



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000003214

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **10/21/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Email**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: STAPLES CONTRACT AND COMMERCIAL INC
PO BOX 71928
CHICAGO IL 606941928
United States

Ship To: 1P26 - Austin Data Center
9500 Metric Blvd. Ste. 100
Austin TX 78758
United States

Vendor ID: 1043390816 6

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Jeffrey S Kushaney
Phone: 512/465-4181
Fax: 512/465-5641
Email: Jeff.Kushaney@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Authorized Signature

Jeff Kushaney, CTP

10/21/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Pick Up and Destruction of Obsolete VTR-39-A Rolls Term of Service: October 21, 2016 - October 24, 2016	962/27	1.0000	EA	\$450.00	\$450.00	10/24/2016
						Schedule Total	<input type="text" value="\$450.00"/>
						ReqID: 0000003655	
Quote Dated 9-29-2016						Item Total for Line # 1	<input type="text" value="\$450.00"/>
						Total PO Amount	<input type="text" value="\$450.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

J. Kushaney, CTP

10/21/2016

STAPLES PRINT SOLUTIONS PROPOSAL

Date: 09-29-16

Proposal To: Mr. Roger Feuge Texas Department of Motor Vehicles	Reply To: STAPLES PRINT SOLUTIONS Account Manager: Joe Scardino Phone: 832-326-0844 E-mail: Joe.scardino@staples.com
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WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:

Quantity	Description	Unit Price	Total
Approximately 25 Rolls	Removal and destruction of VTR-39-A Jumbo Rolls from both the ADC and the Centimeter Warehouse near the end of October.	\$450.00	\$450.00

Terms: NET 30	F.O.B. FOB Destination	Ship Via BEST CARRIER	Scheduled Delivery:
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SEP 29 2016

RECEIVED VTR