



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000003213
Purchase Order Change Notice (# 4)

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **K** Date: **10/21/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **07/26/18**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: KORN FERRY HAY GROUP INC
NW5854
PO BOX 1450
Minneapolis MN 55485-5854
United States

Ship To: 1P42 - Human Resources Division
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1410858903 8

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Paula A Ramsey
Phone: 512/465-4193
Fax: 512/465-5641
Email: Paula.Ramsey@TxDMV.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

"DIRECT PUBLICATION" Not available from any other source.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

This subscription may be renewed as needed, if both parties agree for up to 3, 1 year periods.
Initial period of service 10-25-2016 through 10-24-2017.

TxDMV Contact: Jeannie Weaver @ 512-465-4057

Korn Ferry Contact: Kye Samuelson @ 612-337-8282 or Amy Keegan @ 612-337-8202

POCN# 1 PAR 9-18-2017
Renewal for the period of service 10-25-2017 through 10-24-2018. 1st of 3 renewal options.

POCN# 2 PAR 10-16-2017
Changed the renewal fee from \$2,500.00 to \$285.00 which is what it should have been.

POCN# 3 PAR 10-16-2017
Changed dates of service to reflect the true dates of service. 10-25-2017 through 10-24-2018 .

POCN# 4 PAR 7-26-2018

Authorized Signature

Paula Ramsey, CTM, CTPM

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Renewal for the period of service 10-25-2018 through 10-24-2019. 2nd of 3 renewal options.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	One Time Administrative Fee - Korn Ferry Online Assessment Software Agreement. See attached agreement.	956/85	1.0000	YR	\$2,500.00000	\$2,500.00	10/21/2016
						Schedule Total	\$2,500.00
<u>Contract ID:</u> 0000003213				<u>ReqID:</u> 0000003595			
						Item Total for Line # 1	\$2,500.00
2- 1	Korn Ferry Online Assessment Software Initial Survey Event - Purchase for 18 staff @ \$270.00 each + 2 free. Period of service 10-25-2016 through 10-24-2017.	956/85	18.0000	EA	\$270.00000	\$4,860.00	10/21/2016
						Schedule Total	\$4,860.00
<u>Contract ID:</u> 0000003213				<u>ReqID:</u> 0000003595			
						Item Total for Line # 2	\$4,860.00

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	Renewal for the Korn Ferry Hay Group - Online Assessment Software for the new period of 10-25-2017 through 10-24-2018.	956/85	1.0000	YR	\$285.00000	\$285.00	10/01/2017
						Schedule Total	<input type="text" value="\$285.00"/>
<u>Contract ID:</u> 0000003213				<u>ReqID:</u> 0000005176			
						Item Total for Line # 3	<input type="text" value="\$285.00"/>
4- 1	Renewal for the Korn Ferry Hay Group - Online Assessment Software Voices 360 for the new period of 10-25-2018 through 10-24-2019.	956/85	1.0000	YR	\$285.00000	\$285.00	10/25/2018
						Schedule Total	<input type="text" value="\$285.00"/>
<u>Contract ID:</u> 0000003213				<u>ReqID:</u> 0000006470			
						Item Total for Line # 4	<input type="text" value="\$285.00"/>
5- 1	Voices 360 Executive Evaluation. Korn Ferry Online Assessment Software. Purchase for 18 staff @ \$270.00 each + 2 free. Period of service 10-25-2018 through 10-24-2019.	956/85	18.0000	EA	\$270.00000	\$4,860.00	10/25/2018
						Schedule Total	<input type="text" value="\$4,860.00"/>
<u>Contract ID:</u> 0000003213				<u>ReqID:</u> 0000006470			
						Item Total for Line # 5	<input type="text" value="\$4,860.00"/>

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Total PO Amount \$12,790.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Paula Ramsey, CTM, CTPM

07/26/2018