



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 000006223
 Purchase Order Change Notice (# 5)

Payment Terms: NET30
Freight Terms: FOB Destination
Ship Via: See Detail Below
PCC: I
Date: 11/21/18
PO Method: DG
Dispatch: Dispatch Via Print
Rev Dt: 08/17/21

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TOSHIBA AMERICA BUSINESS SOLUTIONS INC
 DBA TOSHIBA BUSINESS SOLUTIONS, USA
 FILE 57202
 LOS ANGELES CA 90074-7202
 United States

Ship To: 1P02 - Amarillo Region
 5715 I-27
 Amarillo TX 79110
 United States

Vendor ID: 1330865305 7

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax:

Bill To Fax:

Email: Amanda.Maxwell@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN# 5 - by Mandy Maxwell, 08/17/2021
 Changed ship to address from 1P12 (Finance) to 1P02 (Amarillo)

POCN# 4 - by Mandy Maxwell, 07/26/2021
 Changed buyer from Travis Reese to Amanda Maxwell. Added lines 7-9 for FY22 funding and (Months 33 -36)

POCN3, Travis R, 09/25/2020: Added line 4, months 21 - 32 of 36 month copier lease. Added lines 5 + 6 for month 21 - 32 overages. Updated buyer name for PO changes.

POCN 2, 10/31/2019; REVISED BY DROSAS
 CHANGED BUYER FROM RODRIGO GARCIA TO DEBRA ROSAS SINCE PO EDITS NEEDED. REDUCED PO LINE 1 QUANTITY FROM 36 TO 20 MONTHS
 PO TOTAL DECREASED FROM \$10,431.88 TO \$5,884.36
 REASON: RELEASE FUTURE ENCUMBRANCES

POCN #1 by Rodrigo Garcia on 2/27/2019. Term of service updated.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Copier Lease:

Equipment is to be leased in accordance with the terms and conditions of the State of Texas Department of Information Resources Toshiba Contract No. DIR-TSO-3042, Appendix D Master Lease Agreement. It is acknowledged and agreed that this purchase order constitutes a schedule as defined in the Master Lease Agreement.

The terms of the service shall commence on the date of execution of a Copier Lease Commencement Letter by Lessee OR 10 days after the delivery of the last piece of equipment and shall continue for 36 whole months.

This purchase order may be renewed for an additional period of time not exceeding the original period of time, provided both parties agree to do so prior to the expiration of the original purchase order. The renewed purchase order shall be for the original purchase order unit price, terms and conditions, plus any approved changes. The renewed purchase order may be cancelled at any time by providing 60 days written notice.

Lease shall include delivery, setup, installation, removal, analyst services and onsite user training.

All supplies except paper shall be included at no additional charge for the life of the purchase order.

Authorized Signature

M. Maxwell, Purchaser, CTCI

08/17/2021



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Ownership: The equipment is and shall at all times be and remain the property of the vendor.

The State shall exercise due care in the use, operations and maintenance of the equipment and shall not use, operate or maintain the equipment improperly.

TxDMV shall be relieved from risks of loss or damage to all equipment leased during the period of transportation, installation, and during the entire time the equipment is in the possession of TxDMV except when loss or damage is due to the fault or negligence of TxDMV.

The State shall not obtain property or casualty insurance protecting the vendor's equipment on State property. The vendor may obtain such insurance for its own account and assumes all costs associated with such insurance.

Maintenance: There shall be no escalation of maintenance costs for the duration of the lease period. The vendor shall keep equipment fully operations for the duration of the lease period. The vendor shall assume the cost of all repairs to the equipment including parts, labor, transportation and travel expenses.

Service technicians shall be fully qualified to work on the specific equipment, and shall have factory training with a minimum of one year hands on experience working on the specific equipment. Normal maintenance coverage shall be Monday through Friday, 8:00 AM to 5:00 PM. Vendor shall respond to maintenance calls within four (4) business hours.

