

DMV_FIN-INVOICES@TxDMV.gov

Payment Terms: NET30 Freight Terms: FOB Ship Via: NA PCC: E Date: 10/13/16 PO Method: DG Dispatch: Dispatch Rev Dt: Via Print Destination PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER. UNIVERSITY OF NORTH TEXAS 1P00 - TxDMV Warehouse Vendor: Ship To: OFFICE OF RESEARCH SERVICES 4000 Jackson Avenue PO BOX 305250 Austin TX 78731 DENTON TX 762035250 United States **United States** Bill To: 4000 Jackson Avenue Austin TX 78731 Vendor ID: 1756002149 9 United States Purchaser: Rhonda Lee Gips

Phone: 512/465-4199 Fax: 512/465-5641 Fax: Email: Rhonda.Gips@txdmv.gov Email:

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact: Fred Snell - 512-465-4177 or Fred.Snell@TxDMV.gov

Vendor Contact: HUB@untsystem.edu

Authorized Signature	
Rhonda Kips, crpm	

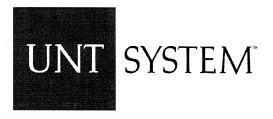
<u>10/13/2016</u>



Texas Department of Motor Vehicles Business Unit # 60800 Purchase Order # 0000003189

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	University of North Texas (UNT) HUB Vendor Fair 1155 Union Circle #311277, Denton, TX Nov. 1-2, 2016 Attendee: Fred Snell Payment is required by November 1, 2016 to secure registration.	963/37	1.0000	EA	\$25.00	\$25.00	11/01/2016
				<u>Req</u> 000	<u>ID:</u> 0003718	Schedule Total	\$25.00
					Iten	n Total for Line # 1	\$25.00
						Total PO Amount	\$25.00
	ents, Shipping papers, invoices an orized by Purchaser prior to Ship		e must be identifie	ed with our F	Purchase Order N	lumber. Over shipments w	rill not be accepted

Authorized Signature	
Rhonda Kips, crpm	



Historically Underutilized Business Program Vendor Fair Wednesday, November 2, 2016

University of North Texas Student Union, Room 314 | 1155 Union Circle | Denton, TX 76201

Compai	ny/Agency Name					
Texas I	Department of Motor Vehicles					
Mailing	Address					
4000 Ja	ickson Ave					
Contact Name		Email Address				
Fred Snell		fred.snell@txdmv.gov				
Phone N	lumber					
512-465	5-4177					
	 bth Sponsorship and Benefits Premier Sponsor: \$800 early bird, \$1,000 repremier booth location inside exhibit hall Logo in the program and signage and 4 boxe Supporting Sponsor: \$400 early bird, \$500 reproved booth location inside exhibit hall 	d lunches				
	Logo in the program and 2 boxed lunches Booth Only Sponsor: \$75 early bird, \$100 regular Booth inside exhibit hall 1 boxed lunch					
\boxtimes	Government Agency: \$25 (Limit 20) Booth inside exhibit hall Logo in the program and 1 boxed lunch					
	I need electricity at my booth					

• Early bird registration ends October 12, 2016.

- Registration must be received by October 19, 2016 for full benefit of Name/Logo placement for advertising.
- Payment is required by November 1, 2016 to secure your registration.
- Purchase Orders will be accepted from state or federal agencies. Reservations will be accepted by email only, and booths will be assigned on a first-come, first-serve basis.

Please email registration to <u>HUB@untsystem.edu</u> and mail payment to UNT Business Support Services 1112 Dallas Drive, Suite 4000 | Denton, TX 76205 | For any questions please email us at <u>HUB@untsystem.edu</u>