



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 1401371
Purchase Order Change Notice (# 3)

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Payment Terms: **NET30** Freight Terms: **FOB Shipping** Ship Via: **US Mail** PCC: **I** Date: **08/05/14** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **11/21/16**
Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TOSHIBA AMERICA BUSINESS SOLUTIONS INC
DBA TOSHIBA BUSINESS SOLUTIONS, USA
FILE 57202
LOS ANGELES CA 90074-7202
United States

Ship To: 1P21 - Pharr Region
600 West Expressway 83
Pharr TX 78577
United States

Vendor ID: 1330865305 7

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

"This procurement is governed by the terms and conditions in DIR Contract Number"

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Upon expiration of lease Vendor must sanitize (multiple pass overwrite) the internal hard drive of the copier. The Vendor must provide TxDMV an attestation which includes the serial number of the copier that the hard drive was removed from and the date it was sanitized.

Lease Period: Sept. 28, 2014 through Sept. 27, 2017

7/2/15 Rhonda Gips

POCN 1 - Added Line 6 to add fax board to e-Studio 257 S/N CEGD26317 for the remaining 27 months.

Correction to lease period:

Lease Period: 10/1/14 - 9/30/17

This purchase order may be renewed with the same Terms and Conditions as long as the referenced DIR Contract remains in force, a need exists, and both parties agree.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

POCN 2 - 9/14/16

Added Line 7 to add funding for color copy overages. rg

POCN 3 - 11/21/16

Issued POCN to update vendor information per new W-9 from the vendor. rg

Authorized Signature

Rhonda Gips, CFM

11/21/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Rental or Lease Multi-function Office Machine Fax-Copier-Scanner-Printer including add on accessories Toshiba e-Studio 4555c - 45ppm B&W/45ppm Color Print/Scan/Fax	985/58	36.0000	MO	\$337.11	\$12,135.96	08/31/2014
						Schedule Total	\$12,135.96
<u>Contract ID:</u> 1401371							
10,000 Monthly Black White Copy/Print Allowance							
100 Monthly Color Copy/Print Allowance							
						Item Total for Line # 1	\$12,135.96
2- 1	Black & White copy overages	985/58	72000.0000	EA	\$0.01	\$620.64	08/31/2014
						Schedule Total	\$620.64
<u>Contract ID:</u> 1401371							
10,001+ (per month) Black White Copy/Print Billed @ \$0.00862 ea							
						Item Total for Line # 2	\$620.64
3- 1	Color copy overages	985/58	3600.0000	EA	\$0.04	\$153.72	08/31/2014
						Schedule Total	\$153.72
<u>Contract ID:</u> 1401371							
101+ (per month) Color Copy/Print Billed @ \$0.0427 ea							
						Item Total for Line # 3	\$153.72

Authorized Signature

Rhonda Lips, CFM

11/21/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	Toshiba e-Studio 257 25ppm B&W Stand Finisher/Stapler Reversing Automatic Document Feeder (RADF) * * Monthly Price \$157.48 - \$12.45 = \$145.03 (Mo. Cost includes removal of fax board) ** S/N: CEGD26317	985/58	36.0000	MO	\$145.03	\$5,221.08	08/31/2014
						Schedule Total	\$5,221.08
<u>Contract ID:</u> 1401371							
4,000 Monthly Black White Copy/Print Allowance						Item Total for Line # 4	\$5,221.08
5- 1	Black & White copy overages	985/58	36000.0000	EA	\$0.01	\$334.80	08/31/2014
						Schedule Total	\$334.80
<u>Contract ID:</u> 1401371							
4,001+ (per month) Black White Copy/Print Billed @ \$0.0093 ea						Item Total for Line # 5	\$334.80
6- 1	FAX BOARD ADDITION TO TOSHIBA eSTUDIO 257 #CEGD26317 ORIGINAL PO #608-14-01371	985/58	27.0000	MO	\$19.60	\$529.20	06/17/2015
						Schedule Total	\$529.20
<u>Contract ID:</u> 1401371				<u>ReqID:</u> 0000001013			
*ADD A FAX BOARD TO SECOND COPIER TOSHIBA eSTUDIO 257 VENDOR: TOSHIBA BUSINESS SOLUTIONS P O BOX 41602 PHILADELPHIA, PA 19101-1602						Item Total for Line # 6	\$529.20

Authorized Signature

Rhonda Lips, CFM

11/21/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
7- 1	SC7FD68786 - Color copy overages (\$0.04270 ea)	985/58	11700.0000	EA	\$0.04	\$499.59	09/26/2016
						Schedule Total	\$499.59
<u>Contract ID:</u> 1401371				<u>ReqID:</u> 0000003552			
						Item Total for Line # 7	\$499.59
						Total PO Amount	\$19,494.99

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Rhonda Gips, CTM

11/21/2016