



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000002620

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **0** Date: **05/24/16** PO Method: **DG** Dispatch: **Dispatch Via Email** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD)
PO BOX 4013
USA
HUNTSVILLE TX 77342-4013
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 3696696696 6

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Antonio Dewayne Goodlow
Phone: 512/465-4197
Fax: 512/465-5641
Email: Antonio.Goodlow@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Council on Competitive Government (CCG)

TX Gov Code, Title 10, Subtitle D, Chapter 2162, Subchapter A, Sec 2162.1

The logo to be imprinted on the goods covered by this procurement is copyrighted by TxDMV. The vendor is advised that permission for use of the logo is granted only for meeting the requirements of this procurement. Any person or company wishing to use the logo for other than this purpose must contact the TxDMV Purchasing Section at (512) 465-4193.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Authorized Signature

05/24/2016



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000002620

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Print Address on TxDMV Supplied 10 x 13 Envelopes, 500/Box TCI Bid #1605-069 Term of Service: May 24, 2016 to June 30, 2016	966/31	2.0000	BOX	\$10.00	\$20.00	06/03/2016
						Schedule Total	<input type="text" value="\$20.00"/>
						<u>ReqID:</u> 0000002946	
Return address to read:							
Texas Department of Motor Vehicles OFFICE OF ADMINISTRATIVE HEARINGS 4000 JACKSON AVENUE, AUSTIN, TEXAS 78731							
						Item Total for Line # 1	<input type="text" value="\$20.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

05/24/2016



**Texas Department of Motor Vehicles
Requisition**

Page: 1 of 4
Run Date: 5/24/2016
Run Time: 08:39:06 AM
Report ID: TXCPO002X

Business Unit 60800 **Origin** OAH **Requestor** Brandy Garcia **BCM Status** Valid

Requisition ID 0000002946 **Status** Approved **Requestor Phone** **Req Approval Date** 05/20/2016

Requisition Date 05/20/2016 **Description** Office supplies

HEADER COMMENTS:

Line	Description	UOM	Qty	Price	Amount	Line Status
1	Fellows - Powershred Waste Bags - 50/Pack	CTN	1	20.67	20.67	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			485	64	Antonio Goodlow

Schedule 1 Schedule Amount 20.67

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0001	210001		32101	2016			20.67	Office of Admin Hearings

Line Nbr Comments
1 <<#K736054>>

Line	Description	UOM	Qty	Price	Amount	Line Status
2	Envelopes, size: #33 White Wove, Latex 10x13 printed w/ zip 500/Box	BOX	2	10.00	20.00	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			966	31	Antonio Goodlow

Schedule 1 Schedule Amount 20.00

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	727300	0001	210001		32101	2016			20.00	Office of Admin Hearings

Line Nbr Comments
2 <<Texas Department of Motor Vehicles
OFFICE OF ADMINSTRATIVE HEARINGS
4000 JACKSON AVENUE, AUSTIN, TEXAS 78731>>



**Texas Department of Motor Vehicles
Requisition**

Page: 2 of 4
Run Date: 5/24/2016
Run Time: 08:39:06 AM
Report ID: TXCPO002X

Business Unit 60800 **Origin** OAH **Requestor** Brandy Garcia **BCM Status** Valid

Requisition ID 0000002946 **Status** Approved **Requestor Phone** **Req Approval Date** 05/20/2016

Requisition Date 05/20/2016 **Description** Office supplies

Line	Description	UOM	Qty	Price	Amount	Line Status
3	Envelope, #10, Non-Window, White Wove, 24#, Regular Rounded Gummed Flap, 500/Box	BOX	3	20.00	60.00	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			966	31	Antonio Goodlow

Schedule 1 Schedule Amount 60.00

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	727300	0001	210001		32101	2016			60.00	Office of Admin Hearings

Line Nbr 3 Comments <<Texas Department of Motor Vehicles OFFICE OF ADMINISTRATIVE HEARINGS 4000 JACKSON AVENUE, AUSTIN, TEXAS 78731>>

Line	Description	UOM	Qty	Price	Amount	Line Status
4	Post-It Notes - Super Sticky Tropical Colors (3 pk)	PAK	2	6.82	13.64	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			615	62	Antonio Goodlow

Schedule 1 Schedule Amount 13.64

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0001	210001		32101	2016			13.64	Office of Admin Hearings

Line Nbr 4 Comments <<#A2660-3SST>>

Line	Description	UOM	Qty	Price	Amount	Line Status
5	Tape, Transparent, Refill, 6 Rolls/Pack, Skilcraft	PAK	3	5.91	17.73	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			832	20	Antonio Goodlow

Schedule 1 Schedule Amount 17.73

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0001	210001		32101	2016			17.73	Office of Admin Hearings

Line Nbr 5 Comments <<#83220112>>



**Texas Department of Motor Vehicles
Requisition**

Page: 3 of 4
Run Date: 5/24/2016
Run Time: 08:39:06 AM
Report ID: TXCPO002X

Business Unit 60800 **Origin** OAH **Requestor** Brandy Garcia **BCM Status** Valid

Requisition ID 0000002946 **Status** Approved **Requestor Phone** **Req Approval Date** 05/20/2016

Requisition Date 05/20/2016 **Description** Office supplies

Line	Description	UOM	Qty	Price	Amount	Line Status
6	Paper, Copy, 8.5" x 11", TIBH	CTN	3	37.47	112.41	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			620	80	Antonio Goodlow

Schedule 1 Schedule Amount 112.41

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730003	0001	210001		32101	2016			112.41	Office of Admin Hearings

Line Nbr 6 **Comments** <<#647656>>

Line	Description	UOM	Qty	Price	Amount	Line Status
7	BR-404 Ni-MH Battery Pack (AAA - 4 Pack)	PAK	4	17.99	71.96	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			966	31	Antonio Goodlow

Schedule 1 Schedule Amount 71.96

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0001	210001		32101	2016			71.96	Office of Admin Hearings

Line Nbr 7 **Comments** <<We need these batteries for our recordings as they are the ones that can be recharged with the recorder.

http://www.getolympus.com/us/en/br-404-ni-mh-battery-pack-aaa-4-pack.html?__store=us_en&utm_source=google_shopping&gclid=CMqJ9dzk6MwCFQktaQodKIEChQ&kwid=productads-adid^90610583883-device^c-plaid^158924238483-sku^147427@ADL4410-adType^PLA>>

Line	Description	UOM	Qty	Price	Amount	Line Status
8	Highlighter, Yellow, Pocket, Rubberized Barrel	DOZ	1	7.22	7.22	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			620	90	Antonio Goodlow

Schedule 1 Schedule Amount 7.22

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0001	210001		32101	2016			7.22	Office of Admin Hearings

Line Nbr 8 **Comments** <<#62090383507>>

Total Requisition: \$323.63

**Texas Department of Motor Vehicles
Requisition**

Business Unit	60800	Origin	OAH	Requestor	Brandy Garcia	BCM Status	Valid
Requisition ID	0000002946	Status	Approved	Requestor Phone		Req Approval Date	05/20/2016
Requisition Date	05/20/2016	Description	Office supplies				



Texas Department *of* Motor Vehicles

OFFICE OF ADMINISTRATIVE HEARINGS

4000 JACKSON AVENUE, AUSTIN, TEXAS 78731