



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000003228**

Page: 1 of 3

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **US Mail** PCC: **0** Date: **10/25/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Email**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** UNIVERSITY OF TEXAS AT AUSTIN  
DOCUMENT SOLUTIONS-COPY SERVICES  
PO BOX 7727  
AUSTIN TX 787137727  
United States

**Ship To:** 1P05 - Huntsville  
810 FM 2821  
Huntsville TX 77349  
United States

**Vendor ID:** 3721721721 7

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Purchaser:** Jeffrey S Kushaney  
**Phone:** 512/465-4181  
**Fax:** 512/465-5641  
**Email:** Jeff.Kushaney@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Council on Competitive Government (CCG):  
Texas Government Code, Title 10, Subtitle D, Chapter 2162, Subchapter A, Sec 2162.1

The logo to be imprinted on the goods covered by this procurement is copyrighted by TxDMV. The vendor is advised that permission for use of the logo is granted only for meeting the requirements of this procurement. Any person or company wishing to use the logo for other than this purpose must contact the TxDMV Purchasing Section at (512) 465-4193.

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

**SPECIAL DELIVERY REQUIREMENTS:**

Deliveries to the Wynne Unit must be made Monday through Friday between the hours of 6:30 AM and 10:30 AM. Deliveries will be made to a maximum security prison. Vendors/Shippers must present a packing slip that will identify the contents of all incoming shipments. The following items will not be allowed on the unit during the delivery process: Phones, tobacco, extra clothing, any type of weapon (knives, firearms etc.) The driver will be able to turn these items over to the correctional officer staff while he/she performs the delivery. They will be returned upon departure from the facility. Also, there are lockers available at the local truck stops where items could be stored while the delivery is made. If there are any questions regarding delivery, please call Brad Beaty at (936) 295-3798.

**Authorized Signature**

*Jeff Kushaney, CTP*

**10/25/2016**



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000003228**

Page: 2 of 3

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Envelope, Catalog, 12" x 15.5", 28# White Wove w/Security Tint, Peel and Stick Flap, 500/Box Logo Only-No Address Term of Service: October 25, 2016 - December 9, 2016	966/31	25.0000	BOX	\$127.48	\$3,187.00	12/09/2016
						<b>Schedule Total</b>	<b>\$3,187.00</b>
						<u>ReqID:</u> 0000003735	
						Specifications: 28#, 12" x 15.5", White, Peel and Seal Catalog Envelope w/Security Tint, No Bleeds, 500/Box  CCG #1436221007 Estimate #25609	
						<b>Item Total for Line # 1</b>	<b>\$3,187.00</b>
2- 1	Envelope, Catalog, 10"x 13", 28# White Wove w/Security Tint, Peel and Stick Flap, 500/Box Logo w/Address Term of Service: October 25, 2016 - December 9, 2016	966/31	50.0000	BOX	\$67.73	\$3,386.50	12/09/2016
						<b>Schedule Total</b>	<b>\$3,386.50</b>
						<u>ReqID:</u> 0000003735	
						Specifications: 28#, 10" x 13", White, Peel and Seal Catalog Envelope w/Security Tint, No Bleeds, 500/Box  CCG #1436221007 Estimate #25608	
						<b>Item Total for Line # 2</b>	<b>\$3,386.50</b>

Authorized Signature

*J. Kushaney, CTP*

**10/25/2016**



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000003228**

Page: 3 of 3

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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3- 1	Envelope, Catalog, 10"x 13", 28# White Wove w/Security Tint, Peel and Stick Flap, 500/Box Logo Only - No Address Term of Service: October 25, 2016 - December 9, 2016	966/31	50.0000	BOX	\$67.76	\$3,388.00	12/09/2016
						<b>Schedule Total</b>	<input type="text" value="\$3,388.00"/>
						<u>ReqID:</u> 0000003735	
Specifications: 28#, 10" x 13", White, Peel and Seal Catalog Envelope w/Security Tint, No Bleeds, 500/Box							
CCG #1436221007 Estimate #25607							
						<b>Item Total for Line # 3</b>	<input type="text" value="\$3,388.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

*J. Kushaney, CTP*

10/25/2016



**Glenn Hegar**  
Texas Comptroller of Public Accounts

[Comptroller.texas.gov/]

## STATE PRINT SHOP JOB REQUEST

This is the result of your form submission. Please print or save this page and retain for your records.

### Job ID

1436221007

### E-mail Address

jeff.kushaney@txdmv.gov

### Phone Number

512-465-4181

### Client Name

Jeff Kushaney

### Agency name

Texas Department of Motor Vehicles - 454

### Other Agency Name

### Job Name

Various Envelopes

### Job Type

Envelope

Date Bids Needed By

10/12/2016

Date Bids Needed By

10/12/2016

Time Bids Needed By

17:00

Project Due Date

10/28/2016

Project File Ready By

Proof Requested

Soft Proof

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**Booklet Information****Booklet Text****Booklet Cover**

Quantity

Stock

Additional Quotes

Stock Color

Stock

Inks

Stock Color

Bleeds

Inks

Varnish

Number of Flat Pages

Flat Size

**Bleeds****Finished Size****Varnish****Other Booklet cover  
Information****Number of Finished Pages****Number of Flat Pages****Other Booklet Text  
Information****Single Sheet****Quantity****Additional Quotes****Stock****Stock Color****Inks****Bleeds****Varnish****Flat Size****Finished Size**

## Additional Information



## Envelope Information

Quantity

125 Boxes - Three Different Types

Size

Type

Inks

Inks Location

Seal

Weight

Bleeds

Varnish

## Additional Information

I will send the descriptions in an e-mail because this new website will not allow me to attach anything.



