

| Payment Ter | ms: NET30 Freight Terms: FOB Ship Via: Destination | NA PCC: E Dat | te: 06/07/16 PO Method: | DG Dispatch: Dispatch Rev Dt: Via Print | |
|--|--|--------------------|-------------------------|---|--|
| PLEASE I | NOTE: ADDITIONAL TERMS AND CONDITION | NS MAY BE LISTED A | T THE END OF THE PURC | CHASE ORDER. | |
| Vendor: | NEW HORIZONS COMPUTER LEARNING CEN STE 320 300 E HIGHLAND MALL BLVD AUSTIN TX 787523746 United States | TER OF | Ship To: | 1P00 - TxDMV Warehouse 4000 Jackson Avenue Austin TX 78731 United States | |
| Vendor ID: | 1200839056 4 | | Bill To: | 4000 Jackson Avenue Austin TX 78731 United States | |
| Purchaser: Phone: Fax: Email: | Rhonda Lee Gips 512/465-4199 512/465-5641 Rhonda.Gips@txdmv.gov | | Fax: Email: | DMV_FIN-INVOICES@TxDMV.gov | |

PO Information:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact: Jeffry Kosub - 512-465-4094 or Jeffry.Kosub@TxDMV.gov

Vendor Contact: Chuck Weisbrich - 210-316-7471 or Chuck.Weisbrich@nhcomputerlearning.com

| Authorized Signature | |
|----------------------|--|
| Rhonda Kips, crpm | |

<u>06/07/2016</u>



| Line-Sch | Line Description | Class/Item | Quantity | UOM | Unit Price | Extended Amt | Due Date |
|----------------------------|------------------------------|------------|----------|-------------------|------------------------|--------------------|------------|
| | | | | | | | |
| 1-1 | Excel 2013 On-Site Training | 924/40 | 5.0000 | EA | \$135.00 | \$675.00 | 06/10/2016 |
| | New Horizons Computer | | | | | | |
| | Learning Centers, Austin, TX | | | | | | |
| | | | | | | | |
| | | | | | | Schedule Total | \$675.00 |
| | | | | D | JD. | | |
| | | | | <u>Req</u> 000 | <u>11D:</u> 0002962 | | |
| | | | | | | | |
| | | | | | | | |
| Excel 2013 | 3 - Level 2 | | | | | | |
| June 10, 2016 | | | | | | | |
| Kimberley Patricia Ro | | | | | | | |
| Fatticia KC | bertson | | | | | | |
| Excel 2013 | | | | | | | |
| July 14, 20 Jason Ericl | | | | | | | |
| Jason Enci | kson | | | | | | |
| Excel 2013 | | | | | | | |
| July 14, 20 | | | | | | | |
| Steve Carls | son | | | | | | |
| Excel 2013 | | | | | | | |
| June 15, 20 | | | | | | | |
| Jeffry Kos | ub | | | | Item | Total for Line # 1 | \$675.00 |
| | | | | | item | | φ075.00 |
| | | | | | | | |
| | | | | | | Total PO Amount | \$675.00 |

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

| Auth | noriz | ed Si | ignat | ure | | |
|------|-------|-------|-------|------|--|--|
| | Rhor | da l | Jips | CTPM | | |
| | | | | | | |