



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000002999**

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **0** Date: **08/29/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** PITNEY BOWES PRESORT SERVICES  
10110 I ST  
OMAHA NE 68127-1129  
United States

**Ship To:** 1P00 - TxDMV Warehouse  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Vendor ID:** 1470794215 8

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Purchaser:** Rhonda Lee Gips  
**Phone:** 512/465-4199  
**Fax:** 512/465-5641  
**Email:** Rhonda.Gips@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Council on Competitive Government (CCG) TX Gov Code, Title 10, Subtitle D, Chapter 2162, Subchapter A, Sec 2162.1

CCG Contract: CCG-PM-2012-001

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Each UNT (unit) is priced at \$1.00. A UNT is a TxDMV internal system unit of measure. Vendor shall invoice at the price(s) for work authorized under the purchase order.

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Renewals:**

This purchase order may be renewed with the same Terms Conditions as long as the referenced CCG Contract remains in force, a need exists, and both parties agree.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@TxDMV.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

**TxDMV Contact**

Christy Matoska - 512-465-4061 or Christy.Matoska@TxDMV.gov

**Vendor Contact**

Phil Ostrand - 512-680-1591 or Phil.Ostrand@pb.com

**Authorized Signature**

*Rhonda Gips, CFM*

**08/29/2016**



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000002999**

Page: 2 of 2

--

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	PSI / Pitney Bowes Presort Services for Letters, Flats, and Postcards  Service Period: 9/01/16 - 8/31/17	915/58	25000.0000	UNT	\$1.00	\$25,000.00	09/01/2016
						Schedule Total	\$25,000.00
<u>Contract ID:</u> 0000002999				<u>ReqID:</u> 0000003135			
Note: See attached Presort (Barcode) Pricing Grid							
The Contractor must apply a delivery address barcode and presort to the greatest extent possible to all automation compatible and encodable Letters, Flats, Postcards and other mail types with the exception of parcels. The Contractor will presort all non-automation compatible Letters, Postcards, and Flats to the greatest extent possible.							
Vendor will provide a detailed invoice to TxDMV monthly. The invoice total will be paid down from the line.							
						Item Total for Line # 1	\$25,000.00

**Total PO Amount** \$25,000.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**

Rhonda Gips, CFM

**08/29/2016**

**State of Texas - Council on Competitive Government  
Presort (Barcode) - Letters, Flats & Postcards Pricing Grid**

Current as of: Tuesday, December 01, 2015

<b>Company Name</b>	<b>Pitney Bowes Presort Services</b>
---------------------	--------------------------------------

Mail Piece Type	Processing Completion Requirement	Postage Type	Service Tier <sup>2</sup>	Postage	Vendor Fee	Total Price Per Piece	USPS Rate
Letter	Same Day	First Class	B	\$ 0.41600	\$ 0.00500	\$ 0.42100	3 Digit Automation
			C <sup>1</sup>	\$ 0.47100	\$ -	\$ 0.47100	Presort
	Next Day	First Class	A	\$ 0.39100	\$ 0.01300	\$ 0.40400	5 Digit Automation
			B	\$ 0.41600	\$ -	\$ 0.41600	3 Digit Automation
			C <sup>1</sup>	\$ 0.47100	\$ -	\$ 0.47100	Presort
Flat	Same Day	First Class	C	\$ 0.26600	\$ -	\$ 0.26600	5 Digit Automation non entry
			B	\$ 0.47000	\$ 0.30200	\$ 0.77200	5 Digit Automation
	Next Day	First Class	B	\$ 0.47000	\$ 0.29200	\$ 0.76200	5 Digit Automation
			C	\$ 0.83100	\$ 0.05500	\$ 0.88600	Presort
			C	\$ 0.61000	\$ 0.06000	\$ 0.67000	Mixed AADC nonautomation no entry
Postcards	Same Day	First Class	B	\$ 0.27500	\$ 0.01350	\$ 0.28850	3 Digit Automation

<sup>1</sup> All First Class Letter mail in Service Tier C receive PBPS Move Update Solution for no charge. [per PB/PSI]

<sup>2</sup> Please consult service tier information tab, contract administrator or PBPS for any questions for which tier you qualify.