



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000003423**

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **US Mail** PCC: **E** Date: **12/19/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TEXAS ASSOCIATION OF PUBLIC PURCHASERS  
PO BOX 29393  
AUSTIN TX 78755-6393  
United States

**Ship To:** 1P00 - TxDMV Warehouse  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Vendor ID:** 1421763637 3

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Purchaser:** Rhonda Lee Gips  
**Phone:** 512/465-4199  
**Fax:** 512/465-5641  
**Email:** Rhonda.Gips@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**"Membership" Lobbying Prohibition:**

In accordance with Texas Government Code, § 556.005(b), as a state agency, the Texas Department of Motor Vehicles ("Department") may not use appropriated money to pay, on behalf of the Department or an officer or employee of the Department, membership dues to an organization that pays part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In accordance with Texas Government Code, § 556.008, as a state agency, the Department may not use appropriated money to compensate a state officer or employee who violates Texas Government Code, § 556.005.

In accordance with Texas Government Code, § 556.0055, a private entity or political subdivision that receives a payment of state funds may not use the funds to pay: (1) lobbying expenses incurred by the private entity or political subdivision; (2) a person or entity that is required to register with the Texas Ethics Commission under Texas Government Code, Chapter 305; (3) any partner, employee, employer, relative, contractor, consultant, or related entity of a person or entity described by section (2); or (4) a person or entity that has been hired to represent associations or other entities for the purpose of affecting the outcome of legislation, agency rules, ordinances, or other government policies. A private entity or political subdivision that violates Texas Government Code, § 556.0055 is not eligible to receive additional state funds.

Therefore, by accepting this purchase order (60800 0000003423), awarded professional organization certifies that awarded professional organization does not currently pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist.

Further, awarded professional organization agrees that if on any date in the future, during the term of the membership(s) paid for under this P.O., awarded professional organization does pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist, then the membership(s) paid for by the Department under this P.O. will be automatically cancelled as of the date of the first payment by awarded professional organization of part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In addition, awarded professional organization shall notify the Department of the cancellation, and awarded professional organization shall pro-rate and automatically refund to the Department any Department payments already made for the remainder of the membership(s) term.

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@TxDMV.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

**Authorized Signature**

*Rhonda Gips, CFM*

**12/19/2016**



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Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

TxDMV Contact:

Monica Hernandez - 512-465-1261 or [Monica.Hernandez@TxDMV.gov](mailto:Monica.Hernandez@TxDMV.gov)

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Texas Association of Public Purchasers (TAPP) Renewal Membership  Term: Jan. 1, 2017 - Dec. 31, 2017	963/48	7.0000	EA	\$35.00000	\$245.00	12/30/2016
						<b>Schedule Total</b>	\$245.00
<u>Contract ID:</u> 0000003423				<u>ReqID:</u> 0000003962			
Members: David Chambers Rhonda Gips Ron Hunter Jeff Kushaney Douglas Leach Paula Ramsey Fred Snell							<b>Item Total for Line # 1</b>
							\$245.00

**Total PO Amount** \$245.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**Authorized Signature**

*Rhonda Gips, CTM*

**12/19/2016**

**TEXAS ASSOCIATION OF PUBLIC PURCHASERS  
(TAPP)**

*web site: [www.austinontapp.org](http://www.austinontapp.org)*

CHAPTER  
NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING

**Membership Application  
and Renewal Form/Invoice**

Date 12-7-2016

There are many exciting reasons for becoming a TAPP member or renewing your current membership! Receiving monthly newsletters, attending monthly meetings to network and share procurement related information, receiving discounts on TAPP sponsored NIGP training, and receiving continuation education points for certification and recertification are just to name a few!

☐ New Member - \$50.00

☒ Renewal - \$35.00

☐ Retired from Public Purchasing - No Dues

Please enter in all information below

(Please note that the below information will be shared with NIGP)

NAME:	David Chambers						
TITLE:	Director of Purchasing/HUB Coordinator						
EMPLOYER:	Texas Department of Motor Vehicles						
ADDRESS:	4000 Jackson Avenue						
CITY:	Austin		STATE:	Texas	ZIP:	78731	
PHONE:	512-465-1257		FAX:				
E-MAIL (WORK)	David.Chambers@TxDMV.gov		E-MAIL (OTHER)				
Professional certification earned:			<input type="checkbox"/> CPPO	<input type="checkbox"/> CPPB	<input checked="" type="checkbox"/> CTPM	<input type="checkbox"/> CTP	<input type="checkbox"/> CTCM
			Other:				
Are you member of NIGP?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	NIGP #			
Are you interested in serving on a committee?				<input type="checkbox"/> Programs	<input type="checkbox"/> Facilities		
<input type="checkbox"/> Membership	<input type="checkbox"/> Communications and Publications		<input type="checkbox"/> Professional Development				

**Chapter Year:** January 1 through December 31. To be a member in good standing, application must be received by March 15th of each year  
[info@austinontapp.org](mailto:info@austinontapp.org)

PLEASE RETURN FORM WITH PAYMENT FOR PROPER CREDIT.

