



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000003110**

Payment Terms: **NET30** Freight Terms: **PREPAY AND ADD** Ship Via: **VNDR** PCC: A Date: **09/26/16** PO Method: **AT** Dispatch: **Dispatch Via Email** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** OFFICEMAX  
 PO BOX 101705  
 Atlanta GA 30392-1705  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1341573735 5

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Antonio Dewayne Goodlow  
**Phone:** 512/465-4197  
**Fax:** 512/465-5641  
**Email:** Antonio.Goodlow@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**  
 17005952

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Reinforced Manila Folders with Embossed Fasteners INPLACE SP #F1OM01626	615/45	7.0000	BOX	\$7.88	\$55.16	10/07/2016
						<b>Schedule Total</b>	<input type="text" value="\$55.16"/>
					<u>ReqID:</u> 0000003626		
						<b>Item Total for Line # 1</b>	<input type="text" value="\$55.16"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**Authorized Signature**

*Antonio D. Goodlow*

**09/26/2016**



# Purchase Order

## PO No. 17005952

Order Date: 09/26/2016

Internal Tracking No.: 0000003110

**Contractor Info**

Officemax Incorporated  
18201009604  
263 Shuman Blvd  
Naperville, IL 60563

(877) 226-6189

**Bill To**

4000 JACKSON AVENUE  
AUSTIN TX 78731

**Ship To**

Texas Department Of Motor Vehicles - 608  
4000 JACKSON AVENUE  
AUSTIN TX 78731

**NOTE TO CONTRACTOR:****Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Dee Dorsey*

**TEXAS COMPTROLLER OF PUBLIC ACCOUNTS - CTPM**

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Antonio Goodlow	<a href="mailto:Antonio.Goodlow@TxDMV.gov">Antonio.Goodlow@TxDMV.gov</a>	(512) 465-4197

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61545	F10M01626	<b>INPLACE - Reinforced Manila Folders with Embossed Fasteners - Manila, 1, 50/Pack, Letter, 1/3, Assorted</b> Contract: 615-A1 Contract Type: Term Delivery ARO (days): 1 Delivery Date: 9/27/2016 MPN: OM01626 Manufacturer Name: TOPS	7	BOX	\$7.88	\$55.16

**Total \$55.16**



**Texas Department of Motor Vehicles  
Requisition**

Page: 1 of 7  
Run Date: 9/26/2016  
Run Time: 09:24:28 AM  
Report ID: TXCPO002X

**Business Unit** 60800                      **Origin** FAS                      **Requestor** Monica Hernandez                      **BCM Status** Valid

**Requisition ID** 0000003626                      **Status** Approved                      **Requestor Phone**                      **Req Approval Date** 09/26/2016

**Requisition Date** 09/23/2016                      **Description** Office Supplies

**HEADER COMMENTS:**

-

Line	Description	UOM	Qty	Price	Amount	Line Status
1	T1PA #826876 / Manuf #WOTAP10 BIC Wite-Out Correction Tape, Pack Of 10	PAK	2	10.59	21.18	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			615	29	Antonio Goodlow

**Schedule 1    Schedule Amount 21.18**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	301003		30901	2017			10.59	Finance and Admin Services Div
2	730000	0010	301002		30901	2017			10.59	Finance and Admin Services Div

  

Line Nbr	Comments
1	1 each - Main supply cabinet and Budget

-

Line	Description	UOM	Qty	Price	Amount	Line Status
2	T1PA #620-80-22010-6 TIBH Retractable Gel Ink Pen, Black Ink, Pack of 12	DOZ	1	9.20	9.20	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			620	80	Antonio Goodlow

**Schedule 1    Schedule Amount 9.20**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	301003		30901	2017			9.20	Finance and Admin Services Div

  

Line Nbr	Comments
2	Main supply cabinet

-



**Texas Department of Motor Vehicles  
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**Requisition Date** 09/23/2016                      **Description** Office Supplies

Line	Description	UOM	Qty	Price	Amount	Line Status
3	TIBH #61562384000 Self Stick Note Pad, 3" x 3", Yellow	PKG	4	9.39	37.56	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			615	62	Antonio Goodlow

Schedule 1    Schedule Amount 37.56

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	301003		30901	2017			37.56	Finance and Admin Services Div

Line Nbr 3                      Comments Main supply cabinet

Line	Description	UOM	Qty	Price	Amount	Line Status
4	TIBH #61562381501 Note Pad, Self Stick, 1.5" x 2", Yellow	PKG	2	4.58	9.16	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			615	62	Antonio Goodlow

Schedule 1    Schedule Amount 9.16

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	301003		30901	2017			9.16	Finance and Admin Services Div

Line Nbr 4                      Comments Main supply cabinet

Line	Description	UOM	Qty	Price	Amount	Line Status
5	TIBH #620-80-22050-2 TIBH Stick Gel Ink Pen, Medium Point, Blue Ink, Pack of 12	DOZ	2	7.20	14.40	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			620	80	Antonio Goodlow

Schedule 1    Schedule Amount 14.40

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	301002		30901	2017			14.40	Finance and Admin Services Div

Line Nbr 5                      Comments Budget



**Texas Department of Motor Vehicles  
Requisition**

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**Requisition Date** 09/23/2016                      **Description** Office Supplies

Line	Description	UOM	Qty	Price	Amount	Line Status
6	TIBH #62080230204 Zebra Gel ink retractable pens - Blue Ink - 4 Pens per Pack	PAK	3	6.08	18.24	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			620	80	Antonio Goodlow

**Schedule 1    Schedule Amount 18.24**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	301002		30901	2017			18.24	Finance and Admin Services Div

