



Texas Dept of Motor Vehicles
Purchase Order # 60800 0000002373

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **E** Date: **03/24/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: DFW MSDC
SUITE 900
2710 N STEMMONS FWY
DALLAS TX 752072210
United States

Ship To: 1P00
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1751522447

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact: Monica Hernandez - 512-465-1261 or Monica.Hernandez@TxDMV.gov

Vendor Contact: Andrew Nash - 214-630-0747 or Andrew@dfwmsdc.com

Authorized Signature

Rhonda Gips, CFM

03/24/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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1- 1	HUB Event - 2016 Doing Business Texas Style Spot Bid Fair Irving Convention Center May 9-10, 2016 Attendees: Fred Snell & Lilia VanderWal	963/37	1.0000	EA	450.00000	450.00	03/24/2016
						Schedule Total	<input type="text" value="450.00"/>
						Item Total for Line # 1	<input type="text" value="450.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Rhonda Lipsz, CFM

03/24/2016

- - - - - Event Details - - - - -

2016 SENATOR ROYCE WEST'S "DOING BUSINESS TEXAS STYLE" SPOT BID FAIR INFORMATION PACKAGE

Date and Time: Monday, May 9th from 1:30 p.m. to 5:00 p.m.
Tuesday, May 10th from 9:15 a.m. to 11:30 a.m., and resume from 1:30 p.m. to 3:00 p.m.

The Spot Bid Fair will close promptly at 3:00 p.m. on May 10th. State agencies and institutions of higher education are asked to turn in their (tentative) bid awards information to Tiffany Dockery no later than 4:30 p.m. A reception will be held following the Spot Bid Fair, and at which time the announcements of the (tentative) bid awards will be made periodically.

Location: The Irving Convention Center
500 West Las Colinas, Irving, Texas 75039
<http://maps.google.com/maps?daddr=500%20West%20Las%20Colinas%20Blvd,%20Irving,%20TX,%2075039,%20US>

Parking: Monday, May 9th - FREE of charge
Tuesday, May 10th - \$5 per vehicle (Retain your parking ticket for re-entry.)

Registration: \$350 per booth - includes one 6' table; two chairs; and one ticket to enter all events (\$100 per additional ticket). The exhibit hall will open at 10:00 a.m., Monday, May 9th for agencies/universities to set-up their exhibit booths. Booth sharing and the splitting of registration cost are not permitted.
<http://events.constantcontact.com/register/event?llr=zfx4zdab&oeidk=a07ec63qizj40d0ec98>

- - - - - Hotel Accommodations - - - - -

Location: The Holiday Inn Express and Suites Irving Convention Center - Las Colinas
333 W. John Carpenter Freeway, Irving, Texas 75039
Hotel Front Desk: 1-972-910-0302
Hotel Fax: 1-972-910-0299
<http://maps.google.com/maps?daddr=333%20w%20john%20carpenter%20freeway,%20Irving,%20TX,%2075039,%20US>

Cost: \$109 per night* - ACCESS 2016 room block rate.
(*Note: First ask for the \$85 state government room rate.)

Parking: FREE of charge

Other Hotels: A listing of state contracted hotels can be viewed on-line via the Texas Comptroller's webpage for its Statewide Travel Management Program at <http://www.cpa.state.tx.us/procurement/prog/stmp/stmp-hotel-contract/>

- - - - - Attachments - - - - -

- **2016 SRWDBTSSF Ltr.**
- **2016 SRWDBTSSF Save The Date Flyer**
- **2016 SRWDBTSSBF Bid Portal Instructions**

- - - - - Other Info - - - - -

- **Comptroller's TPASS Spot Bid Fair Exemption Ltr.:** <https://data.texas.gov/dataset/CPA-Exemption-Letter-Final/vnq3-64yc>
- **DIR's Spot Bid Fair Exemption Ltr.:** <https://data.texas.gov/dataset/Exemption-Letter-Final/7nct-mvji>

The submitting agency shall be responsible for ensuring the accuracy of the bid document posting(s), closing time, delivery of bid, evaluation, awards and any other procurement documentation. The agency shall not waive any state or federal law or agency's requirement on purchases.