



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000002828
Purchase Order Change Notice (# 4)

Page: 1 of 3

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **0** Date: **07/20/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **11/07/17**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: STATE AUDITOR'S OFFICE
PO BOX 12067
AUSTIN TX 787112067
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 3308308308 0

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Paula A Ramsey
Phone: 512/465-4193
Fax: 512/465-5641
Email: Paula.Ramsey@TxDMV.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Interagency Agreement Contract Act

TX Gov Code, Title 7, Chapter 771

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

This purchase order may be renewed with the same Terms and Conditions as long as a need exists and both parties agree.

Reference INTERAGENCY COOPERATION ACT CONTRACT
CONTRACT No. 308-17-0034

TxDMV Contact: Derrick Miller
(512) 465-5830
Derrick.Miller@TxDMV.gov

POCN# 1 PAR 6-8-2017
Adding 1 additional Teammate license for temporary staff.

Authorized Signature

Paula Ramsey, CTM, CTPM

11/07/2017



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POCN# 2 PAR 7-11-2017

Cancelled line# 2. This should not have been added. It was for PO# 60800 0000003454.

POCN# 3 PAR 7-25-2017

Renewal for the new period of 9-1-2017 through 8-31-2018 for 4 users.

See attached SAO IAC# 308-18-0027.

POCN# 4 PAR 11-7-2017

Two additional licenses for new staff for the period of 11-7-2017 through 8-31-2018.

See attached SAO IAC# 308-18-0027.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	TeamMate Software License Maintenance Term of Service: 09/01/2016 through 08/31/2017	920/45	4.0000	EA	\$235.00000	\$940.00	09/01/2016
						Schedule Total	\$940.00
<u>Contract ID:</u> 0000002828				<u>ReqID:</u> 0000003106			
						Item Total for Line # 1	\$940.00
2- 1	Additional TeamMate Hosted account effective for 6-8-2017 through 6-7-2018. See attached agreement.	920/03	1.0000	EA	\$1,080.00000	\$0.00	CANCEL
						Schedule Total	\$0.00
<u>Contract ID:</u> 0000002828							
						Item Total for Line # 2	\$0.00

Authorized Signature

Paula Ramsey, CTM, CTPM

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	TeamMate Software License Maintenance Renewal for the period of 9-1-2017 through 8-31-2018. See attached SAO IAC.	920/45	4.0000	EA	\$250.00000	\$1,000.00	09/01/2017
						Schedule Total	\$1,000.00
<u>Contract ID:</u> 0000002828				<u>ReqID:</u> 0000004922			
						Item Total for Line # 3	\$1,000.00
4- 1	Two additional TeamMate Licenses for incoming staff. For the period of 11-8-2017 through 8-31-2018.	920/45	2.0000	EA	\$1,208.00000	\$2,416.00	11/07/2017
						Schedule Total	\$2,416.00
<u>Contract ID:</u> 0000002828				<u>ReqID:</u> 0000005376			
Purchasing two additional TeamMate software licenses to accommodate 2 additional FTEs expected to start in November 2017. Prorated quote from SAO for licenses beginning in November is \$1208.00. The current IAC for the 4 existing TeamMate software licenses is attached.						Item Total for Line # 4	\$2,416.00

Total PO Amount **\$4,356.00**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Paula Ramsey, CTM, CTPM

11/07/2017