Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000003099
Purchase Order Change Notice (# 1)

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **0** Date: **09/21/16** PO Method: **IA** Dispatch: **Dispatch Via Print** Rev Dt: **11/10/16**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor:
STATE AUDITOR'S OFFICE
ATTN: CAROL OBERRENDER
PO BOX 12067
AUSTIN TX 787112067
United States

Ship To:
1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Bill To:
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 3308308308 0

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Interagency Agreement Contract Act TX Gov Code, Title 7, Chapter 771

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Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

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Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

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TxDMV Contact:
Derrick Miller - 512-465-5830 or Derrick.Miller@TxDMV.gov

Vendor Contact:
Jo Dale Guzman - 512-936-9460 or jguzman@sao.texas.gov

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POCN 1 - 11/10/16
Reduced Line 1 from 2 to 1; Sandra Menjivar-Suddeath will not be able to attend the class. rg

Authorized Signature

Rhonda Gips, CTPM

11/10/2016

Texas Department of Motor Vehicles

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Linux as an Audit Target and as an IT Audit Tool John M. Keel Learning Center, Austin Nov. 29, 2016 8:30 am - 5:00 pm Attendee: Derrick Miller	924/25	**1.0000**	EA	$299.00	**299.000** $	11/29/2016
						Schedule Total	$299.00
				ReqID: 0000003594			
Cancellation Date: Nov. 22, 2016						**Item Total for Line # 1**	$299.00
2- 1	Maximum Productivity - Time Management and Time Budgeting Strategies John M. Keel Learning Center, Austin Feb. 2, 2017 8:30 am - 4:00 pm Attendee: Sandra Menjivar-Suddeath	924/25	1.0000	EA	$199.00	$199.00	02/02/2017
						Schedule Total	$199.00
				ReqID: 0000003594			
Cancellation Date: Jan. 26, 2017						**Item Total for Line # 2**	$199.00

Authorized Signature

Rhonda Kipp, CTPM

11/10/2016

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	Information Technology Audit Boot Camp: Demistifying IT and Process Analysis in Complex Systems John M. Keel Learning Center, Austin Apr. 24 - 25, 2017 8:30 am - 5:00 pm Attendee: Derrick Miller	924/25	1.0000	EA	$599.00	$599.00	04/24/2017
						Schedule Total	$599.00
				ReqID: 0000003594			
Cancellation Date: Apr. 17, 2017						**Item Total for Line # 3**	$599.00
4- 1	Fraud Issues & Answers for Government Auditors and Managers John M. Keel Learning Center, Austin May 3, 2017 8:30 am - 5:00 pm Attendee: Sandra Menjivar-Suddeath	924/25	1.0000	EA	$279.00	$279.00	05/03/2017
						Schedule Total	$279.00
				ReqID: 0000003594			
Cancellation Date: Apr. 26, 2017						**Item Total for Line # 4**	$279.00

Authorized Signature

Rhonda Kipp, CTPM

11/10/2016

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
5- 1	Project Management Essentials (FranklinCovey) John M. Keel Learning Center, Austin May 9, 2017 8:30 am - 5:00 pm Attendee: Derrick Miller	924/25	1.0000	EA	$279.00	$279.00	05/09/2017
						Schedule Total	$279.00
				ReqID: 0000003594			
Cancellation Date: May 2, 2017						**Item Total for Line # 5**	$279.00
6- 1	Leadership, Collaboration and Influence Skills for Auditors John M. Keel Learning Center, Austin Jul. 10, 2017 8:30 am - 5:00 pm Attendee: Derrick Miller	924/25	1.0000	EA	$249.00	$249.00	07/10/2017
						Schedule Total	$249.00
				ReqID: 0000003594			
Cancellation Date: Jul. 3, 2017						**Item Total for Line # 6**	$249.00

Total PO Amount $1,904.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Rhonda Kipp, CTM

11/10/2016