



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000003158

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **C** Date: **10/06/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: COMPLETE BOOK & MEDIA SUPPLY INC
1200 TORO GRANDE DR STE 200
CEDAR PARK TX 786137822
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1742852244 9

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

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Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

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TxDMV Contact:

Monica Hernandez - 512-465-1261 or Monica.Hernandez@TxDMV.gov

Vendor Contact:

Kendall Montiegel - 512-616-0400 or Kendall@completebook.com

Authorized Signature

Rhonda Gips, CFM

10/06/2016



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Business Unit # 60800
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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1- 1	Texas Criminal and Traffic Law Manual, 2015-2016 Edition ISBN: 9781632830722	715/46	1.0000	EA	\$40.05	\$40.05	11/06/2016

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Rhonda Gips, CTM

10/06/2016

QUOTATION

COMPLETE BOOK & MEDIA SUPPLY
1200 TORO GRANDE DR.
SUITE 200
CEDAR PARK, TX 78613
US
512-616-0400

Order Number	
2154298	
Order Date	Page
10/6/2016 11:06:19	1 of 1

Quote Expires On 11/5/2016

Bill To:

TEXAS DEPT OF MOTOR VEHICLES
4000 JACKSON AVENUE
BLDG 1
AUSTIN, TX 78731
USA
512-465-7546

Ship To:

TEXAS DEPT OF MOTOR VEHICLES
4000 JACKSON AVENUE BLDG 1
ATTN.: MONICA HERNANDEZ

AUSTIN, TX 78731
US
Requested By: RHONDA GIPS

Customer ID: 103374

<i>PO Number</i>	<i>Cost Center</i>	<i>Ship Via</i>	<i>Taker</i>
0000003674	715-M2	FREE FREIGHT	KENDALL

<i>Line No</i>	<i>Quantity Ordered</i>	<i>Disp.</i>	<i>Item ID</i> <i>Item Description</i>	<i>Unit Price</i>	<i>Extended Price</i>
1	1		9781632830722 TEXAS CRIMINAL AND TRAFFIC LAW MANUAL 20	40.05	40.05

Total Lines: 1

SUB-TOTAL: 40.05

TAX: 0.00

AMOUNT DUE: 40.05

U.S. Dollars