



**AGENDA  
BOARD MEETING  
AUTOMOBILE BURGLARY AND THEFT PREVENTION AUTHORITY  
4000 JACKSON AVE., BUILDING 1, LONE STAR ROOM  
AUSTIN, TEXAS 78731  
TUESDAY, NOVEMBER 14, 2017  
9:00 A.M.**

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All agenda items are subject to possible discussion, questions, consideration, and action by the Board of the Automobile Burglary and Theft Prevention Authority (Board). Agenda item numbers are assigned for ease of reference only and do not necessarily reflect the order of their consideration by the Board. The Board reserves the right to discuss any items in executive session where authorized by the Open Meetings Act.

**1. CALL TO ORDER**

- A. Roll Call and Establishment of Quorum
- B. Approval of Transcripts as Minutes
  - Transcript from July 7, 2017
- C. Public Comment
- D. Comments from Chairman and Board Members
  - Commendations and Congratulations

**BRIEFINGS AND ACTION ITEMS - Bryan Wilson (including designated staff)**

**2. Review and Consider Insurance Collection Efforts**

- A. Review letters to and responses from non-filing insurers and consider directing staff to request guidance from the Texas Department of Insurance.
- B. Review letters to and responses from non-paying insurers claiming exemption.
- C. Consider directing staff to evaluate the collection of ABTPA fees.

**3. Consider actions on insurance refund requests**

- A. Integon National Insurance Company
- B. Allstate Insurance Company

**4. Consider authorizing staff to complete and update FY18-19 Grant Administrative Manual**

**5. Review and discuss Legislative Budget Board border security reporting requirements**

**6. Consider authorizing staff to develop a plan and establish a budget to implement a Rapid Response Strikeforce**

**7. Review Motor Vehicle Burglary and Theft Investigator Training and consider providing a budget for training events.**

**RULES - PROPOSAL**

**Title 43, Texas Administrative Code - David Richards**

**8. Chapter 57, Automobile Burglary and Theft Prevention Authority**

Amendments to 57.18, Grant Adjustments

9. **Chapter 57, Automobile Burglary and Theft Prevention Authority**  
Amendments to §57.48, Motor Vehicle Years of Insurance Calculations, §57.49, Audit, §57.50, Report to Department of Insurance, and §57.51, Refund Determinations
10. **Chapter 57, Automobile Burglary and Theft Prevention Authority**  
New section 57.52, Correction of Administrative Posting or Data Entry Errors

**ABTPA DIRECTOR'S REPORT** - Bryan Wilson (including designated Staff)

11. **Report on ABTPA-related activities identified by the Director as noteworthy, which may include reports on:**
  1. Budget
    - a. Budget status
    - b. Report on the request to use Unexpended Balance Request letter to TxDMV
  2. Grant Activities and Analysis
  3. Grant Adjustments
  4. Educational Programs and Marketing
  5. Agency Operations
  6. Personnel Updates
  7. Monitoring

#### **EXECUTIVE SESSION**

12. **The Board may enter into closed session under one or more of the following provisions of the Texas Open Meetings Act, Government Code, Chapter 551:**
  - **Section 551.071** - Consultation with and advice from legal counsel regarding:
    - pending or contemplated litigation, or a settlement offer;
    - a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Government Code, Chapter 551; or
    - any item on this agenda.
  - **Section 551.074** - Personnel matters.
    - Discussion relating to the appointment, employment, evaluation, reassignment, duties, discipline, and dismissal of personnel.
  - **Section 551.089** - Security devices or security audits:
    - the deployment, or specific occasions for implementation, of security personnel or devices; or
    - a security audit.
13. **Action Items from Executive Session**
14. **Public Comment**
15. **Adjournment**

The Board will allow an open comment period to receive public comment on any agenda item or other matter that is under the jurisdiction of the Board. No action will be taken on matters that are not part of the agenda for the meeting. For subjects that are not otherwise part of the agenda for the meeting, Board members may respond in accordance with Government Code, Section 551.042 and consider the feasibility of placing the matter on the agenda for a future meeting.

Agenda items may be presented by the named presenter or other staff.

Pursuant to Sections 30.06 and 30.07, Penal Code (trespass by license holder with a concealed or openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun or a handgun that is carried openly.

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify the department as far in advance as possible, but no less than two days in advance, so that appropriate arrangements can be made. Contact the Automobile Burglary and Theft Prevention Authority by telephone at (512) 465-4011.

I certify that I have reviewed this document and that it conforms to all applicable Texas Register filing requirements.

CERTIFYING OFFICIAL: David Richards, General Counsel, (512) 465-5665.