



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000016311

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Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** 0 **PO Date:** 09/01/2025 **PO End Date:** 08/31/2026 **PO Method:** LS **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: CORPUS CHRISTI REGIONAL TRANSPORTATION
602 N STAPLES ST
CORPUS CHRISTI TX 78401-2416
United States

Ship To: 1P07 - Corpus Christi Region
602 N. Staples Street
Corpus Christi TX 78401
United States

Ship To Attention: Monica C Hernandez

Vendor ID: 1742390259 6 003

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Quynh-Nhi Ge
Phone: 512/465-4193
Fax: 512/465-5641

Bill To Fax:

Email: Nhi.Ge@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

This purchase order adds FY26 funds for the 120 month Lease #303-7-20538 for Corpus Christi Regional Service Center. This purchase order replaces PO #60800 0000014893 upon its expiration on August 31, 2024.

This is a 120 Month lease beginning April 1, 2017 and ending March 31, 2027.

Months 1 - 28 (April 1, 2017 through August 31, 2019) - PO #60800 0000003593
Months 29 - 65 (September 1, 2019 through August 31, 2022) - PO #60800 0000007220
Months 66 - 77 (September 1, 2022 through August 31, 2023) - PO #60800 0000011353
Months 78 - 89 (September 1, 2023 through August 31, 2024) - PO #60800 0000012933
Months 90 - 101 (September 1, 2024 through August 31, 2025) - PO #60800 0000014893
Months 102 - 113 (September 1, 2025 through August 31, 2026) - PO #60800 0000016311
Months 114 - 120 (September 1, 2026 through March 31, 2027)

Pricing Per CPI Lease Payment Adjustment Notification for Lease: 303-7-20538 Corpus Christi. Effective April 1, 2024, for the lease space occupied by the Texas Department of Motor Vehicles (DMV), the total rent amount will be increased by \$59.28 per month at \$15.85 annual rate per square foot for 3,141 usable square feet, resulting in a new rent amount of \$4,147.49 per month.

Lease Payments:

TX Gov Code, Sec. 2167.002, Lease payments for district office space for certain agencies and programs.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Authorized Signature

07/30/2025



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Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. These documents can be found at: <http://www.txdmv.gov/contractors-vendors>. For the avoidance of doubt, unless expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractor's documents, if any.

TxDMV Contract Monitor:

Lori Burns
lori.burns@txdmv.gov
(512) 465-4081

TxDMV Alternate Contact:

Monica Hernandez
Monica.Hernandez@TxDMV.gov
(512) 465-1261

Lessor Contact:

Jorge Cruz-Aedo
Chief Executive Officer
smontez@ccrta.org
(361) 289-2712

Lessee Contact:

Gayla Davis
Texas Facilities Commission
gayla.davis@tfc.state.tx.us
(512) 475-2438

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Lease 303-7-20538 Corpus Christi Regional Service Center. Term: 9/1/2025 - 8/31/2026 (Months 102 - 113 of a 120-month lease).	30103	971/45	12.0000	MO	\$4,209.70000	\$50,516.40	07/25/2025

Contract ID:
0000003593

ReqID:
0000017122

Schedule Total

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

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Authorized Signature

A handwritten signature in black ink, appearing to read "Quynh H. G.", written over a light gray rectangular background.

07/30/2025