Texas Department of Motor Vehicles

Business Unit # 60800
Purchase Order # 0000009634
Purchase Order Change Notice (# 2)

Payment Terms:	NET30	**Freight Terms:**	FOB Destination	**Ship Via:**	US MAIL	**PCC:**	I	**Date:**	05/19/21	**PO Method:**	DG
Dispatch:	Dispatch Via Print	**Rev Dt:**	09/28/21								

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: APEX SYSTEMS INC
3750 COLLECTION CENTER DR
CHICAGO IL 606930037
United States

Ship To: See Detail Below

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1541773546 9

Purchaser: Quynh-Nhi Ge
Phone: 512/465-4193
Fax: 512/465-5641

Bill To Fax:

Email: Nhi.Ge@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

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Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

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Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

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Quantity(ies):
Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

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This Purchase Order is governed by the Department of Information Resources (DIR) Master, Information Technology Staff Augmentation Contract (ITSAC) Number DIR-TSO-4541. All terms and conditions of the identified ITSAC shall apply to this Purchase Order. Additional Texas Department of Motor Vehicles (TxDMV) terms and conditions are found below and, where a conflict exists, supersede the terms and conditions of the above DIR Contract.

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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

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Either party may terminate this Purchase Order by written notice to the other at any time.
This purchase order may be renewed for additional terms or additional hours with the same Terms Conditions as long as the referenced DIR Contract remains in force, a need exists, and both parties agree and Contractor receives a Purchase Order Change Notice (POCN) from TxDMV Purchasing Section.

TxDMV Equipment and Assets: In the event that TxDMV equipment or assets are assigned to a contractor, the contractor and their employer shall be responsible for any loss or damage of any equipment or asset loaned or provided for use.

Authorized Signature

09/28/2021

DIR Background Check:
A statewide criminal and sex offender background check shall be conducted on the contractor, contractor's personnel or subcontractors scheduled to work on the state project. Supporting documentation confirming the completion of the required background check is subject to review prior to beginning of the service and at any time during the term of the purchase order upon request by the designated state representative. Failure to provide the requested documentation upon request by the State may be cause for cancellation of the purchase order. The background check shall include, but not be limited to, the following:

* Social Security Number Verification
* Department of Public Safety Statewide Criminal and Sex Offender Background Check
* Background check in all Out-Of-State Counties in which the applicant has resided in the last seven (7) years.

Persons with Class B or Class C Misdemeanor offenses shall not be allowed to work on this project and shall not be allowed access to the State documents. Persons with Class A Misdemeanor offenses or above will be disqualified.

Service shall be performed in accordance with DIR's Exhibit A, Terms and Conditions.
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Point of Contact: Sean Knox
Telephone: (512) 465-5681
Email: Sean Knox@txdmv.gov
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Accounts Payable Contact: Lisa Selvera
Telephone: 512-465-4027
Email: DMV_FIN-Invoices@TxDMV.gov
Invoice Address: Texas Department of Motor Vehicles
4000 Jackson Avenue
Austin, TX 78731
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Address for Placement: Texas Department of Motor Vehicles
3800 Jackson Avenue, Building 5
Austin, TX 78731
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NIGP 962-69
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Contractor: Surya Sahiti Vadlamani
Confirmation Date: Thursday June 3, 2021 through Tuesday, August 31, 2021
Estimated number of hours: NTE 1040 hours
Hourly Rate: NTE $59.73
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Timecard Approver: Sean Knox
Sean.Knox@TxDMV.gov
(512) 465-5681
-
Apex Systems contact: Kevin C. Stremsterfer
kstremsterfer@apexsystems.com
(636) 236-8754

POCN#1 8/31/21 SLavoie - At IT's request extended the expiration date to 9/30/21, split line #1 into 2 lines dividing the hours between them to add the fy22 service term of 9/1/21-9/30/21. Changed buyer from TReese to SLavoie. The PO total stays the same and no other changes were made.

POCN#2 9/28/21, Nhi Ge, Changed buyer from SLavoie to Nhi Ge. Expiration date changed to 3/31/2022. Line 3 adding additional funding and hours for term 10/1/2021 - 3/31/0222.

Authorized Signature

09/28/2021

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	QA Associate / Analyst 2 Contractor: Surya Sahiti Vadlamani Estimated number of hours: NTE 516 hours Hourly Rate: NTE $59.73 FY21 Service Period: 06/03/2021 - 08/31/2021	962/69	516.0000	HR	$59.73000	$30,820.68	05/19/2021

Ship To: 1P12

4000 Jackson Avenue
Austin TX 78731
United States

Delivery Instructions:

Schedule Total $30,820.68

Contract ID:
0000009634

ReqID:
0000010287

Item Total for Line # 1 $30,820.68

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	QA Associate / Analyst 2 Contractor: Surya Sahiti Vadlamani Estimated number of hours: NTE 524 hours Hourly Rate: NTE $59.73 FY22 Service Period: 9/1/21-9/30/21	962/69	524.0000	HR	$59.73000	$31,298.52	08/31/2021

Ship To: 1P12

4000 Jackson Avenue
Austin TX 78731
United States

Delivery Instructions:

Schedule Total $31,298.52

Contract ID:
0000009634

Item Total for Line # 2 $31,298.52

Authorized Signature

09/28/2021

Texas Department of Motor Vehicles

Business Unit # 60800
Purchase Order # 0000009634
Purchase Order Change Notice (# 2)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	**QA Associate / Analyst 2**	962/69	**1040.0000**	**HR**	**$59.73000**	**$62,119.20**	**09/28/2021**

Contractor: Surya Sahiti -
Estimated number of hours:
NTE 1040 Hours
Hourly Rate: NTE $59.73
FY22 Service Period:
10/01/2021 - 03/31/2022

Ship To: **1P00**

4000 Jackson
Avenue
Austin TX 78731
United States

Delivery Instructions:

Schedule Total $62,119.20

Contract ID:
0000009634

ReqID:
0000011080

Item Total for Line # 3 $62,119.20

Total PO Amount $124,238.40

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

09/28/2021