



Texas Dept of Motor Vehicles
Purchase Order # 60800 0000002278

Payment Terms: NET30 Freight Terms: FOB Destination Ship Via: NA PCC: E Date: 02/26/16 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: LONGHORN BLINDS OF AUSTIN LLC
4201 S CONGRESS AVE STE 312
AUSTIN TX 787451171
United States

Ship To: 1P00
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1300286271

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Fax:
Email: DMV\_FIN-INVOICES@TxDMV.gov

PO Information:

Per Proposal Dated 2/25/16

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@TxDMV.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact: Cheli Castro - 512-465-1386 or Cheli.Castro@TxDMV.gov

Vendor Contact: Andrew Soto - 512-447-5496 or asoto@longhornblinds.com

Authorized Signature

Rhonda Gips, CTM

02/26/2016



**Texas Dept of Motor Vehicles**  
**Purchase Order # 60800 0000002278**

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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1- 1	Window Blinds - Materials and Installation Service Date: 2/26/16 - 3/31/16  Graber: Classics - 1 in. Aluminum Mini Blind (commercial grade, 8 gauge) Color: #778 Ice; 1 ea 25 x 48.5 Note: W/ 20 mil spacing for tight closure	910/11	1.0000	EA	213.00000	213.00	03/22/2016
						<b>Schedule Total</b>	213.00
						<b>ReqID:</b>	
						0000002496	
Note: Installation shall be coordinated between vendor and Cheli Castro.						<b>Item Total for Line # 1</b>	213.00

**Total PO Amount** 213.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Terms and Conditions:**

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**  
*Rhonda Kipsz*  
 02/26/2016

# Longhorn Blinds & Drapery of Austin

4201 S. Congress Ave. #312

Austin, TX 78745

Phone: (512)447-5496 Fax: (512)707-7315

asoto@longhornblinds.com

## Proposal

To: TX Dept. Motor Vehicles

From: Andrew Soto

Fax: 512-

Date: 2/25/2016

Phone: 512- 4655665

Pages: 1, including this page

Re: Blinds

CC:

Attn. Cheli Castro

Urgent

For Review

Please Comment

Please Reply

Please Recycle

- Comments: Cheli – Proposal on interior window blinds

LOCATION: 4000 Jackson Ave., Austin TX 78731 (rm. 5.4-2)

MATERIAL: Graber: Classics - 1 in. Aluminum Mini Blind (commercial grade, 8 gauge)

Note: w / 20 mil spacing for tight closure.

COLOR: # 778 Ice

SIZE &

1 ea. 25 x 48.5

Quantities:

Total: \$ 213.00 Materials and Installation

\$ 0 Tax Exempt

\$ 213.00

Prices includes materials and installation.

Please contact me if you have any further questions. Thank you,  
Andrew Soto

Signature Rhonda Lips and/or PO# 10800 0000002278

Note: To order and proceed, we must have a signature or purchase number authorizing us to proceed.

Registered HUB and MBE / Hispanic Business

Please feel free to visit our website: [www.longhornblinds.com](http://www.longhornblinds.com)