248	260	255	122	44
1.1.17	Number of persons arrested for motor vehicle theft by taskforce	104	131	80	73	17
1.1.4	MVT related cases presented to prosecutor	58	64	76	72	16

Motor Vehicle Theft - DPS Data reported by Mansfield PD and Participating Agencies						
Classification	2019	2020	2021	2022	2023 YTD	
Motor Vehicle Theft	149	227	223	208	Not avail.	

Motor Vehicle Theft – Texas Courts Data for Tarrant County, Ellis County and Johnson County					
Activity	2019	2020	2021	2022	2023 YTD
Filed by Indictment or Information	521	546	641	651	75
Other Cases Reaching Docket	244	222	338	379	69
Total cases added:	765	768	979	1,030	144
Total Convictions	283	235	368	384	72

Burglary of a Motor Vehicle (BMV) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
2.1.12	Number of BMV including parts cases cleared	44	47	53	26	14
2.1.13	Number of persons arrested for BMV including parts by taskforce	15	22	31	11	4
2.1.7	BMV related cases presented to prosecutor	18	32	30	12	3



To: Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee
From: Joe Canady, Director
Agenda Item: 4.E.
Subject: Selected Grantee Reports (Presentations limited to 20 minutes)

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

Selected Grantee Reports from Dallas County North Texas Auto Theft Task Force.

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

Motor Vehicle Theft (MVT) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
1.1.15	Number of stolen motor vehicles recovered by taskforce	1,098	745	899	1,012	470
1.1.16	Report the number of MVT cases cleared	1,117	770	883	1,034	478
1.1.17	Number of persons arrested for motor vehicle theft by taskforce	33	75	53	26	6
1.1.4	MVT related cases presented to prosecutor	5	7	20	17	3

Motor Vehicle Theft - DPS Data reported by Dallas County SO, DeSoto PD and Corsicana PD					
Classification	2019	2020	2021	2022	2023 YTD
Motor Vehicle Theft	380	462	321	356	Not avail.

Motor Vehicle Theft – Texas Courts Data for Dallas County and Navarro County					
Activity	2019	2020	2021	2022	2023 YTD
Filed by Indictment or Information	751	555	593	862	134
Other Cases Reaching Docket	327	316	344	420	67
Total cases added:	1,078	871	937	1,282	201
Total Convictions	260	186	210	285	57

Burglary of a Motor Vehicle (BMV) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
2.1.12	Number of BMV including parts cases cleared	14	56	22	11	3
2.1.13	Number of persons arrested for BMV including parts by taskforce	13	16	19	6	0
2.1.7	BMV related cases presented to prosecutor	0	2	4	5	0



To: Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee
From: Joe Canady, Director
Agenda Item: 4.F.
Subject: Selected Grantee Reports (Presentations limited to 20 minutes)

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

Selected Grantee Reports from Montgomery County Auto Theft Task Force.

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

Motor Vehicle Theft (MVT) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
1.1.15	Number of stolen motor vehicles recovered by taskforce	328	532	601	561	282
1.1.16	Report the number of MVT cases cleared	328	532	601	556	282
1.1.17	Number of persons arrested for motor vehicle theft by taskforce	60	99	100	80	37
1.1.4	MVT related cases presented to prosecutor	88	105	100	97	53

Motor Vehicle Theft - DPS Data reported by Montgomery County SO, Grimes County SO and Walker County SO						
Classification	2019	2020	2021	2022	2023 YTD	
Motor Vehicle Theft	600	574	706	675	Not avail.	

Motor Vehicle Theft – Texas Courts Data for Montgomery County, Grimes County, San Jacinto County and Walker County					
Activity	2019	2020	2021	2022	2023 YTD
Filed by Indictment or Information	194	206	227	196	43
Other Cases Reaching Docket	71	45	84	77	7
Total cases added:	265	251	311	273	50
Total Convictions	114	92	131	120	20

Burglary of a Motor Vehicle (BMV) Data - Grantee Report to MVCPA in GMTS						
Grant Report ID #	Activity	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 YTD
2.1.12	Number of BMV including parts cases cleared	207	52	17	37	0
2.1.13	Number of persons arrested for BMV including parts by taskforce	38	10	6	10	0
2.1.7	BMV related cases presented to prosecutor	6	7	5	5	0



To: Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee
From: Joe Canady, Director
Agenda Item: 5.
Subject: Discussion and Possible Recommendations concerning Overtime Limits

RECOMMENDATION

Action Item. Amend Grant Administrative Manual Section 4.3 and 2.3.7.1 (Approved Overtime) to remove the limit which requires that overtime pay must not exceed 5% of MVCPA funded direct salaries during the grant year to allow overtime costs that are considered reasonable by the MVCPA Director and MVCPA Board Designee.

PURPOSE AND EXECUTIVE SUMMARY

Overtime is listed as its own budget category and allows for taskforces to utilize grant funded personnel to participate in special motor vehicle crime operations or to support other local, state, and federal operations involving crimes related to motor vehicle crimes when flexible or variable schedules cannot accommodate the staffing needs.

