



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000002982

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **E** Date: **08/19/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: HOUSTON MINORITY SUPPLIER DEVELOPMENT CO
3 RIVERWAY STE 555
HOUSTON TX 770561984
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1760458224 1

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

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Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

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TxDMV Contact

Fred Snell - 512-465-4177 or Fred.Snell@TxDMV.gov

Vendor Contact

Richard Huebner - 713-271-7805 or Richard.Huebner@hmsdc.org

Authorized Signature

Rhonda Gips, CFM

08/19/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Houston Minority Supplier Development Council (HMSDC) Expo 2016 Oct. 5-6, 2016 Attendee Fred Snell Note: Payments must be received before 10/31/16 or the fee increases. See Invoice 9033	963/37	1.0000	EA	\$250.00	\$250.00	10/31/2016
						Schedule Total	\$250.00
						ReqID: 0000003407	
						Item Total for Line # 1	\$250.00
						Total PO Amount	\$250.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Rhonda Lipsz, CFM

08/19/2016

Houston Minority Supplier Development Council
Three Riverway, Suite 555
Houston, Texas 77056
Houston, TX 77056
(713) 271-7805
info@hmsdc.org
<https://affiliate.nmsdc.org/hmsdc/app/template/Index.vm>

INVOICE

BILL TO
Texas Department of Motor
Vehicles

INVOICE # 9033
DATE 02/27/2016
DUE DATE 03/28/2016
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
EXPO Government EXPO 2016 Government Exhibitor Package Note: Exhibit fee increases to \$650.00 for payments received after 10/31/16	1	250.00	250.00

BALANCE DUE **\$250.00**