



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000003265
Purchase Order Change Notice (# 1)

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **11/07/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **11/15/16**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: BURNHAM PROPERTIES LTD
C/O VISTA STAR
PO BOX 522541
EL PASO TX 79952-0009
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1742883752 4

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact:

James Chesshire - 915-594-6010 or James.Chesshire@TxDMV.gov

Vendor Contact:

Stacy Martinez - 915-544-7733 or SMartinez@vistastarinc.com

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

POCN 1 - 11/15/16

Increased Line 1 from \$977.22 to \$1,226.20 and Project Contingency from \$97.72 to not to exceed \$122.62. To cover the cost of an additional dedicated circuit that was required for the fire alarm. rg

Authorized Signature

Rhonda Gips, CFM

11/15/2016

Eastpointe Industrial Business ParkPO Box 522541
El Paso, TX 79952Texas Department of Motor Vehicles
James Chesshire1227 Lee Trevino, Suite 100
El Paso, TX 79907**Estimate**Rep Info:
Stacy MartinezNumber: 204
Date: 11/07/16
Reference: Fire Alarm Panel
Dedicated Electrical
Outlet/ 4 Gang Outlet

Description	Qty	Rate	Total
Dedicated electrical outlet (120 volt 15 amp) hardwired into the FAS to comply with fire code, and a 4 gang outlet for power for Access Control System and Intrusion. Labor and Materials:	1.00	1,226.20	1,226.20
10% Project Contingency	1.00	122.62	122.62
Resubmitting estimate due to additional changes made by tenant.			
Sub Total:			1,348.82
Tax:			0.00
Total:			1,348.82

Comments
Approval Signature11.15.16
Date