



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000002976

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **E** Date: **08/18/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WOMEN EXECUTIVES IN TEXAS GOVERNMENT INC
PO BOX 28413
AUSTIN TX 787558413
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1742506490 8

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Payment Information

Payment or PO must be received by Oct. 14, 2016, in order to qualify for the early registration discount. Purchase orders can be emailed to ewtg@ewtg.org or faxed to 512-692-2651.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact

Renee Israel - 512-465-1420 or Renee.Israel@TxDMV.gov

Vendor Contact

Jenny Davis - 512-220-4298 or ewtg@ewtg.org or JDavis@cmpmanagement.com

Authorized Signature

Rhonda Gips, CFM

08/18/2016



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000002976

Page: 2 of 2

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
----------	------------------	------------	----------	-----	------------	--------------	----------

1- 1	30th Annual Professional Development Conference Executive Women in Texas Government Embassy Suites San Marcos Hotel, Spa and Conference Center Nov. 20-21, 2016 Attendee: Renee Israel	963/37	1.0000	EA	\$259.00	\$259.00	10/03/2016
						Schedule Total	<input type="text" value="\$259.00"/>
						ReqID: 0000003386	
Cancellation Policy A full cancellation refund will be granted for written requests received on or before Nov. 4, 2016. No refunds will be granted after Nov. 4, 2016. Cancellations must be received in writing or by email from the original registrant cancelling to ewtg@ewtg.org. No cancellations will be taken by phone. Substitutions Substitute attendees may be named prior to Nov. 11, 2016. Notification of substitution must be submitted in writing or by email from the original registrant to ewtg@ewtg.org. No substitutions will be taken by phone.							
						Item Total for Line # 1	<input type="text" value="\$259.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Rhonda Gips, CTM

08/18/2016



**Executive Women in Texas
Government**

Invoice

Date	Invoice #
8/18/2016	200004195

Bill To
Lisa Selvera 4000 Jackson Ave Austin, TX 78731 United States

Ship To
Renee Israel 4000 Jackson Ave Austin, TX 78731 United States

PO Number	Terms	Due Date
	Due on receipt	8/18/2016

Qty	Description	Price	Totals
1	2016 EWTG Annual Conference - Early Bird - Renee Israel	\$259.00	\$259.00
Sub-Total			\$259.00
Total			\$259.00
Balance Due			\$259.00

Remit Payment to:

EWTG
PO Box 28413
Austin, TX 78755

Log in to your profile to pay online with credit card or call 512-220-4298.

For payment via Purchase Order, please send your PO to Jenny Davis to the address above or by email to:
jdavis@cmpmanagement.com.