



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000002859

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **0** Date: **07/26/16** PO Method: **IA** Dispatch: **Dispatch** Rev Dt: **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: OFFICE OF THE ATTORNEY GENERAL
CONFERENCE UNIT 027
PO BOX 12548
AUSTIN TX 787112548
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 3302302302 2

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Interagency Agreement Contract Act TX Gov Code, Title 7, Chapter 771

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact: Brandy Garcia - 512-465-5000 or Brandy.Garcia@TxDMV.gov

Vendor Contact: 512-475-4762 or conferences@texasattorneygeneral.gov

Authorized Signature

Rhonda Gips, CFM

07/26/2016

**2016 Open Government Conference
Invoice #972-23398**

A copy of this invoice/confirmation has been emailed to you. Please bring this invoice/confirmation letter with you to the seminar

Description	Date	Amount
Registered: Traci Hall	07/26/2016	195.00
Total Due		195.00

Remit Payment To:

The Office of the Attorney General
Conference Unit, MC-027
P. O. Box 12548
Austin, TX 78711-2548
Federal Tax ID No. 74-60000057

State Agencies Paying by ITV:

If you are with a state agency paying by ITV, please indicate RTI #800268

Our vendor ID# is 33023023022018. Please reference Invoice #972-23398 and your last name in the "Invoice Number" field of your ITV payment.

Cancellation Policy:

Please send your cancellation notice to conferences@texasattorneygeneral.gov no later than 5 p.m. on 10/07/2016 for participants to have their registration fee refunded. All "no shows" and those who do not notify us of their request to cancel before the deadline date will be billed for the entire registration fee.

Contact for More Information:

Office of the Attorney General's Conference Unit (512) 475-4762

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