



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000016337

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Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** 0 **PO Date:** 08/25/2025 **PO End Date:** 08/24/2026 **PO Method:** LS **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: RIVERGATE PROPERTIES LLC
2339 COMMERCE ST STE 170
HOUSTON TX 77002-2319
United States

Ship To: 1P16 - Houston North RSC
2110 E. Governors Circle
Houston TX 77092
United States

Vendor ID: 1823801755 4 000

Purchaser: Quynh-Nhi Ge
Phone: 512/465-4193
Fax: 512/465-5641

Ship To Attention: Monica C Hernandez

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Email: Nhi.Ge@txdmv.gov

Bill To Fax:

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Lease Payments:

TX Gov Code, Sec. 2167.002, Lease payments for district office space for certain agencies and programs.

The term of the Lease is renewed for 36-months and 7 days, from October 25, 2024, through October 31, 2027, for the leased premises comprised of 11,554 square feet of space at \$30.07 blended annual rate per square foot for a total of \$28,952.39 per month.

Initial Term: 10/25/2024 to 08/25/2025 (Months 1 - 10) under PO #0000015010.

Future Lease terms:

August 25, 2025 to August 24, 2026 (Months 11 - 22) PO #0000016337

August 25, 2026 to August 24, 2027 (Months 23 - 34)

August 25, 2027 to October 24, 2027 (Months 35 - 36)

October 25, 2027 to October 31, 2027 (7 additional days)

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following

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information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. These documents can be found at: <http://www.txdmv.gov/contractors-vendors>. For the avoidance of doubt, unless expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractor's documents, if any.

TxDMV Contract Monitor:

Contract Monitors:

Lori Burns

Lori.Burns@TxDMV.gov

512-431-4772

Monica Hernandez

Monica.Hernandez@TxDMV.gov

512-465-1261

Vendor Contact:

Rivergate Properties LLC

c/o Rifle Real Estate Company

Attn: Kailub Feazell

kailub@riflecre.com

(713) 527-2156

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Lease 20399 Houston Regional Service Center. Term: 8/25/2025 - 8/24/2026 (Months 11 - 22 of a 36-month lease).	30103	971/45	12.0000	MO	\$28,952.39000	\$347,428.68	07/31/2025
							Schedule Total	\$347,428.68
					ReqID:			
Contract ID: 0000015010					0000017124			

Item Total for Line # 1 **\$347,428.68**

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Water Meter Consumption and Irrigation Meter Consumption (City of Houston). Water Meter Number: 06299350-BA-1.500 / Irrigation Meter Number: 15220866-BA-1.500. Term: 8/25/2025 - 8/24/2026.	30103	910/75	8000.0000	UNT	\$1.00000	\$8,000.00	07/31/2025
							Schedule Total	\$8,000.00
					ReqID:			
Contract ID: 0000015010					0000017124			

Item Total for Line # 2 **\$8,000.00**

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Gas Usage (CenterPoint Energy); Meter Number: 9519300055176. Term: 8/25/2025 - 8/24/2026.	30103	911/75	4800.0000	UNT	\$1.00000	\$4,800.00	07/31/2025
							Schedule Total	\$4,800.00
Contract ID: 0000015010					ReqID: 0000017124			
								Item Total for Line # 3
								\$4,800.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Electric Service (Freepoint Energy Solutions); Meter Number I87551086. Term: 8/25/2025 - 8/24/2026.	30103	911/75	40000.000 0	UNT	\$1.00000	\$40,000.00	07/31/2025
							Schedule Total	\$40,000.00
Contract ID: 0000015010					ReqID: 0000017124			
								Item Total for Line # 4
								\$40,000.00

Total PO Amount \$400,228.68

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

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