



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000002702**

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **I** Date: **06/16/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Email**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** INSIGHT PUBLIC SECTOR INC  
PO BOX 731072  
DALLAS TX 753731072  
United States

**Ship To:** 1P00 - TxDMV Warehouse  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Vendor ID:** 1363949000 5

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Purchaser:** Antonio Dewayne Goodlow  
**Phone:** 512/465-4197  
**Fax:** 512/465-5641  
**Email:** Antonio.Goodlow@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

217984835

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

"This procurement is governed by the terms and conditions in DIR Contract Number DIR-TSO-2675".

Reference Insight Public Sector quote: 217984835  
Agency contact: Virginia Pickering  
virginia.pickering@txdmv.gov  
(512) 465-4031

**Authorized Signature**

**06/16/2016**



**Texas Department of Motor Vehicles**  
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Page: 2 of 2

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Plantronics - CS540 Wireless Headset	839/85	4.0000	EA	\$243.96	\$975.84	06/30/2016
	Material #84693-11						
						<b>Schedule Total</b>	\$975.84
					ReqID: 0000003046		
						<b>Item Total for Line # 1</b>	\$975.84

**Total PO Amount** \$975.84

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**

*Antonio D. Deedon*

**06/16/2016**

**SOLD-TO PARTY** 10598565

TEXAS DEPARTMENT OF MOTOR VEHICLES  
4000 JACKSON AVE  
AUSTIN TX 78731-6007

**SHIP-TO PARTY**

TEXAS DEPARTMENT OF MOTOR VEHICLES  
4000 JACKSON AVE  
AUSTIN TX 78731-6007

**We deliver according to the following terms:**

**Payment Terms** : Net 30 days  
**Ship Via** : Insight Assigned Carrier/Ground  
**Terms of Delivery** : FOB DESTINATION  
**Currency** : USD

**Quotation**

**Quotation Number** : 217984835  
**Document Date** : 16-JUN-2016  
**PO Number** :  
**PO Release** :  
**Sales Rep** : Jerry Martin  
**Email** : JERRY.MARTIN@INSIGHT.COM  
**Telephone** : 5126912015 X 2015  
**Sales Rep 2** : Nichole David  
**Email** : NICHOLE.DAVID@INSIGHT.COM  
**Telephone** : 5126912008

Material	Material Description	Quantity	Unit Price	Extended Price
<a href="#">84693-11</a>	Plantronics CS 540 - headset - with Plantronics HL10 TX DIR - DATA COMMUNICATIONS, NETWORKING EQUIP AND SERVICES(# DIR-TSO-2675)	4	243.96	975.84
Product Subtotal				975.84
TAX				0.00
Total				975.84

Thank you for considering Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Jerry Martin  
5126912015 X 2015  
[JERRY.MARTIN@INSIGHT.COM](mailto:JERRY.MARTIN@INSIGHT.COM)  
Fax 7372473728

Nichole David  
5126912008  
[NICHOLE.DAVID@INSIGHT.COM](mailto:NICHOLE.DAVID@INSIGHT.COM)  
Fax 7372473728

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by both your company and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at:  
[https://www.ips.insight.com/en\\_US/help/product-returns-terms-and-conditions.html](https://www.ips.insight.com/en_US/help/product-returns-terms-and-conditions.html)

**Texas Department of Motor Vehicles  
Requisition**

Page: 1 of 2  
Run Date: 6/15/2016  
Run Time: 10:15:52 AM  
Report ID: TXCPO002X

**Business Unit** 60800      **Origin** ITS      **Requestor** Virginia Pickering      **BCM Status** Valid

**Requisition ID** 0000003046      **Status** Approved      **Requestor Phone**      **Req Approval Date** 06/15/2016

**Requisition Date** 06/10/2016      **Description** Plantronics - Supplies

**HEADER COMMENTS:**

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Line	Description	UOM	Qty	Price	Amount	Line Status				
1	OfficeMax - Pushpins - Assorted, 250/box, 1/2" - TxSmartBuy - Supplier Part # H4OM99955	EA	1	0.54	0.54	Approved				
Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer					
			615	84	Antonio Goodlow					
Schedule	1	Schedule Amount	0.54							
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0001	320001		31011	2016			0.54	Information Tech Division
Line Nbr	Comments									

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Line	Description	UOM	Qty	Price	Amount	Line Status				
2	AHI Accustamp2 Shutter Stamp With Microban Red/Blue Completed 1 5/8 X 1/2	EA	2	8.92	17.84	Approved				
Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer					
			615	77	Antonio Goodlow					
Schedule 1    Schedule Amount 17.84										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0001	320001		31011	2016			17.84	Information Tech Division
Line Nbr                      Comments										

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**Requisition Date** 06/10/2016      **Description** Plantronics - Supplies

Line	Description	UOM	Qty	Price	Amount	Line Status
3	Plantronics - CS540 Wireless Headset - Model No. 84693-11	EA	4	287.96	1,151.84	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			839	85	Antonio Goodlow

**Schedule 1**      **Schedule Amount** 1,151.84

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	751700	0001	320001		31011	2016			1,151.84	Information Tech Division

**Line Nbr**      **Comments**

**Total Requisition:**      \$1,170.22