



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000002555**

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **0** Date: **05/05/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Email**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** UNIVERSITY OF TEXAS AT AUSTIN  
DOCUMENT SOLUTIONS-COPY SERVICES  
PO BOX 7727  
AUSTIN TX 787137727  
United States

**Ship To:** 1P00 - TxDMV Warehouse  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Vendor ID:** 3721721721 7

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Purchaser:** Jeffrey S Kushaney  
**Phone:** 512/465-4181  
**Fax:** 512/465-5641  
**Email:** Jeff.Kushaney@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Council on Competitive Government (CCG)

TX Gov Code, Title 10, Subtitle D, Chapter 2162, Subchapter A, Sec 2162.1

The logo to be imprinted on the goods covered by this procurement is copyrighted by TxDMV. The vendor is advised that permission for use of the logo is granted only for meeting the requirements of this procurement. Any person or company wishing to use the logo for other than this purpose must contact the TxDMV Purchasing Section at (512) 465-4193.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

**Authorized Signature**

*Jeff Kushaney, CTP*

**05/05/2016**



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
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Page: 2 of 2

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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1- 1	TxDMV Wallet Card, 3.375" x 2.125", 80# White UBrand Gloss Text, CMYK/CMYK, w/Bleeds, Laminate, Round Comer Term of Service: May 5, 2016 - June 17, 2016	966/11	375.0000	LOT	\$1.48	\$555.48	06/17/2016
						<b>Schedule Total</b>	\$555.48
						<b>Item Total for Line # 1</b>	\$555.48

**Total PO Amount** \$555.48

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**

*J. Kushaney, CTP*

**05/05/2016**

**From:** [Pappageorge, Michael P](#)  
**To:** [Kushaney, Jeff](#)  
**Subject:** RE: Wallet Card Request.  
**Date:** Tuesday, March 29, 2016 11:47:03 AM

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Hi Jeff.

Your price for 375 Wallet Cards is \$555.48.

Thanks,

**Michael Pappageorge**  
Printing Services Representative



The University of Texas at Austin  
2706 Montopolis Drive • Mail Code: E3500  
Austin, TX 78741  
O (512) 471-9821 • C (512) 468-0797 • F (512) 471-1876

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2009, 2010, 2011, 2012, 2013, 2014, 2015

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IPMA Print Center of the Year 2015

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**From:** Kushaney, Jeff [mailto:Jeff.Kushaney@txdmv.gov]  
**Sent:** Monday, March 28, 2016 8:58 AM  
**To:** Pappageorge, Michael P <Michael.Pappageorge@austin.utexas.edu>  
**Subject:** RE: Wallet Card Request.

Hey Magic Mike! I know it will probably cost more, but can you give me a quote for 375 of these cards? Thanks!

**Jeff Kushaney** || Purchaser  
**Finance and Administrative Services Division**  
Tell us how we're doing. Complete our [customer satisfaction survey](#)  
E: [Jeff.Kushaney@TxDMV.gov](mailto:Jeff.Kushaney@TxDMV.gov) O: 512.465.4181 F: 512.465.5641



4000 Jackson Ave || Austin TX 78731 || [www.TxDmv.gov](http://www.TxDmv.gov)



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**From:** Pappageorge, Michael P [<mailto:Michael.Pappageorge@austin.utexas.edu>]  
**Sent:** Friday, March 25, 2016 9:13 AM  
**To:** Kushaney, Jeff  
**Subject:** FW: Wallet Card Request.

Jeff,

The price is \$1072.56.

Thanks,

**Michael Pappageorge**  
Printing Services Representative



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IPMA Print Center of the Year 2015

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**From:** Pappageorge, Michael P  
**Sent:** Friday, March 25, 2016 9:02 AM  
**To:** Kushaney, Jeff <[Jeff.Kushaney@txdmv.gov](mailto:Jeff.Kushaney@txdmv.gov)>  
**Subject:** Wallet Card Request.

Hi Jeff.

We are in luck! I've attached your request form. I'm checking to see if I need to get the estimate revised.

Thanks,

## Michael Pappageorge

Printing Services Representative



**Document Solutions**

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Austin, TX 78741

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