



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000002727

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **E** Date: **06/27/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: INTERNATIONAL REGISTRATION PLAN INC
CLEARINGHOUSE
4301 WILSON BLVD STE 400
ARLINGTON VA 222031867
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1541732330 8

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact: Tammy Russ - 512-465-1241 or Tammy.Russ@TxDMV.gov

Vendor Contact: Claudia Trapp - 703-963-2442 or CTrapp@irpinc.org

Authorized Signature

Rhonda Gips, CFM

06/27/2016



Texas Department of Motor Vehicles
Business Unit # 60800
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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1- 1	2016 IFTA/IRP Managers' and Law Enforcement Workshop Westin Tampa Harbour Island; Tampa, FL Sept. 27-29, 2016 Attendee: Tammy Russ	924/25	1.0000	EA	\$375.00	\$375.00	06/27/2016
						Schedule Total	<input type="text" value="\$375.00"/>
						ReqID: 0000003076	
Note: Payment is not required prior Sept. 1, 2016.							
						Item Total for Line # 1	<input type="text" value="\$375.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Rhonda Gips, CFM

06/27/2016

Mailing Address:
4196 Merchant Plaza #225
Lake Ridge, VA 22192

International Registration Plan, Inc.**Invoice**

Date	Invoice #
6/27/2016	200001680

Bill To
Lisa Selvera Texas Department of Motor Vehicles Motor Carrier Division 4000 Jackson Ave Austin, TX 78731 United States

Ship To
Tammy Russ Texas Department of Motor Vehicles Motor Carrier Division 4000 Jackson Ave Austin, 78731 United States

PO Number	Terms	Due Date
0000002727	Due on receipt	6/27/2016

Qty	Description	Price	Totals
1	1. 2016 Managers' Workshop-IFTA/IRP Jurisdiction Member - Tammy Russ	\$425.00	\$425.00
1	Discount (Early Bird Discount)	(\$50.00)	(\$50.00)
Sub-Total			\$375.00
Total			\$375.00
Balance Due			\$375.00

Please note: ACH transactions to the Clearinghouse bank account will not be accepted.