## Bindery Operations

**Requested Bindery Operations**

**Paper Banding Quantity**

**Shrink Wrap Quantity**

**Tape Binding Quantity**

**Additional Binding information**

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**Delivery Method**

**Delivery Method**

Drop Shipment

Other

**Other Delivery Method**

**Mailing/Fulfillment Services Information**

Ship to: TxDMV c/o TDCJ Wynne Unit License Plate Plant 810 FM 2821  
Huntsville, Texas 77349



CCG Responses - Print Services for:		
RFQ#	1436221007	Submitted on 10/7/2016
Agency	Texas Department of Motor Vehicles - 454	Various Envelopes

	Pricing Total	CCG Recommended Award
DPS	No bid	
HHS	No response	
TCI	No response	
TWC	No response	
TxDot	No bid	
UT	\$3,187.00	CCG Recommended Award

Cenveo Inc.		
FedEx Office		
Horizon Printing		
Lopez Print		
NPC, Inc.		
One Touchpoint-Ginney's		
PrintMailPro		
ProGraphix		
RR Donnelly		
Staples		
Trend Offset		

**Reminder:**

If you don't use the CCG recommended vendor, then the agency must document their procurement file with the "Best Value" reasons and email a copy of documentation to CCG.

**Questions:**

Contact CCG, Jonathan Norris, 512-475-0873  
jonathan.norris@cpa.texas.gov





## Printing Services

471-5464

## Document Solutions

[www.utexas.edu/documentsolutions](http://www.utexas.edu/documentsolutions)

October 12, 2016

Estimate: 25609

Jeff Kushaney  
Texas Department of Motor Vehicles  
4000 Jackson Avenue  
Austin TX 78731

Phone: 512-465-7546

Fax: 512-468-7532

UT Printing Services is pleased to submit the following quote as requested, based on the specifications provided:

### Description:

J# 1436221007 Peel & Seal Catalog Env with Security Tint  
with Logo Only: 12"x15.5", K/0, No bleeds, Re-box,  
Standar ground shipping to zip 77349

Stock: 28# 12x15.5 White Peel & Seal Catalog Envelope with  
Inside Security Tint.

Price Per Box of 500 = \$127.48

**We understand that you will be providing:**

Compatible File

<b>Quantity</b>	<b>12,500</b>
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<b>Price</b>	<b>3,187.00</b>
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Additional comments: If you have any questions or need additional information, please feel free to call. Thank you for the opportunity to serve you. Please note that above pricing is valid for 30 days!

Michael Pappageorge

DH



## Printing Services

471-5464

## Document Solutions

[www.utexas.edu/documentsolutions](http://www.utexas.edu/documentsolutions)

October 11, 2016

Estimate: 25607

Jeff Kushaney

Texas Department of Motor Vehicles

4000 Jackson Avenue

Austin TX 78731

Phone: 512-465-7546

Fax: 512-468-7532

UT Printing Services is pleased to submit the following quote as requested, based on the specifications provided:

### Description:

J# 1436221007 Peel & Seal Catalog Env with Security Tint  
with Logo Only: 10"x13", K/O, No bleeds, Re-box,  
Standar ground shipping to zip 77349

Stock: 28# 10x13 White Peel & Seal Catalog Envelope with  
Inside Security Tint.

Price Per Box of 500 = \$67.76

We understand that you will be providing:

Compatible File

Quantity	25,000
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Price	3,386.50
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Additional comments: If you have any questions or need additional information, please feel free to call. Thank you for the opportunity to serve you. Please note that above pricing is valid for 30 days!

Michael Pappageorge

DH



## Printing Services

471-5464

## Document Solutions

[www.utexas.edu/documentsolutions](http://www.utexas.edu/documentsolutions)

October 11, 2016

Estimate: 25608

Jeff Kushaney

Texas Department of Motor Vehicles

4000 Jackson Avenue

Austin TX 78731

Phone: 512-465-7546

Fax: 512-468-7532

UT Printing Services is pleased to submit the following quote as requested, based on the specifications provided:

**Description:**

J# 1436221007 Peel & Seal Catalog Env with Security Tint  
with Logo and Address: 10"x13", K/O, No bleeds, Re-box,  
Standar ground shipping to zip 77349

Stock: 28# 10x13 White Peel & Seal Catalog Envelope with  
Inside Security Tint.

Price Per Box of 500 = \$67.73

**We understand that you will be providing:**

Compatible File

<b>Quantity</b>	<b>25,000</b>
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<b>Price</b>	<b>3,386.50</b>
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Additional comments: If you have any questions or need additional information, please feel free to call. Thank you for the opportunity to serve you. Please note that above pricing is valid for 30 days!

Michael Pappageorge

DH