



**Texas Dept of Motor Vehicles**  
**Purchase Order # 60800 000002256**

Payment Terms: NET30 Freight Terms: FOB Destination Ship Via: US Mail PCC: I Date: 02/22/16 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** ADJACENT TECHNOLOGIES INC  
 BUILDING 1 SUITE 120  
 10415 MORADO CIR  
 AUSTIN TX 787595696  
 United States

**Ship To:** 1P00  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1752966956

**Purchaser:** Douglas A Leach  
**Phone:** 512/465-4180  
**Fax:** 512/465-5641  
**Email:** Douglas.Leach@txdmv.gov

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

NON-COMPLIANT PROCUREMENT

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1-1	NON-COMPLIANT PROCUREMENT FileNet/P8 VTR TITLE DOCS Suppressed Content Feature Service Performed prior to POCN for 608-14-01189 being issued	920/46	40.0000	HR	195.00000	7800.00	02/22/2016
						<b>Schedule Total</b>	<b>7800.00</b>
						<b>ReqID:</b> 0000002181	
						<b>Item Total for Line # 1</b>	<b>7800.00</b>

**Total PO Amount** 7800.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Authorized Signature

02/22/2016



**Texas Dept of Motor Vehicles**  
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**Terms and Conditions:**

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

A handwritten signature in black ink, appearing to be "D. J. L. CTP".

**02/22/2016**



## MEMORANDUM

**To:** Whitney Brewster, Executive Director  
Texas Department of Motor Vehicles

**DATE:** 2/19/2016

**From:** Judy Sandberg  
Director (EPMO)

**Through:** David Chambers, Director *DC*  
Purchasing Section

**Subject:** Non-Compliant Procurement Approval Request

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**Purpose:** To obtain approval to process non-compliant procurement and issue payment.

**Item(s) or Service Provided by Vendor:** Adjacent Technologies Inc.

**Procurement Cost:** \$7,800

*(Purchase request must be submitted in addition to this memorandum)*

**User and Division:** Judy Sandberg, EPMO

**Need/Explanation:** New FileNet/P8 system needed an enhanced access set up for Vehicle Title Registration (VTR) business users. TxDMV did not authorize the vendor to do the work.

**Vendor:** Adjacent Technologies Inc.

**Reason for Non-Compliant Procurement:** The vendor did the work and submitted the invoice for the work before a purchase order was awarded to them.

**Corrective Action(s) to Prevent Future Occurrence(s):** Notify vendor in writing they are not to engage in any work before the issuance of a Purchase Order.

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**Issuance of non-compliant purchase order and payment is:**

APPROVED

DENIED

*Whitney H Brewster*  
Whitney Brewster, Executive Director  
Texas Department of Motor Vehicles

Date: 02-22-16



**TEXAS DEPARTMENT OF MOTOR VEHICLES  
Requisition**

Page: 1 of 1  
Run Date: 2/18/2016  
Run Time: 11:47:58 AM  
Report ID: TXCPO002X

**Business Unit** 60800      **Origin** EPM      **Requestor** Bonnie Davidson      **BCM Status** Valid

**Requisition ID** 0000002181      **Status** Approved      **Requestor Phone**      **Req Approval Date** 01/25/2016

**Requisition Date** 12/15/2015      **Description** FileNet P/8 VTR Title\_Docs Sup

**HEADER COMMENTS:**  
This is a POCN to 308-14-001189.  
Quote attached at line.

*PO# 000002254*

Line	Description	UOM	Qty	Price	Amount	Line Status
1	FileNet/P8 VTR TITILE DOCS Suppressed Content Feature	HR	40	195.00	7,800.00	Approved

  

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			920		Douglas Leach

  

**Schedule 1    Schedule Amount 7,800.00**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn Yr.	Agy CF1	Agy CF2	Amount	Location
1	728400	0001	322001		32101	2016			7,800.00	Enterprise Project Mgmt Off.

  

Line Nbr	Comments
1	

**Total Requisition:    \$7,800.00**

**FOR PURCHASING USE ONLY**

Are Goods/Services available from:

State Surplus    Yes / No  
CCG                Yes / No  
TIBH               Yes / No  
TCI                 Yes / No  
Term                Yes / No  
DIR                 Yes / No

Justification to why Goods/Services were not purchased from available source (if applicable)



**Adjacent Technologies, Inc.**

10415 Morado Cir 1-120  
Austin, TX 78759-5696  
(512)388-1338  
www.adjacent-tech.com

**BILL TO**

Texas Department of Motor  
Vehicles  
4000 Jackson Avenue  
Austin, TX 78731

**INVOICE TXDMV123115CR7A**

DATE 12/31/2015 TERMS Net 30

DUE DATE 01/30/2016

PO NO. SALES REP  
608-14-01189 C Glancy  
POCN3

ACTIVITY	AMOUNT
FileNet P8 Migration Project: Change Order #7A: VTR Suppressed Documents Feature	7,800.00

PO #608-14-01189 POCN3  
DIR-SDD-1688

Texas Department of Motor Vehicles contact:  
Biswajit Das  
Biswajit.Das@TxDMV.gov

*State of Texas Vendor #17529669560 We appreciate your  
business!*

**TOTAL DUE \$7,800.00**

Adjacent Technologies, Inc. Billing Contact:  
Brenda Saxon, 512.388.1338 x2176  
ar@adjacent-tech.com