

Rev Dt:

Payment Terms: NET30 Freight Terms: FOB Ship Via: NA Destination Via Print PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER. FLORES AND ASSOCIATES 1P00 - TxDMV Warehouse Vendor: Ship To: 7801 N LAMAR BLVD STE C71 4000 Jackson Avenue AUSTIN TX 787521035 Austin TX 78731 United States United States 4000 Jackson Avenue Bill To: Austin TX 78731 Vendor ID: 1020681547 3 United States Purchaser: Douglas A Leach 512/465-4180 Phone: 512/465-5641 Fax: Fax: DMV\_FIN-INVOICES@TxDMV.gov **Email:** Douglas.Leach@txdmv.gov **Email:** 

PCC: I Date: 09/19/16 PO Method: DG Dispatch: Dispatch

## **PO Information:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

"This procurement is governed by the terms and conditions in DIR Contract Number DIR-SDD-2101".

Reference Flores and Associates Estimate # 1094 dated 09/15/2016.

TxDMV Contact: Jennifer Whittaker (512) 465-3788 Jennifer.Whittaker@TxDMV.gov

Authorized Signature	
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09/19/2016



## Texas Department of Motor Vehicles Business Unit # 60800 Purchase Order # 0000003089

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	e Extended Amt	Due Date
1-1	DIR Contract Labor - Next Day Call (DIR-SDD-2101) HP5225 Printer Located at: TxDMV 4305 Bull Creek Rd. Bld. 40 Austin, TX 78731	939/21	1.0000	EA <u>Req</u> 000	\$62.00 <u>ID:</u> 0003587	\$62.00 Schedule Total	09/19/2016 \$62.00
					1	Item Total for Line # 1	\$62.00
						Total PO Amount	\$62.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**Authorized Signature** LICTP 6