



**Texas Dept of Motor Vehicles**  
**Purchase Order # 60800 0000002273**

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **E** Date: **02/25/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** GRAPHIC INSTALLATION SOLUTIONS LLC  
9806 SAN LUIS TRL  
AUSTIN TX 78733-1228  
United States

**Ship To:** 1P01  
4210 N. Clack  
Abilene TX 79601  
United States

**Vendor ID:** 1465336739

**Purchaser:** Rhonda Lee Gips  
**Phone:** 512/465-4199  
**Fax:** 512/465-5641  
**Email:** Rhonda.Gips@txdmv.gov

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@TxDMV.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact: Bryant Falconer - 325-674-1010 or Bryant.Falconer@TxDMV.gov

Vendor Contact: Steven Clements - 512-276-0222 or info@graphicinstallationsolutions.com

**Authorized Signature**

*Rhonda Gips, CFM*

**02/25/2016**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Per Email Quote Dated 2/24/16 - Install customer supplied 30"x12', single-faced sign in front of Abilene Regional Service Center - sign to be free-standing and mounted on 2 direct-burial poles  Service Dates: 2/25/16 - 3/31/16	910/52	1.0000	EA	1250.00000	1250.00	03/31/2016
						<b>Schedule Total</b>	1250.00
						<u>ReqID:</u> 0000001011	
Installation date shall be coordinated between vendor and Bryant Falconer.						<b>Item Total for Line # 1</b>	1250.00

**Total PO Amount** 1250.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Terms and Conditions:**

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**

*Rhonda Gips, CFM*

**02/25/2016**