



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000003063

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **E** Date: **09/15/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WOMEN EXECUTIVES IN TEXAS GOVERNMENT INC
1115 SAN JACINTO BLVD STE 250
AUSTIN TX 787011995
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1742506490 8

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Payment Information:

Payment or PO must be received by Oct. 14, 2016, in order to qualify for the early registration discount. Purchase orders can be emailed to ewtg@ewtg.org or faxed to 512-692-2651.

Cancellation Policy:

A full cancellation refund will be granted for written requests received on or before Nov. 4, 2016. No refunds will be granted after Nov. 4, 2016. Cancellations must be received in writing or by email from the original registrant cancelling to ewtg@ewtg.org. No cancellations will be taken by phone.

Substitutions:

Substitute attendees may be named prior to Nov. 11, 2016. Notification of substitution must be submitted in writing or by email from the original registrant to ewtg@ewtg.org. No substitutions will be taken by phone.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contacts:

Cheli Castro - 512-465-1386 or Cheli.Castro@TxDMV.gov
Paula Lancaster - 512-465-1230 or Paula.Lancaster@TxDMV.gov

Vendor Contact:

Jenny Davis - 512-220-4298 or ewtg@ewtg.org or JDavis@cmpmanagement.com

Authorized Signature

Rhonda Gips, CFM

09/15/2016



Texas Department of Motor Vehicles
Business Unit # 60800
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	30th Annual Professional Development Conference Executive in Texas Government Embassy Suites San Marcos Hotel, Spa and Conference Center Nov. 20-21, 2016 Attendees: Aline Aucoin - Invoice 200004339 Sarah Swanson - Invoice 200004340	963/37	2.0000	EA	\$259.00	\$518.00	11/20/2016
						Schedule Total	<input type="text" value="\$518.00"/>
						ReqID: 0000003571	
						Item Total for Line # 1	<input type="text" value="\$518.00"/>
2- 1	30th Annual Professional Development Conference Executive in Texas Government Embassy Suites San Marcos Hotel, Spa and Conference Center Nov. 20-21, 2016 Attendees: Laura Dennis - Invoice 200004341	963/37	1.0000	EA	\$259.00	\$259.00	11/20/2016
						Schedule Total	<input type="text" value="\$259.00"/>
						ReqID: 0000003557	
						Item Total for Line # 2	<input type="text" value="\$259.00"/>
						Total PO Amount	<input type="text" value="\$777.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Rhonda Lips, CFM

09/15/2016



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000003063

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Authorized Signature

Rhonda Gips, CTM

09/15/2016



**Executive Women in Texas
Government**

Invoice

Date	Invoice #
9/15/2016	200004339

Bill To
Lisa Selvera 4000 Jackson Ave Austin, TX 78731 United States

Ship To
Aline Aucoin Texas Department of Motor Vehicles 4000 Jackson Ave Austin, TX 78731 United States

PO Number	Terms	Due Date
608000000003063	Due on receipt	9/15/2016

Qty	Description	Price	Totals
1	2016 EWTG Annual Conference - Early Bird - Aline Aucoin	\$259.00	\$259.00
Sub-Total			\$259.00
Total			\$259.00
Balance Due			\$259.00

Remit Payment to:

EW TG
PO Box 28413
Austin, TX 78755

Log in to your profile to pay online with credit card or call 512-220-4298.

For payment via Purchase Order, please send your PO to Jenny Davis to the address above or by email to:
jdavis@cmpmanagement.com .



Executive Women in Texas Government

Invoice

Date	Invoice #
9/15/2016	200004340

Bill To
Lisa Selvera Texas Department of Motor Vehicles 4000 Jackson Ave Austin, TX 78731 United States

Ship To
Sarah Swanson Texas Department of Motor Vehicles 4000 Jackson Ave Austin, TX 78731 United States

PO Number	Terms	Due Date
608000000003063	Due on receipt	9/15/2016

Qty	Description	Price	Totals
1	2016 EWTG Annual Conference - Early Bird - Sarah Swanson	\$259.00	\$259.00
Sub-Total			\$259.00
Total			\$259.00
Balance Due			\$259.00

Remit Payment to:

EWTG
PO Box 28413
Austin, TX 78755

Log in to your profile to pay online with credit card or call 512-220-4298.

For payment via Purchase Order, please send your PO to Jenny Davis to the address above or by email to:
jdavis@cmpmanagement.com .



**Executive Women in Texas
Government**

Invoice

Date	Invoice #
9/15/2016	200004341

Bill To
Lisa Selvera Texas Department of Motor Vehicles 4000 Jackson Ave Austin, TX 78731 United States

Ship To
Laura Dennis Texas Department of Motor Vehicles 4000 Jackson Ave Austin, TX 78731 United States

PO Number	Terms	Due Date
608000000003063	Due on receipt	9/15/2016

Qty	Description	Price	Totals
1	2016 EWTG Annual Conference - Early Bird - Laura Dennis	\$259.00	\$259.00
Sub-Total			\$259.00
Total			\$259.00
Balance Due			\$259.00

Remit Payment to:

EWTG
PO Box 28413
Austin, TX 78755

Log in to your profile to pay online with credit card or call 512-220-4298.

For payment via Purchase Order, please send your PO to Jenny Davis to the address above or by email to:
jdavis@cmpmanagement.com