



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000002896**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **0** Date: **08/03/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** INTERNATIONAL REGISTRATION PLAN INC  
 CLEARINGHOUSE  
 4301 WILSON BLVD STE 400  
 ARLINGTON VA 222031867  
 United States

**Ship To:** 1P20 - Motor Carrier  
 4203 Bull Creek  
 Austin TX 78731  
 United States

**Vendor ID:** 1541732330 8

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Paula A Ramsey  
**Phone:** 512/465-4193  
**Fax:** 512/465-5641  
**Email:** Paula.Ramsey@TxDMV.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Membership/Dues for Professional Organizations

TX Gov Code, Title 10, Subtitle C, Chapter 2113, Sec. 2113.104

"Membership" Lobbying Prohibition

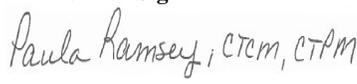
In accordance with Texas Government Code, § 556.005(b), as a state agency, the Texas Department of Motor Vehicles ("Department") may not use appropriated money to pay, on behalf of the Department or an officer or employee of the Department, membership dues to an organization that pays part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In accordance with Texas Government Code, § 556.008, as a state agency, the Department may not use appropriated money to compensate a state officer or employee who violates Texas Government Code, § 556.005.

In accordance with Texas Government Code, § 556.0055, a private entity or political subdivision that receives a payment of state funds may not use the funds to pay: (1) lobbying expenses incurred by the private entity or political subdivision; (2) a person or entity that is required to register with the Texas Ethics Commission under Texas Government Code, Chapter 305; (3) any partner, employee, employer, relative, contractor, consultant, or related entity of a person or entity described by section (2); or (4) a person or entity that has been hired to represent associations or other entities for the purpose of affecting the outcome of legislation, agency rules, ordinances, or other government policies. A private entity or political subdivision that violates Texas Government Code, § 556.0055 is not eligible to receive additional state funds.

Therefore, by accepting this purchase order (P.O.), awarded professional organization certifies that awarded professional organization does not currently pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist.

Further, awarded professional organization agrees that if on any date in the future, during the term of the membership(s) paid for under this P.O., awarded professional organization does pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist, then the membership(s) paid for by the Department under this P.O. will be automatically cancelled as of the date of the first payment by awarded professional organization of part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In addition, awarded professional organization shall notify the Department of the cancellation, and awarded professional organization shall pro-rate and automatically refund to the Department any Department payments already made for the remainder of the membership(s) term.

**Payment:**  
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a

**Authorized Signature**  
  
**08/19/2016**



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correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	FY2017 International Registration Plan (IRP) Membership Dues. Period of Membership 10-01- 2016 through 9-30-2017.	963/48	1.0000	YR	\$39,200.00	\$39,200.00	09/01/2016
						<b>Schedule Total</b>	<input type="text" value="\$39,200.00"/>
<b>Contract ID:</b> 0000002896				<b>ReqID:</b> 0000003298			
						<b>Item Total for Line # 1</b>	<input type="text" value="\$39,200.00"/>
						<b>Total PO Amount</b>	<input type="text" value="\$39,200.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**

*Paula Ramsey, CTM, CTM*

**08/19/2016**

# International Registration Plan, Inc.

**Please note our mailing address:**

**4196 Merchant Plaza #225**

**Lake Ridge, VA 22192**

Phone: 703-963-2326

Fax: 703-831-8757

irpmail@irpinc.org

FEI: 54-1732330

## Invoice

**Fiscal Year 2017 Membership Dues:** October 1, 2016 - September 30, 2017

Date	Invoice #
6/17/2016	300000712

Bill To
Texas-Tx-DMV-MCD Commercial Fleet Services Texas - TxDMV - MCD - Commercial Fleet Services 4000 Jackson Avenue Austin, TX 78731 United States

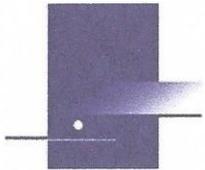
Description	Amount
Jurisdiction: 150,001 - 200,000 Power Units	\$39,200.00
<b>Total</b>	\$39,200.00
<b>Balance Due</b>	\$39,200.00

**Terms:** Payment is due upon receipt.

Checks should be made payable to IRP, Inc. in US funds and drawn on a US bank.

**Please note our mailing address above.**

Please email irpmail@irpinc.org to request a credit card payment link.



## International Registration Plan, Inc.

Dear IRP Member Jurisdictions:

Last week you should have received the invoice for the FY2017 IRP Dues along with a letter pertaining to the annual IRP dues. It has been suggested that a bit more information about the IRP dues and the due date as set in the Plan should be provided to the jurisdictions.

Per IRP Plan Section 1310(a):

*(a) Annual dues for Member Jurisdictions shall be for the fiscal year commencing October 1 and ending September 30 and shall be paid to the Repository no later than September 30 of the prior fiscal year. (Example: FY 2015 dues would be due by September 30, 2014). The payment of full dues of a Member Jurisdiction entitles every eligible official for such state, province, or political subdivision to active membership.*

The Plan was amended with the new due date to correspond with the IRP, Inc. fiscal year by the membership's approval of Ballot 387, which was effective January 1, 2014.

***As was stated in the prior letter, dues payments should not be made to the IRP Clearinghouse ACH bank account, as the account is reserved for Clearinghouse netting payments only. If you would like to make your dues payment electronically to the IRP, Inc. operational account, please contact Amy Cook at [acook@irpinc.org](mailto:acook@irpinc.org) or (703) 963-2326 for information.***

We are committed to continuing to support the IRP membership and value your feedback or comments on how we can improve our service to you. Please contact me by email at [tadams@irpinc.org](mailto:tadams@irpinc.org), or by phone at (502) 845-0398, anytime with any comments, questions or suggestions.

Sincerely,

A handwritten signature in blue ink that reads "Tim Adams".

Timothy A. Adams  
CEO  
IRP, Inc.