



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000003148**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **E** Date: **10/10/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** WOMEN EXECUTIVES IN TEXAS GOVERNMENT INC  
 PO BOX 28413  
 AUSTIN TX 787558413  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1742506490 8

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Rhonda Lee Gips  
**Phone:** 512/465-4199  
**Fax:** 512/465-5641  
**Email:** Rhonda.Gips@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Payment Information:**

Payment or PO must be received by Oct. 14, 2016, in order to qualify for the early registration discount. Purchase orders can be emailed to ewtg@ewtg.org or faxed to 512-692-2651.

**Cancellation Policy:**

A full cancellation refund will be granted for written requests received on or before Nov. 4, 2016. No refunds will be granted after Nov. 4, 2016. Cancellations must be received in writing or by email from the original registrant cancelling to ewtg@ewtg.org. No cancellations will be taken by phone.

**Substitutions:**

Substitute attendees may be named prior to Nov. 11, 2016. Notification of substitution must be submitted in writing or by email from the original registrant to ewtg@ewtg.org. No substitutions will be taken by phone.

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@TxDMV.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

**TxDMV Contact:**

Esther Acosta - 512-465-4028 or Esther.Acosta@TxDMV.gov

**Vendor Contact:**

Jenny Davis - 512-220-4298 or jdavis@cmpmanagement.com

**Authorized Signature**

*Rhonda Gips, CTM*

**10/10/2016**



Texas Department of Motor Vehicles  
Business Unit # 60800  
Purchase Order # 0000003148

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1-1	2016 EWTG Annual Conference Embassy Stes San Marcos Hotel, Spa & Conf Cntr, San Marcos Nov. 21, 2016 Attendees: Tricia Sivright - 200004490 Katie Drummond - 200004486 Margaret Millan - 200004626 Marie Medina - 200004617 Natalie Polm - 200004339	924/25	5.0000	EA	\$259.00	\$1,295.00	10/21/2016
						<b>Schedule Total</b>	\$1,295.00
				<u>ReqID:</u> 0000003654			
						<b>Item Total for Line # 1</b>	\$1,295.00

**Total PO Amount** \$1,295.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Rhonda Kips, CRM

10/10/2016



**EXECUTIVE WOMEN IN TEXAS GOVERNMENT**  
 Developing leaders. Creating positive results.

**Executive Women in Texas  
 Government**

**Invoice**

Date	Invoice #
10/3/2016	200004490

<b>Bill To</b>
Lisa Selvera Texas Department of Motor Vehicles 4000 Jackson Ave Austin, TX 78731 United States

<b>Ship To</b>
Tricia Sivright Texas Department of Motor Vehicles 4000 Jackson Ave Austin, TX 78731 United States

PO Number	Terms	Due Date
60800000003148	Due on receipt	10/3/2016

Qty	Description	Price	Totals
1	2016 EWTG Annual Conference - Early Bird - Tricia Sivright	\$259.00	\$259.00
<b>Sub-Total</b>			\$259.00
<b>Total</b>			\$259.00
<b>Balance Due</b>			\$259.00

**Remit Payment to:**

EWTG  
 PO Box 28413  
 Austin, TX 78755

Log in to your profile to pay online with credit card or call 512-220-4298.

For payment via Purchase Order, please send your PO to Jenny Davis to the address above or by email to: [jdavis@cmpmanagement.com](mailto:jdavis@cmpmanagement.com)



**Executive Women in Texas  
Government**

**Invoice**

Date	Invoice #
10/3/2016	200004486

<b>Bill To</b>
Lisa Selvera 4000 Jackson Ave Austin, TX 78731 United States

<b>Ship To</b>
Katie Drummond 4000 Jackson Ave Austin, TX 78731 United States

PO Number	Terms	Due Date
608000000003148	Due on receipt	10/3/2016

Qty	Description	Price	Totals
1	2016 EWTG Annual Conference - Early Bird - Katie Drummond	\$259.00	\$259.00
<b>Sub-Total</b>			\$259.00
<b>Total</b>			\$259.00
<b>Balance Due</b>			\$259.00

**Remit Payment to:**

EWTG  
PO Box 28413  
Austin, TX 78755

Log in to your profile to pay online with credit card or call 512-220-4298.

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**Invoice**

Date	Invoice #
10/10/2016	200004626

Bill To
Lisa Selvera Texas Department of Motor Vehicles 4000 Jackson Ave Austin, TX 78731 United States

Ship To
Margaret Millan Texas Department of Motor Vehicles 4000 Jackson Ave Austin, TX 78731 United States

PO Number	Terms	Due Date
608000000003148	Due on receipt	10/10/2016

Qty	Description	Price	Totals
1	2016 EWTG Annual Conference - Early Bird - Margaret Millan	\$259.00	\$259.00
<b>Sub-Total</b>			\$259.00
<b>Total</b>			\$259.00
<b>Balance Due</b>			\$259.00

**Remit Payment to:**

EWTG  
 PO Box 28413  
 Austin, TX 78755

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**Invoice**

Date	Invoice #
10/10/2016	200004617

Bill To
Lisa Selvera TxDMV 4000 Jackson Ave Austin, TX 78731 United States

Ship To
Marie Medina TxDMV 4000 Jackson Ave Austin, TX 78731 United States

PO Number	Terms	Due Date
608000000003148	Due on receipt	10/10/2016

Qty	Description	Price	Totals
1	2016 EWTG Annual Conference - Early Bird - Marie Medina	\$259.00	\$259.00
<b>Sub-Total</b>			\$259.00
<b>Total</b>			\$259.00
<b>Balance Due</b>			\$259.00

**Remit Payment to:**

EWTG  
 PO Box 28413  
 Austin, TX 78755

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**Executive Women in Texas  
Government**

**Invoice**

Date	Invoice #
9/15/2016	200004339

<b>Bill To</b>
Lisa Selvera 4000 Jackson Ave Austin, TX 78731 United States

<b>Ship To</b>
Natalie Polm Texas Department of Motor Vehicles 4000 Jackson Ave Austin, TX 78731 United States

PO Number	Terms	Due Date
60800 000000 <del>3143</del>	Due on receipt	9/15/2016

Qty	Description	Price	Totals
1	2016 EWTG Annual Conference - Early Bird - Natalie Polm	\$259.00	\$259.00
<b>Sub-Total</b>			\$259.00
<b>Total</b>			\$259.00
<b>Balance Due</b>			\$259.00

**Remit Payment to:**

EWTG  
PO Box 28413  
Austin, TX 78755

Log in to your profile to pay online with credit card or call 512-220-4298.

For payment via Purchase Order, please send your PO to Jenny Davis to the address above or by email to: [jdavis@cmpmanagement.com](mailto:jdavis@cmpmanagement.com).