TxDMV believes a lease is unlikely to be cancelled prior to the full lease term. However, TxDMV may terminate a lease period, with no termination charges assessed, when either funds are not appropriated by the Texas Legislature or for vendor non-performance in these instances:

*Consistent failure to respond to service calls within the required time frame. Consistent failure is defined as not responding at any or all locations on two (2) out of three (3) consecutive occurrences.

*On-Site maintenance performed by unqualified technicians. If TxDMV determines that the technician is unable to perform in accordance with the service requirements or fails to communicate effectively, the vendor shall immediately remove the technician.

Hardware upgrades are negotiable, are at TxDMV's discretion and shall be changed to TxDMV. Upgrades will not extend past the duration of the lease period regardless of when added.

Technology Upgrades: Any software or firmware full service maintenance upgrades available during the term of the lease shall be offered at no additional cost to TxDMV.

Upon expiration of lease Vendor must sanitize (multiple pass overwrite) the internal hard drive of the copier. The Vendor must provide TxDMV an attestation which includes the serial number of the copier that the hard drive was removed from and the date it was sanitized.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Cancellation:

This Purchase Order may be cancelled by TxDMV with a thirty (30) day written notice.

Installation instructions:

The unit shall be supplied with complete installation instructions. Instructions shall be as detailed as possible.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

This purchase order may be renewed with the same Terms Conditions as long as the referenced DIR Contract remains in force, a need exists, and both parties agree.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Authorized Signature

08/17/2021



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Toshiba e-Studio 4515AC is replacing 4555C S/N: SC7KE39301, PO 600800 0000001974, Expiration Date: 12/31/2018. Vendor will need to pick up the 4555C upon delivery of new 4515AC.

Location: Texas Department of Motor Vehicles Amarillo Regional Office 5715 I 27 South - Bld H, Amarillo, Texas 79110

Contract#: State of Texas DIR-TSO-3042

Contract is for 36 Month FMV Lease.

MONTHS 1 - 12: JANUARY 16, 2019 - JANUARY 15, 2020
MONTHS 13 - 24: JANUARY 16, 2020 - JANUARY 15, 2021
MONTHS 25 - 36: JANUARY 16, 2021 - JANUARY 15, 2022

Hardware Configuration:

e-Studio 4515AC color 45ppm MFP, MR3031B 100 sheet RADF, MJ1109B stapling console finisher, MJ6105n holepunch, KD1059B 2000 large capacity feeder, GD1370n fax

Hardware Payment for term of 36 Month Lease = \$238.03 x 36 Months = \$8569.08 total amount of hardware lease payments for term.

Base Service Fee Billed Monthly Overages billed monthly
\$27.28 of the Monthly Hardware Lease Payment is for Incidental Charges

Monthly Base Service Program will include 5000 Black White copies per month @ \$.0084: Monthly Base Fee: \$42.00 Monthly will include 100 color copies per month @ 0.0419: Monthly Base Fee: \$4.19. Total monthly base Black White + Color = \$46.19 Monthly x 36 months = \$1662.84

Total Monthly payment including the Hardware Lease Payment \$238.03 + Monthly Service \$46.19 = \$284.22 per month.

Final Total of payments over 36 Month Lease Program: \$10231.92

(excludes any applicable overages)

Includes All Parts, Labor, Toner and Staples.

Equipment is to be leased in accordance of the terms and conditions of the State of Texas Department of Information Resources Contract No. DIR-TSO-3042 Appendix D Master Lease Agreement. It is acknowledged and agreed that this purchase order constitutes a schedule as defined in the Master Lease Agreement.

Vendor Contact: Maryellen Absher
Phone: 512-237-0259
Email: maryellen.absher@tbs.toshiba.com

TxDMV Contact: Amanda Porter-Brown
Phone: (806) 457-3611
Email: Amanda.PorterBrown@TxDMV.gov

