

Payment Ter	ms: <b>NET30</b> Freight Terms: <b>FOB</b> Ship Via: <b>NA</b> PCC <b>Destination</b>	E Date: 04/26/16 PO Method: DG	Dispatch: Dispatch Rev Dt: 08/23/16 Via Print
PLEASE I	NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LI	TED AT THE END OF THE PURCHA	SE ORDER.
Vendor:	STATE PRESERVATION BOARD TEXAS CAPITAL GIFT SHOP ATTN DEANNA WALL PO BOX 13286 AUSTIN TX 787113286 <b>United States</b>	Ship To:	1P00 - TxDMV Warehouse 4000 Jackson Avenue Austin TX 78731 United States
Vendor ID:	3809809809 8	Bill To:	4000 Jackson Avenue Austin TX 78731 United States
Purchaser: Phone: Fax: Email:	Rhonda Lee Gips 512/465-4199 512/465-5641 Rhonda.Gips@txdmv.gov	Fax: Email:	DMV_FIN-INVOICES@TxDMV.gov

## **PO Information:**

Note: Items will be picked up by TxDMV employee upon notification.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@TxDMV.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact: Lana Brown - 512-465-4043 or Lana.Brown@TxDMV.gov

Vendor Contact: 512-305-8406 or capitol.giftshop@tspb.state.tx.us

POCN 1 - 8/23/16

Correct Item numbers for Line 1 and 5 per vendor's request. rg

Authorized Signature	
Rhonda Kips, crpm	
	<u>08/23/2016</u>



## Texas Department of Motor Vehicles Business Unit # 60800 Purchase Order # 0000002517 Purchase Order Change Notice (# 1)

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Pr	ice Extended An	nt Due Date
1-1	Silver Star Paperweights - Item # 800041	080/15	6.0000	EA	\$26.00	\$156.00	05/30/2016
						Schedule Total	\$156.00
				<u>Req</u> 0000	<u>ID:</u> )002782		
						Item Total for Line # 1	\$156.00
							¢100100
2-1	Maghogany Desk Box State Seal - Item # 800002	080/15	20.0000	EA	\$30.00	\$600.00	05/30/2016
						Schedule Total	\$600.00
				<u>Req</u> 0000	<u>ID:</u> )002782		
						Item Total for Line # 2	\$600.00
3-1	Ringcrest State Seal Paperweight (Bronze) - Item # 800035	080/15	10.0000	EA	\$27.50	\$275.00	05/30/2016
						Schedule Total	\$275.00
				<u>Req</u> 0000	<u>ID:</u> )002782		
						Item Total for Line # 3	\$275.00
							+
4-1	Crystal Paperweight with State Seal - Item # 800161	080/15	4.0000	EA	\$75.00	\$300.00	05/30/2016
						Schedule Total	\$300.00
				<u>Req</u> 0000	<u>ID:</u> )002782		
						Item Total for Line # 4	\$300.00

Authorized Signature	
Rhonda Kips, crpm	
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	<u>08/23/2016</u>



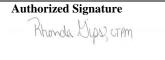
## Texas Department of Motor Vehicles Business Unit # 60800 Purchase Order # 0000002517 Purchase Order Change Notice (# 1)

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Pri	ice Extended Am	t Due Date
5-1	Blue State Seal Voyager Mug (Blue) - Item # 100113	080/15	22.0000	EA	\$22.00	\$484.00	05/30/2016
						Schedule Total	\$484.00
				<u>Req</u> 0000	<u>ID:</u> 0002782		
						Item Total for Line # 5	\$484.00
6-1	Glass State Seal Business Card Holder - Item # 800715	080/15	10.0000	EA	\$32.00	\$320.00	05/30/2016
						Schedule Total	\$320.00
				<u>Req</u> 0000	<u>ID:</u> 0002782		
						Item Total for Line # 6	\$320.00
7-1	Ironwood Business Card Holder - Item # 800737	080/15	10.0000	EA	\$32.00	\$320.00	05/30/2016
						Schedule Total	\$320.00
				<u>Req</u> 0000	<u>ID:</u> 0002782		
						Item Total for Line # 7	\$320.00
8-1	Magnet State Seal Brass - Item # 200217	080/15	43.0000	EA	\$7.00	\$301.00	05/30/2016
						Schedule Total	\$301.00
				<u>Req</u> 0000	<u>ID:</u> 0002782		
						Item Total for Line # 8	\$301.00
						Total PO Amount	\$2,756.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature	
Rhonda Kips, crpm	
monder ayos, a pm	
	<u>08/23/2016</u>

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors



<u>08/23/2016</u>