



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000002816
Purchase Order Change Notice (# 1)

Page: 1 of 3

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **0** Date: **07/19/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **10/12/16**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: THOMSON REUTERS - WEST
PAYMENT CENTER
PO BOX 6292
CAROL STREAM IL 601976292
United States

Ship To: 1P12 - Finance Admin Services
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1411426973 2

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Per Contract 956-M1 and CCG-CALIR-2010-001

Council on Competitive Government (CCG) TX Gov Code, Title 10, Subtitle D, Chapter 2162, Subchapter A, Sec 2162.1

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV OGC Contact: Cheli Castro - 512-465-1386 or Cheli.Castro@TxDMV.gov

TxDMV MVD Contact: Esther Acosta - 512-465-4028 or Esther.Acosta@TxDMV.gov

Vendor Contact: Kelly Bridges - 512-348-0870 or Kelly.Bridges@thomsonreuters.com

Note: Per Comptroller of Public Accounts, Department of Information Resources will be issuing a contract for computer assisted legal, investigative research services.

POCN 1 - 10/12/16

Issued change notice to update the users for Line 1 General Counsel. Remove Cheli Castro and Linda Jennings as users and add Joyce Wendler (Joyce.Wendler@TxDMV.gov). rg

Authorized Signature

Rhonda Gips, CFM

10/12/2016



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Page: 2 of 3

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	WestlawNext service with additional package for Office of General Counsel's (OCG) five (5) attorneys at \$130.50 per user; \$652.50 per mo. Service Period: Sept. 1, 2016 - Aug. 31, 2017	956/58	12.0000	MO	\$652.50	\$7,830.00	09/01/2016
						Schedule Total	\$7,830.00
<u>Contract ID:</u> 0000002816				<u>ReqID:</u> 0000003010			
Attorneys: David Duncan, Sally Jo Hahn, David Richards, Sarah Swanson, and Chris Kadas Staff: Joyce Wendler, and Melanie Nelon (one staff account for each attorney at no charge)						Item Total for Line # 1	\$7,830.00
2- 1	Ancillary charges for Office of General Counsel	956/58	500.0000	EA	\$1.00	\$500.00	09/01/2016
						Schedule Total	\$500.00
<u>Contract ID:</u> 0000002816				<u>ReqID:</u> 0000003010			
For any cost incurred by an attorney for going outside the approved plan in doing legal research for their OGC responsibilities.						Item Total for Line # 2	\$500.00

Authorized Signature

Rhonda Gips, CFM

10/12/2016



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Page: 3 of 3

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	WestlawNext service with additional package for Motor Vehicle Division's (MVD) three (3) attorneys at \$130.50 per user; \$391.50 per mo. Service Period: Sept. 1, 2016 - Aug. 31, 2017	956/58	12.0000	MO	\$391.50	\$4,698.00	09/01/2016
						Schedule Total	\$4,698.00
<u>Contract ID:</u> 0000002816				<u>ReqID:</u> 0000003128			
Attorneys: Ken Herring, La Donna Castanuela, and Michelle Lingo Staff: Katie Drummond (one staff account for each attorney at no charge)						Item Total for Line # 3	\$4,698.00
4- 1	Ancillary charges for Motor Vehicle Division	956/58	100.0000	EA	\$1.00	\$100.00	09/01/2016
						Schedule Total	\$100.00
<u>Contract ID:</u> 0000002816				<u>ReqID:</u> 0000003128			
For any cost incurred by an attorney for going outside the approved plan in doing legal research for their MVD responsibilities.						Item Total for Line # 4	\$100.00
						Total PO Amount	\$13,128.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Rhonda Lips, CRM

10/12/2016