



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000003105

Page: 1 of 3

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **US Mail** PCC: **0** Date: **09/22/16** PO Method: **DG** Dispatch: **Dispatch Via Email** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD)
PO BOX 4013
USA
HUNTSVILLE TX 77342-4013
United States

Ship To: See Detail Below

Vendor ID: 3696696696 6

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Jeffrey S Kushaney
Phone: 512/465-4181
Fax: 512/465-5641
Email: Jeff.Kushaney@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Council on Competitive Government (CCG)

TX Gov Code, Title 10, Subtitle D, Chapter 2162, Subchapter A, Sec 2162.1

The logo to be imprinted on the goods covered by this procurement is copyrighted by TxDMV. The vendor is advised that permission for use of the logo is granted only for meeting the requirements of this procurement. Any person or company wishing to use the logo for other than this purpose must contact the TxDMV Purchasing Section at (512) 465-4193.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Authorized Signature

Jeffrey S Kushaney, CTP

09/22/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Print Return Address on TxDMV Supplied 10 x13 Envelopes, 500/Box Term of Service: September 26, 2016 - November 1, 2016	966/31	3.0000	BOX	\$10.00	\$30.00	11/01/2016
	Ship To: 1P00 4000 Jackson Avenue Austin TX 78731 United States						
						Schedule Total	\$30.00
					ReqID: 0000003535		
	Return Address to Read: LOGO OFFICE OF ADMINISTRATIVE HEARINGS 4000 JACKSON AVENUE, AUSTIN, TEXAS 78731					Item Total for Line # 1	\$30.00
2- 1	Print Region Address on TxDMV Supplied Window Title Envelopes, 500/Box Term of Service: September 26, 2016 - November 1, 2016	966/31	2.0000	BOX	\$10.00	\$20.00	11/01/2016
	Ship To: 1P02 5715 I-27 Amarillo TX 79110 United States						
						Schedule Total	\$20.00
					ReqID: 0000003524		
	Return Address To Read: LOGO AMARILLO REGIONAL SERVICE CENTER P.O. BOX 20326, AMARILLO, TEXAS 79114					Item Total for Line # 2	\$20.00
						Total PO Amount	\$50.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted

Authorized Signature

J. Kushaney, CTP

09/22/2016



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unless authorized by Purchaser prior to Shipment.

Authorized Signature

J. Kushaney, CTP

09/22/2016

From: [Kushaney, Jeff](#)
To: [Zz - Resource - VTR Supply Order](#)
Subject: Envelope Order
Date: Thursday, September 22, 2016 4:43:03 PM
Attachments: [OAH - Amarillo RSC Envelope Order; 9-22-2016.pdf](#)

See attached.

Jeff Kushaney || Purchaser

Finance and Administrative Services Division

Tell us how we're doing. Complete our [customer satisfaction survey](#)

E: Jeff.Kushaney@TxDMV.gov **O:** 512.465.4181 **F:** 512.465.5641



4000 Jackson Ave || Austin TX 78731 || www.TxDMV.gov



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SUPPLY REQUEST

REQUESTED BY: (REGIONAL OR HEADQUARTERS OFFICE) Brandy Garcia - Office of Administrative Hearings Amanda Porter-Brown - Amarillo RSC	SHIP TO: (REGIONAL OFFICE, HEADQUARTERS OFFICE, COUNTY OR COUNTY SUB-STATION) TDCJ Hobby Print Shop attn: Ruble Walker 742 FM 712 Marlin, Texas 76661-4685
CONTACT PERSON: Jeff Kushaney DATE: 9/22/2016	
DMV INDEX ACCOUNT #:	

(PLEASE PRINT OR TYPE)

ITEM	ITEM #	QUANTITY	YEAR OF ITEM	DESCRIPTION
1.	152408	3 Boxes		#34 Envelope, 10" x 13", White Wove, Printed, No Zip, 500/Box
2.	143023	2 Boxes		# 8B Regional Office Titles, Blank (86B) (500 per box)
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