



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000002423**

Page: 1 of 3

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **E** Date: **04/08/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** STATE BAR OF TEXAS  
PROFESSIONAL DEVELOPMENT  
LB#972298  
PO BOX 972298  
DALLAS TX 753972298  
United States

**Ship To:** 1P00 - TxDMV Warehouse  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Vendor ID:** 1746000148 4

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Purchaser:** Rhonda Lee Gips  
**Phone:** 512/465-4199  
**Fax:** 512/465-5641  
**Email:** Rhonda.Gips@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@TxDMV.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact: Esther Acosta - 512-465-4028 or Esther.Acosta@TxDMV.gov

Vendor Contact: Laura Angle - 800-204-2222 or Laura.Angle@texasbar.com

**Authorized Signature**

*Rhonda Gips, CTM*

**04/08/2016**



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1-1	TexasBarCLE-28th Annual Course Advanced Administrative Law Radisson Hotel & Suites Downtown, Austin, TX June 2-3, 2016 Attendees: Robin "Michelle" Lingo - 794171 William "Ken" Herring - 787686	924/25	2.0000	EA	\$295.00	\$590.00	04/15/2016
						<b>Schedule Total</b>	<input type="text" value="\$590.00"/>
						<u>ReqID:</u> 0000002639	
Government Attorney Rate						<b>Item Total for Line # 1</b>	<input type="text" value="\$590.00"/>
2-1	TexasBarCLE-28th Annual Course Advanced Administrative Law Radisson Hotel & Suites Downtown, Austin, TX June 2-3, 2016 Attendee: Katharine Drummond - 24094632	924/25	1.0000	EA	\$272.50	\$272.50	04/15/2016
						<b>Schedule Total</b>	<input type="text" value="\$272.50"/>
						<u>ReqID:</u> 0000002639	
Licensed 5 years or less Rate (50% off)						<b>Item Total for Line # 2</b>	<input type="text" value="\$272.50"/>
						<b>Total PO Amount</b>	<input type="text" value="\$862.50"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

*Rhonda Hester, CFM*

**04/08/2016**

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**Authorized Signature**

Rhonda Hips, CFM

**04/08/2016**

**Online**  
TexasBarCLE.com  
credit card only

**Phone**  
800-204-2222, x1574  
during business hours  
credit card only

**Fax**  
512-427-4443  
credit card only

**Mail**  
State Bar of Texas  
LB# 972298  
P.O. Box 972298  
Dallas, TX 75397-2298  
check or credit card

**Registering five or more?**  
E-mail Laura Angle at  
laura.angle@texasbar.com  
for group discount  
information.

Lawyers licensed 5 years  
or less take **HALF OFF**  
this course!

**Advanced Administrative Law**

5045

- 1** **Advanced Administrative Law Course** [5045]  
LIVE Austin, June 2-3, 2016
- Regular Registrant ..... \$545  
Take \$50 OFF: Register by May 19, 2016
  - Government Attorney ..... \$295\*
  - Licensed 5 years or less, HALF OFF ..... \$272.50\*
- VIDEO Austin, July 7-8, 2016
- Regular Registrant ..... \$495  
Take \$50 OFF: Register by June 23, 2016
  - Government Attorney ..... \$245\*
  - Licensed 5 years or less, HALF OFF ..... \$247.50\*

I may attend complimentary because I am a (see p. 4):  
 Qualifying judge  Judge's staff attorney

\*No discounts in section 3 may be taken.

Your course amenities include:

- Coffee and pastries provided both days
- Lunch provided on Thursday
- Course materials as a PDF and a printed notebook or receive the PDF download only at a discount!

- 2** I want my course materials format to be:
- Hard copy book as well as a PDF download of same (both formats included in registration fee)
  - PDF download ONLY so I'll take \$25 OFF

- 3** I'm entitled to 1 or 2 discounts on this course:
- \$50 OFF because I'm registering by the "Register by" date at the left. (If by mail, date of postmark will be determinative.)
  - \$25 OFF because (choose 1 box only) I'm a member of the
    - Texas Bar College
    - Paralegal Division

- 4** I can't attend. Just send course materials.  
**FREE Shipping & Handling**
- Hard copy book \$155 (plus tax; see footnote†)
- To order a discounted PDF download of course materials (available 4-6 weeks after the course), search **Publications** at TexasBarCLE.com.

**5** My total is \$ \_\_\_\_\_ . I am paying by:

Check (enclosed) payable to the State Bar of Texas for \$ \_\_\_\_\_

Visa     MasterCard     AMEX     Discover

PLEASE PRINT LEGIBLY Account No. \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name on card (Please print) \_\_\_\_\_

Signature \_\_\_\_\_

State Bar Membership No. \_\_\_\_\_

Registrant Name \_\_\_\_\_

Firm Name/Court \_\_\_\_\_

Address for Bar-Related Mail \_\_\_\_\_

City/State \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

E-Mail (required for registrant's PDF download option): \_\_\_\_\_

A confirmation of your registration will be sent to the e-mail address you provide.

†Plus 8.25% sales tax on total course book sales only. Please include sales tax or attach an exemption certificate. Book orders are shipped separately 4-6 weeks after the live program. A bill will be sent unless a credit card charge is authorized on this form.

For information on audio CDs of course topics, contact our Flash CLE service at 800-204-2222, x1575. MP3 files of topics will be downloadable from TexasBarCLE.com 6-8 weeks after the course.

**QUESTIONS?**  
800-204-2222, x1574 • 512-427-1574