Please make check payable to: Texas Association of Public Purchasers

Send to: TAPP, PO Box 29393, Austin, Texas 78755

Tax ID# 14217636373000

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☒ Renewal - \$35.00

☐ Retired from Public Purchasing - No Dues

Please enter in all information below

(Please note that the below information will be shared with NIGP)

NAME:	Rhonda Gips					
TITLE:	Purchaser III					
EMPLOYER:	Texas Department of Motor Vehicles					
ADDRESS:	4000 Jackson Avenue					
CITY:	Austin		STATE:	Texas	ZIP:	78731
PHONE:	512-465-4199		FAX:			
E-MAIL (WORK)	Rhonda.Gips@TxDMV.gov		E-MAIL (OTHER)			
Professional certification earned:	<input type="checkbox"/> CPPO	<input type="checkbox"/> CPPB	<input checked="" type="checkbox"/> CTPM	<input type="checkbox"/> CTP	<input type="checkbox"/> CTCM	
	Other:					
Are you member of NIGP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	NIGP #			
Are you interested in serving on a committee?			<input type="checkbox"/> Programs	<input type="checkbox"/> Facilities		
<input type="checkbox"/> Membership	<input type="checkbox"/> Communications and Publications		<input type="checkbox"/> Professional Development			

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☒ Renewal - \$35.00

☐ Retired from Public Purchasing - No Dues

Please enter in all information below

(Please note that the below information will be shared with NIGP)

NAME:	Ron Hunter				
TITLE:	Purchaser VI				
EMPLOYER:	Texas Department of Motor Vehicles				
ADDRESS:	4000 Jackson Avenue				
CITY:	Austin	STATE:	Texas	ZIP:	78731
PHONE:	512-465-5808		FAX:		
E-MAIL (WORK)	Ron.Hunter@TxDMV.gov		E-MAIL (OTHER)		
Professional certification earned:	<input type="checkbox"/> CPPO	<input type="checkbox"/> CPPB	<input checked="" type="checkbox"/> CTPM	<input type="checkbox"/> CTP	<input type="checkbox"/> CTCM
	Other:				
Are you member of NIGP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	NIGP #		
Are you interested in serving on a committee?			<input type="checkbox"/> Programs	<input type="checkbox"/> Facilities	
<input type="checkbox"/> Membership	<input type="checkbox"/> Communications and Publications		<input type="checkbox"/> Professional Development		

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☒ Renewal - \$35.00

☐ Retired from Public Purchasing - No Dues

Please enter in all information below

(Please note that the below information will be shared with NIGP)

NAME:	Jeff Kushaney					
TITLE:	Purchaser II					
EMPLOYER:	Texas Department of Motor Vehicles					
ADDRESS:	4000 Jackson Avenue					
CITY:	Austin		STATE:	Texas	ZIP:	78731
PHONE:	512-465-4181		FAX:			
E-MAIL (WORK)	Jeff.Kushaney@TxDMV.gov		E-MAIL (OTHER)			
Professional certification earned:	<input type="checkbox"/> CPPO	<input type="checkbox"/> CPPB	<input type="checkbox"/> CTPM	<input checked="" type="checkbox"/> CTP	<input type="checkbox"/> CTCM	
	Other:					
Are you member of NIGP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	NIGP #			
Are you interested in serving on a committee?			<input type="checkbox"/> Programs	<input type="checkbox"/> Facilities		
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☒ Renewal - \$35.00

☐ Retired from Public Purchasing - No Dues

Please enter in all information below

(Please note that the below information will be shared with NIGP)

NAME:	Douglas Leach					
TITLE:	Purchaser III					
EMPLOYER:	Texas Department of Motor Vehicles					
ADDRESS:	4000 Jackson Avenue					
CITY:	Austin		STATE:	Texas	ZIP:	78731
PHONE:	512-465-4180		FAX:			
E-MAIL (WORK)	Douglas.Leach@TxDMV.gov		E-MAIL (OTHER)			
Professional certification earned:	<input type="checkbox"/> CPPO	<input type="checkbox"/> CPPB	<input checked="" type="checkbox"/> CTPM	<input type="checkbox"/> CTP	<input type="checkbox"/> CTCM	
	Other:					
Are you member of NIGP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	NIGP #			
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☒ Renewal - \$35.00

☐ Retired from Public Purchasing - No Dues

Please enter in all information below

(Please note that the below information will be shared with NIGP)

NAME:	Paula Ramsey					
TITLE:	Purchasing & Contract Coordinator					
EMPLOYER:	Texas Department of Motor Vehicles					
ADDRESS:	4000 Jackson Avenue					
CITY:	Austin		STATE:	Texas	ZIP:	78731
PHONE:	512-465-4193		FAX:			
E-MAIL (WORK)	Paula.Ramsey@TxDMV.gov		E-MAIL (OTHER)	PaulaRamsey@Mail.com		
Professional certification earned:	<input type="checkbox"/> CPPO	<input type="checkbox"/> CPPB	<input checked="" type="checkbox"/> CTPM	<input type="checkbox"/> CTP	<input checked="" type="checkbox"/> CTCM	
	Other:					
Are you member of NIGP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	NIGP #			
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Please enter in all information below

(Please note that the below information will be shared with NIGP)

NAME:	Fred Snell					
TITLE:	Assistant HUB Coordinator					
EMPLOYER:	Texas Department of Motor Vehicles					
ADDRESS:	4000 Jackson Avenue					
CITY:	Austin		STATE:	Texas	ZIP:	78731
PHONE:	512-465-4177		FAX:			
E-MAIL (WORK)	Fred.Snell@TxDMV.gov		E-MAIL (OTHER)			
Professional certification earned:	<input type="checkbox"/> CPPO	<input type="checkbox"/> CPPB	<input checked="" type="checkbox"/> CTPM	<input type="checkbox"/> CTP	<input type="checkbox"/> CTCM	
	Other:					
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