Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000002683
Purchase Order Change Notice (# 1)

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **I** Date: **06/10/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **11/14/16**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TIBH INDUSTRIES INC
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1741976051 1

Purchaser: Douglas A Leach
Phone: 512/465-4180
Fax: 512/465-5641
Email: Douglas.Leach@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Contractor Name: James Easterling (Previously Steven Robertson)
Work Location: 4000 Jackson Avenue, Bldg. 1, Austin, TX. 78731
Work Hours: Monday through Friday 8:00 AM to 5:00 PM unless otherwise coordinated with supervisor.

This Purchase Order is governed by the Department of Information Resources (DIR) Master, Information Technology Staff Augmentation Contact (ITSAC) DIR-SDD-2316. All terms and conditions of the identified ITSAC shall apply to this Purchase Order. Additional TxDMV terms and conditions are found below and, where a conflict exists, supersede the terms and conditions of DIR-SDD-2316.

Services to be provided under this Purchase Order will fall within the guidelines of the IT Staffing Contracts. The IT Title Descriptions with related duties are documented on the DIR website:
http://www2.dir.state.tx.us/ict/contracts/itstaffingservices/Pages/itstaffingfulltitledescription.aspx

Either party may terminate this Purchase Order by written notice to the other at any time.

This purchase order may be renewed for additional terms or additional hours with the same Terms and Conditions as long as the referenced DIR Contract remains in force, a need exists, and both parties agree and Contractor receives a Purchase Order Change Notice from TxDMV Purchasing Section.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

DIR Background Check:
A statewide criminal and sex offender background check shall be conducted on the contractor, contractor's personnel or subcontractors scheduled to work on the state project. Supporting documentation confirming the completion of the required background check is subject to review prior to beginning of the service and at any time during the term of the purchase order upon request by the designated state representative. Failure to provide the requested documentation upon request by the State may be cause for cancellation of the purchase order. The background check shall include, but not be limited to, the following:
* Social Security Number Verification
* Department of Public Safety Statewide Criminal and Sex Offender Background Check
* Background check in all Out-Of-State Counties in which the applicant has resided in the last seven (7) years.

Persons with Class B or Class C Misdemeanor offenses shall not be allowed to work on this project and shall not be allowed access to the State

Authorized Signature

11/16/2016

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documents. Persons with Class A Misdemeanor offenses or above will be disqualified.

Service shall be performed in accordance with DIR's Exhibit A, Terms and Conditions.

Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Original Term of Service: June 16, 2016 through June 15, 2017

Agency Contact: Sharon Brewer
(512) 465-4245
Sharon.Brewer@TxDMV.gov

Secondary Contact: Jeannie Weaver
(512) 465-4057
Jeannie.Weaver@TxDMV.gov

POCN1 by Douglas Leach on 11/14/2016
Reduced Line 1 from 2080 hours to 646.75 hours.
Updated term of service from 06/16/2016 through 06/15/2017 to 06/16/2016 through 10/27/2016.
Added Line 2 for James Easterling to replace Steven Robertson for 1433.25 hours term of service 11/17/2016 through 06/15/2017

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	**Category: Customer Technical Support Title: Technical Support Level: Technical Support 2 Technology Type: Emerging Contractor: Steven Robertson Term of Service: June 16, 2016 through October 27, 2017**	962/69	**646.7500**	HR	$63.25	**40906.940 $**	06/10/2016

Schedule Total $40,906.94

Contract ID:
0000002683

ReqID:
0000003019

Item Total for Line # 1 $40,906.94

Authorized Signature

ICTP

11/16/2016

CTCM, CPM

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	**Category: Customer Technical Support** **Title: Technical Support** **Level: Technical Support 2** **Technology Type: Emerging** **Contractor: James Easterling** **Term of Service: November 17, 2016 through October 27, 2017**	962/69	**1433.2500**	**HR**	**63.25000** **$**	**90653.060** **$**	**11/14/2016**

Schedule Total $90,653.06

Contract ID:
0000002683

Item Total for Line # 2 $90,653.06

Total PO Amount $131,560.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

ICTP

11/16/2016

CCM, CPM