FINANCIAL IMPACT

TBD

BACKGROUND AND DISCUSSION

Current Policies

- Grant Administrative Manual Section 2.3.7.1 (Grant Budget Form)
 - Overtime is limited to 5% of the grant funded personnel salaries. For example, if total personnel costs are \$100,000 then MVCPA overtime is limited to \$5,000. The amount allowed may only be used for MVCPA funded or Cash Match personnel. For each position listed in the personnel section add a line in the overtime section and select the same subcategory. Enter in the estimated total amount of overtime that may be used for each grant program position. The amounts assigned for each line are estimates for the positions to help the applicant demonstrate the overtime. Actual overtime for each position may vary. In the narrative box below, explain how overtime shall be used and why flexible or variable schedules cannot accommodate the staffing needs. Law enforcement and civilian staff must be clearly delineated on different lines and have different justification for overtime.
- Grant Administrative Manual Section 4.3 (Approved Overtime)
 - Overtime costs are allowable expenditures. They may be requested and approved as a distinct Budget Category. Overtime pay must not exceed 5% of MVCPA funded direct salaries (not including fringe benefits) during the grant year. Grantees shall pay overtime to positions required by federal law. Grantees may pay overtime or salary in excess of work hours if consistent with local policy or civil service agreements. A copy of the entity's overtime policy must be maintained by the grantee available for review. Overtime costs shall only be for MVCPA grant-related purposes. Program authorized overtime pay shall be used for MVCPA funded personnel and cash match positions only.

Proposed Policies

- Grant Administrative Manual Section 2.3.7.1 (Grant Budget Form)
 - Overtime costs must be reviewed by the MVCPA Director and MVCPA Board Designee to ensure overtime expenditures are allowable and reasonable. The amount allowed may only be used for MVCPA funded or Cash Match personnel. For each position listed in the personnel section add a line in the overtime section and select the same subcategory. Enter in the estimated total amount of overtime that may be used for each grant program position. The amounts assigned for each line are estimates for the positions to help the applicant demonstrate the overtime. Actual overtime for each position may vary. In the narrative box below, explain how overtime shall be used and why flexible or variable schedules cannot accommodate the staffing needs. Law enforcement and civilian staff must be clearly delineated on different lines and have different justification for overtime.
- Grant Administrative Manual Section 4.3 (Approved Overtime)
 - Overtime costs are allowable expenditures. They may be requested and approved as a distinct Budget Category. Overtime pay must be determined as reasonable by the MVCPA Director and MVCPA Board Designee. Grantees shall pay overtime to positions required by federal law. Grantees may pay overtime or salary in excess of work hours if consistent with local policy or civil service agreements. A copy of the entity's overtime policy by must be maintained by the grantee available for review. Overtime costs shall only be for MVCPA grant-related purposes. Program authorized overtime pay shall be used for MVCPA funded personnel and cash match positions only.



To: Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee
From: Joe Canady, Director
Agenda Item: 6.
Subject: Discussion and Possible Recommendations concerning Confidential VIN Inspections (VTR-68-A)

RECOMMENDATION

Action Item. Recommend the MVCPA Director coordinate with the National Insurance Crime Bureau for the possible option of allowing MVCPA Taskforces to allow non-sworn and other trained personnel to perform confidential VIN inspections under the direct supervision of a law enforcement officer who is allowed to perform the confidential VIN inspections.

PURPOSE AND EXECUTIVE SUMMARY

Texas Transportation Code 501.0321(c) limits who can perform inspection and must have training by TxDMV rule (217.144). Inspections have only been performed by law enforcement officers. Subsection 2 allows a person working under the direct supervision of a law enforcement officer to perform confidential inspections.

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

An 96% increase in confidential VIN inspections since 2018 has created a challenge for MVCPA taskforces to keep up with increasing requests from citizens to obtain an inspection required to obtain a Texas Certificate of Title. Some taskforces have a backlog, and this creates a burden to citizens causing travel to other jurisdictions to obtain the necessary inspection to meet the titling and registration requirements.

Taskforces may have retired law enforcement officers, current law enforcement officers assigned to other divisions within their participating or coverage agency, citizens academy personnel, or other volunteers who have been properly vetted to assist their agency with confidential law enforcement functions.

Utilizing other personnel, who are properly trained, to work under the direct supervision of a law enforcement officer authorized to perform the confidential VIN inspections may increase the number of personnel available to perform the inspection and reduce backlogs for citizens while protecting the integrity and purpose of the confidential VIN inspections.



To: Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee
From: Joe Canady, Director
Agenda Item: 7.
Subject: Discussion and Update concerning the June 2023 MVCPA Conference in Kerrville, Texas

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

Discuss and provide an update concerning the June 2023 MVCPA Conference in Kerrville, Texas.

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION

The MVCPA Conference Committee Meeting was held remotely on Wednesday, March 22, 2023.

The Conference Committee developed a draft of the conference schedule.



The MVCPA Conference Committee approved the conference schedule and it was shared with all taskforce on April 6, 2023. A hotel reservation link was also shared.

As of April 13th, there are 93 hotel reservations for the MVCPA Conference.



The MVCPA Conference Committee is finalizing conference guest speakers and instructors.

MVCPA is inviting taskforces to obtain items from their regions to raffle at the conference.