



**Texas Dept of Motor Vehicles**  
**Purchase Order # 60800 0000002211**

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **E** Date: **02/09/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** 3401 HOTELIERS LP  
3401 S INTERSTATE 35  
USA  
AUSTIN TX 78741-7852  
United States

**Ship To:** 1P00  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Vendor ID:** 1202378315

**Purchaser:** Paula A Ramsey  
**Phone:** 512/465-4193  
**Fax:** 512/465-5641  
**Email:** Paula.Ramsey@TxDMV.gov

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

**Authorized Signature**

*Paula Ramsey, CTM, CTPM*

**02/19/2016**



**Texas Dept of Motor Vehicles**  
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Oversize/Overweight Permit Coordinators Common Interest Group Conference - Audio & Visual Fees - Complimentary Meeting Space for April 12 - April 17, 2016. See signed agreement.	971/65	1107.1500	UNT	1.00000	1107.15	04/30/2016
						<b>Schedule Total</b>	1107.15
						<u>ReqID:</u> 0000002430	
						<b>Item Total for Line # 1</b>	1107.15

**Total PO Amount** 1107.15

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Terms and Conditions:**

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**

*Paula Ramsey, CTM, CTPM*

**02/19/2016**



**WYNDHAM**  
GARDEN HOTEL

## Meeting Space ESTIMATE

**Woodward Conference Center**

3401 IH 35 South

Austin, TX 78741

Phone 512-448-2444 Fax 512-448-2392

To: Texas Department of Motor Vehicles  
Oversize/ Overweight Permit Coordinators Common Interest Group Meeting

For: April 13-14th, 2016

Date	DESCRIPTION	Quantity	Price	Subtotal	Service Charge 21%	Room Rental Tax 6%	Sales Tax 8.25%	Total
4/13/2016	<u>Meeting Room Rental</u>						<i>exempt</i>	
Wed	Waived			\$ -	\$ -	\$ -	\$ -	\$ -
	<u>Audio Visual</u>							
	LCD Support Package with Screen & Cart	1	\$ 75	\$ 75	\$ 15.75		\$ -	\$ 90.75
	Podium and Microphone	1	\$ 45	\$ 45	\$ 9.45		\$ -	\$ 54.45
	Wireless Microphone	1	\$ 135	\$ 135	\$ 28.35		\$ -	\$ 163.35
	4 Channel Mixer	1	\$ 50	\$ 50	\$ 10.50		\$ -	\$ 60.50
4/14/2016	<u>Meeting Room Rental</u>							
Thurs	Waived			\$ -	\$ -	\$ -	\$ -	\$ -
	<u>Audio Visual</u>							
	LCD Support Package with Screen & Cart	2	\$ 75	\$ 150	\$ 31.50		\$ -	\$ 181.50
	Podium and Microphone	2	\$ 45	\$ 90	\$ 18.90		\$ -	\$ 108.90
	Wireless Microphone	2	\$ 135	\$ 270	\$ 56.70		\$ -	\$ 326.70
	4 Channel Mixer	2	\$ 50	\$ 100	\$ 21.00		\$ -	\$ 121.00
TOTAL ESTIMATE				\$ 915.00	\$ 192.15	\$ -	\$ -	\$ 1,107.15