Authorized Signature

M. Naill Purchaser, CTCI

08/17/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Toshiba Copier e-Studio 4515AC (color) Copier Lease. Term of Service: 01/16/2019 - 01/15/2021	985/58	20.0000	MO	\$284.22000	\$5,684.40	12/02/2018
						Schedule Total	<input type="text" value="\$5,684.40"/>
Contract ID: 0000006223				ReqID: 0000007009			
Accessories includes: MJ1109 Finisher; MR3031 RADF; KN5005 Bridge Kit; MJ6105 Hole Punch; KD1059LT-2000 Sheet LCF; GD1370 Fax Board Serial Number: SCNKH53089.							
Monthly fee also included: 5,000 Black impressions 100 Color impressions							
						Item Total for Line # 1	<input type="text" value="\$5,684.40"/>
2-1	Black & White Copy/Print Overages; 5,001+ (per month) billed @ \$0.0084 each	985/58	11904.0000	EA	\$0.00840	\$99.99	12/02/2018
						Schedule Total	<input type="text" value="\$99.99"/>
Contract ID: 0000006223				ReqID: 0000007009			
						Item Total for Line # 2	<input type="text" value="\$99.99"/>
3-1	Color Copy/Print Overages; 101+ (per month) billed at \$0.419 each	985/58	2386.0000	EA	\$0.04190	\$99.97	11/21/2018
						Schedule Total	<input type="text" value="\$99.97"/>
Contract ID: 0000006223				ReqID: 0000007009			
						Item Total for Line # 3	<input type="text" value="\$99.97"/>

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Toshiba Copier e-Studio 4505AC (Color) 45 PPM Blk/45 PPM Color (Months 21 -32)	985/58	12.0000	MO	\$284.22000	\$3,410.64	10/16/2020
						Schedule Total	\$3,410.64
Contract ID: 0000006223				ReqID: 0000009699			
Accessories includes: MJ1109 Finisher; MR3031 RADF; KN5005 Bridge Kit; MJ6105 Hole Punch; KD1059LT-2000 Sheet LCF; GD1370 Fax Board Serial Number: SCNKH53089.							
Monthly fee also included: 5,000 Black impressions 100 Color impressions							
						Item Total for Line # 4	\$3,410.64
5-1	Overage Black and White Copies Billed @ \$0.0084 ea.	985/58	5000.0000	EA	\$0.00840	\$42.00	10/16/2020
						Schedule Total	\$42.00
Contract ID: 0000006223				ReqID: 0000009699			
						Item Total for Line # 5	\$42.00
6-1	Overage Color Copies billed @ \$0.419 ea	985/58	1000.0000	EA	\$0.04190	\$41.90	10/16/2020
						Schedule Total	\$41.90
Contract ID: 0000006223				ReqID: 0000009699			
						Item Total for Line # 6	\$41.90

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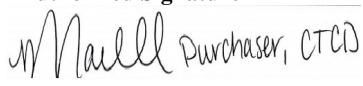
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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	Toshiba Copier e-Studio 4505AC (Color) 45 PPM Blk/45 PPM Color (Months 33 -36)	985/58	4.0000	MO	\$284.22000	\$1,136.88	08/12/2021
						Schedule Total	<input type="text" value="\$1,136.88"/>
Contract ID: 0000006223				ReqID: 0000010666			
Accessories includes: MJ1109 Finisher; MR3031 RADF; KN5005 Bridge Kit; MJ6105 Hole Punch; KD1059LT-2000 Sheet LCF; GD1370 Fax Board Serial Number: SCNKH53089.							
Monthly fee also included: 5,000 Black impressions 100 Color impressions							
						Item Total for Line # 7	<input type="text" value="\$1,136.88"/>
8-1	Overage Black and White Copies Billed @ \$0.0084 ea.	985/58	2500.0000	EA	\$0.00840	\$21.00	08/12/2021
						Schedule Total	<input type="text" value="\$21.00"/>
Contract ID: 0000006223				ReqID: 0000010666			
						Item Total for Line # 8	<input type="text" value="\$21.00"/>
9-1	Overage Color Copies billed @ \$0.419 ea	985/58	1000.0000	EA	\$0.04190	\$41.90	08/12/2021
						Schedule Total	<input type="text" value="\$41.90"/>
Contract ID: 0000006223				ReqID: 0000010666			
						Item Total for Line # 9	<input type="text" value="\$41.90"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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