



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000003189

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **E** Date: **10/13/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: UNIVERSITY OF NORTH TEXAS
OFFICE OF RESEARCH SERVICES
PO BOX 305250
DENTON TX 762035250
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1756002149 9

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

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Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

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TxDMV Contact:

Fred Snell - 512-465-4177 or Fred.Snell@TxDMV.gov

Vendor Contact:

HUB@untsystem.edu

Authorized Signature

Rhonda Gips, CFM

10/13/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	University of North Texas (UNT) HUB Vendor Fair 1155 Union Circle #311277, Denton, TX Nov. 1-2, 2016 Attendee: Fred Snell Payment is required by November 1, 2016 to secure registration.	963/37	1.0000	EA	\$25.00	\$25.00	11/01/2016
						Schedule Total	<input type="text" value="\$25.00"/>
						<u>ReqID:</u> 0000003718	
						Item Total for Line # 1	<input type="text" value="\$25.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Rhonda Gips, CTM

10/13/2016



Historically Underutilized Business Program Vendor Fair

● Wednesday, November 2, 2016 ●

University of North Texas Student Union, Room 314 | 1155 Union Circle | Denton, TX 76201

Company/Agency Name

Texas Department of Motor Vehicles

Mailing Address

4000 Jackson Ave

Contact Name

Fred Snell

Email Address

fred.snell@txdmv.gov

Phone Number

512-465-4177

Booth Sponsorship and Benefits

☐ **Premier Sponsor: \$800 early bird, \$1,000 regular (Limit 5)**

Premier booth location inside exhibit hall
Logo in the program and signage and 4 boxed lunches

☐ **Supporting Sponsor: \$400 early bird, \$500 regular (Limit 5)**

Favored booth location inside exhibit hall
Logo in the program and 2 boxed lunches

☐ **Booth Only Sponsor: \$75 early bird, \$100 regular**

Booth inside exhibit hall
1 boxed lunch

☒ **Government Agency: \$25 (Limit 20)**

Booth inside exhibit hall
Logo in the program and 1 boxed lunch

☐ I need electricity at my booth

- Early bird registration ends **October 12, 2016**.
- Registration must be received by **October 19, 2016** for full benefit of Name/Logo placement for advertising.
- Payment is required by **November 1, 2016** to secure your registration.
- Purchase Orders will be accepted from state or federal agencies. Reservations will be accepted by email only, and booths will be assigned on a first-come, first-serve basis.

Please email registration to HUB@untssystem.edu and mail payment to UNT Business Support Services
1112 Dallas Drive, Suite 4000 | Denton, TX 76205 | For any questions please email us at HUB@untssystem.edu