



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000003454
Purchase Order Change Notice (# 4)

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **K** Date: **12/28/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **11/07/17**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WOLTERS KLUWER FINANCIAL SERVICES
6815 SAUKVIEW DR
PO BOX 1457
SAINT CLOUD MN 56302-1457
United States

Ship To: 1P12 - Finance Admin Services
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1411792530 6

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Paula A Ramsey
Phone: 512/465-4193
Fax: 512/465-5641
Email: Paula.Ramsey@TxDMV.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

"DIRECT PUBLICATION" Not available from any other source.

Pursuant to Department of Information Resources (DIR) Blanket Exemption for Publication - Subscription Services valid and authorized through 08/31/17.

<http://dir.texas.gov/View-Contracts-And-Services/Pages/Content.aspx?id=3>

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Contract Term Date: 12/15/16 through 12/14/17 - Corrected period

Reference: TeamMate Order Form provided by John Lindsey, Wolters Kluwer Financial Services Sales Inside Sales Consultant (TeamMate).

TxDMV Contacts:

Derrick Miller
Texas Department of Motor Vehicles, Internal Audit

Authorized Signature

Paula Ramsey, CTM, CTM

11/07/2017



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512-465-5830

Derrick.Miller@txdmv.gov

Sandra Menjivar-Suddeath

Texas Department of Motor Vehicles, Director Internal Audit

512-465-4118

Sandra.Menjivar-Suddeath@txdmv.gov

Wolters Kluwer Contact:

John Lindsey

Inside Sales Consultant (TeamMate)

888-661-5575

John.Lindsey@wolterskluwer.com

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

POCN # 1 - 12/28/16

Processed POCN # 1 to add the contract term on each line item.

No other changes.

Ron Hunter

POCN # 2 - 12/29/16

Processed POCN # 2 to change class/item from 208/68 to 920/03 on each line item.

No other changes.

Ron Hunter

POCN # 3 - PAR 7-19-2017

Added one additional temporary license.

Period of 9-8-2017 through 6-7-2018.

See agreement.

POCN # 4 - PAR 11-7-2017

Renewed the current term for the original 3 licenses from 12-15-2017 through 12-14-2018.

Added two additional licenses for new staff.

Period of 11-8-2017 through 11-7-2018.

See agreement.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Wolters Kluwer TeamCloud AM Hosting of Audit Software for the Texas Department of Motor Vehicles. Contract Term: 12/15/16 through 12/14/17.	920/03	3.0000	EA	\$1,080.00000	\$3,240.00	12/29/2016
						Schedule Total	\$3,240.00
<u>Contract ID:</u> 0000003440				<u>ReqID:</u> 0000004009			
						Item Total for Line # 1	\$3,240.00

Authorized Signature

Paula Ramsey, CTM, CTPM

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	Wolters Kluwer TeamCloud software cloud hosting set up for the Texas Department of Motor Vehicles. Contract Term: 12/29/16 through 12/28/17.	920/03	2.0000	DAY	\$1,875.00000	\$3,750.00	12/29/2016
						Schedule Total	\$3,750.00
<u>Contract ID:</u> 0000003440				<u>ReqID:</u> 0000004009			
						Item Total for Line # 2	\$3,750.00
3- 1	One Additional Teammate hosting account for QA contractor effective for 6-8-2017 through 6-7-2018. See attached agreement.	920/03	1.0000	EA	\$1,080.00000	\$1,080.00	07/19/2017
						Schedule Total	\$1,080.00
<u>Contract ID:</u> 0000003440				<u>ReqID:</u> 0000004940			
						Item Total for Line # 3	\$1,080.00
4- 1	Wolters Kluwer TeamCloud AM Hosting of Audit Software - 2 additional users. Contract Term: 11-8-2017 through 11-7-2018.	920/45	2.0000	EA	\$1,080.00000	\$2,160.00	11/07/2017
						Schedule Total	\$2,160.00
<u>Contract ID:</u> 0000003454				<u>ReqID:</u> 0000005413			
						Item Total for Line # 4	\$2,160.00

Authorized Signature

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
5- 1	TeamMate Cloud Hosting renewal of 3 user accounts. New period of service 12-15- 2017 through 12-14-2018.	920/05	3.0000	EA	\$1,080.00000	\$3,240.00	11/07/2017
						Schedule Total	\$3,240.00
<u>Contract ID:</u> 0000003454				<u>ReqID:</u> 0000005452			
						Item Total for Line # 5	\$3,240.00

Total PO Amount \$13,470.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

Paula Ramsey, CTM, CTPM

11/07/2017