**Line Nbr    Comments**  
6                      Budget

Line	Description	UOM	Qty	Price	Amount	Line Status
7	TIBH #62080230105 Zebra Gel ink retractable pens - Black Ink - 4 Pens per Pack	PAK	3	6.08	18.24	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			620	80	Antonio Goodlow

**Schedule 1    Schedule Amount 18.24**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	301002		30901	2017			18.24	Finance and Admin Services Div

**Line Nbr    Comments**  
7                      Budget

Line	Description	UOM	Qty	Price	Amount	Line Status
8	T1PA #525000 / Manuf #32701 Sharpie Retractable Permanent Markers, Fine Point, Black, Box Of 12	DOZ	1	12.81	12.81	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			785	30	Antonio Goodlow

**Schedule 1    Schedule Amount 12.81**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	301002		30901	2017			12.81	Finance and Admin Services Div

**Line Nbr    Comments**  
8                      Budget



**Texas Department of Motor Vehicles  
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**Requisition Date** 09/23/2016                      **Description** Office Supplies

Line	Description	UOM	Qty	Price	Amount	Line Status
9	AHI #REDA10200BLK / Manuf #A10200BLK Notepro Notebook 8-1/2 X 11 100 Ruled Sheets White Paper Black Cover	EA	8	16.27	130.16	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			615	62	Antonio Goodlow

Schedule 1    Schedule Amount 130.16

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	301002		30901	2017			130.16	Finance and Admin Services Div

Line Nbr 9    Comments Budget

Line	Description	UOM	Qty	Price	Amount	Line Status
10	TIBH #62080210800 Zebra Gel ink stick pens and refills. - Stick Pen, Blue Ink	SET	2	5.34	10.68	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			620	80	Antonio Goodlow

Schedule 1    Schedule Amount 10.68

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	300001		30901	2017			10.68	Finance and Admin Services Div

Line Nbr 10    Comments CFO Suite

Line	Description	UOM	Qty	Price	Amount	Line Status
11	AHI #EVVEEA91BP8 / Manuf #EA91BP8 Advanced Lithium Batteries Aa 8/pack (308450 L9EA91BP8)	PKG	3	14.80	44.40	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			450	06	Antonio Goodlow

Schedule 1    Schedule Amount 44.40

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	300001		30901	2017			44.40	Finance and Admin Services Div

Line Nbr 11    Comments CFO Suite



**Texas Department of Motor Vehicles  
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**Requisition Date** 09/23/2016                      **Description** Office Supplies

Line	Description	UOM	Qty	Price	Amount	Line Status
12	PM1028 - AT-A-GLANCE 2017 Three-Month Wall Calendar	EA	1	13.75	13.75	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			615	19	Antonio Goodlow

**Schedule 1    Schedule Amount 13.75**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	302001		30901	2017			13.75	Finance and Admin Services Div

**Line Nbr 12    Comments Mailroom**

Line	Description	UOM	Qty	Price	Amount	Line Status
13	TIBH #61523160341 Chair Mat 46" x 60", No Lip, Cleated for Carpet	EA	1	67.80	67.80	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			615	23	Antonio Goodlow

**Schedule 1    Schedule Amount 67.80**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	300001		30901	2017			67.80	Finance and Admin Services Div

**Line Nbr 13    Comments Deliver to Purchasing - to replace chair mat we took for CFO**

Line	Description	UOM	Qty	Price	Amount	Line Status
14	AHI #RCP4653 / Manuf #FG4653 Height Adjusting Tilting Footrest 18 1/8 X 14 1/4 X 4 1	EA	1	95.60	95.60	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			605	36	Antonio Goodlow

**Schedule 1    Schedule Amount 95.60**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	301003		30901	2017			95.60	Finance and Admin Services Div

**Line Nbr 14    Comments To replace Syamala's footrest. We were able to find a replacement footrest in Surplus, unfortunately it was broken.**



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**Requisition Date** 09/23/2016                      **Description** Office Supplies

Line	Description	UOM	Qty	Price	Amount	Line Status
15	OfficeMax #F1OM01626 / Manuf #OM01626 INPLACE - Reinforced Manila Folders with Embossed Fasteners	BOX	7	7.88	55.16	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			615	45	Antonio Goodlow

Schedule 1    Schedule Amount 55.16

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	301004		30901	2017			55.16	Finance and Admin Services Div

Line Nbr 15    Comments Antonio Goodlow

Line	Description	UOM	Qty	Price	Amount	Line Status
16	TIBH #61537130850 Box, Archive Storage, Removable Lid, Letter/Legal, Recycled	CTN	1	58.89	58.89	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			615	37	Antonio Goodlow

Schedule 1    Schedule Amount 58.89

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	301004		30901	2017			58.89	Finance and Admin Services Div

Line Nbr 16    Comments Antonio Goodlow

Line	Description	UOM	Qty	Price	Amount	Line Status
17	RTG31118 - Redi-Tag Plain Write-on Arrow Flags in Holder	PKG	3	2.50	7.50	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			615	93	Antonio Goodlow

Schedule 1    Schedule Amount 7.50

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	300001		30901	2017			7.50	Finance and Admin Services Div

Line Nbr 17    Comments CFO Suite

**Total Requisition:    \$624.73**

**Texas Department of Motor Vehicles  
Requisition**

<b>Business Unit</b>	60800	<b>Origin</b>	FAS	<b>Requestor</b>	Monica Hernandez	<b>BCM Status</b>	Valid
<b>Requisition ID</b>	0000003626	<b>Status</b>	Approved	<b>Requestor Phone</b>		<b>Req Approval Date</b>	09/26/2016
<b>Requisition Date</b>	09/23/2016	<b>Description</b>	Office Supplies				