

Texas Dept of Motor Vehicles Purchase Order # 60800 0000002337 CHANGE ORDER - REPRINT

-	ms: NET30 Freight Terms: FOB Ship Via: NA PCC: 0 Date: 03/11/3 Destination NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END C		Dispatch: Dispatch Rev Dt: 03/14/16 Via Print
Vendor:	UNIVERSITY OF TEXAS AT AUSTIN GOVERNORS CENTER FOR MANAGEMENT DEVELOPMENT LBJ SCHOOL OF PUBLIC AFFAIRS STE 3.306 AUSTIN TX 787034206 United States	Ship To:	1P00 4000 Jackson Avenue Austin TX 78731 United States
Vendor ID:	3721721721		
Purchaser: Phone: Fax: Email:	Rhonda Lee Gips 512/465-4199 512/465-5641 Rhonda.Gips@txdmv.gov	Bill To: Fax: Email:	4000 Jackson Avenue Austin TX 78731 United States DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Interagency Agreement Contract Act TX Gov Code, Title 7, Chapter 771

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact: Regina Ygnacio - 512-465-1222 or Regina.Ygnacio@TxDMV.gov

Vendor Contact: 512-475-8100 or gcmd@austin.utexas.edu

POCN 1 - 3/14/16

Cancel entire purchase order; attendees will not be able to be present. rg

Authorized Signature	
Rhonda Kips, crpm	

<u>03/14/2016</u>



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1-1	Executive Oversight of Contract Management - UT Austin Location: To Be Determined April 4-5, 2016 8:30 am - 4:30 pm Attendees: Linda Flores Renita Bankhead	924/25	2.0000	EA	795.00000	0.00 Schedule Total	CANCEL
				<u>Req</u> 0000	<u>ID:</u> 0002434		0.00
for Manage	ons may be made by phone but me ement Development if they must ons or rescheduling are subject to t Please note that if you don't canc	cancel. Cancella the entire class t	ations received eigh uition. Substitutions	t (8) or mor for register	e days before the red participant wi ll tuition.	class date will not be bill	ed. After that,

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature
Rhonda Kips, crpm

<u>03/14/2016</u>