

1011 E 53RD 1/2 ST AUSTIN TX 787511703 United States 4000 Jackson Avenue Austin TX 787511 United States Bill To: 4000 Jackson Avenue Austin TX 787511 United States br ID: 1741976051 1 thrave: Douglas A Leach to:: t:: 512/465-5641 Bill To: Fax: Email: DMV_FIN-INVOICES@TxDMV.gov Planormation: Intractor: ritzeto:: Stata Stata Bill be performed in accordance with CPA Term Contract 962-M3 Terms and Conditions. is: purchase order may be renewed with the same Terms and Conditions as long as the referenced CPA Term Contract remains in force, a need sts, and both parties agree. TxDMV may add additional hours or periods of service as needed. ange orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department eds dictate changes. All change shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in ting with a Purchase Order Change Notice (POCN) issued by TXDMV Purchasing Section. antity[is]: antities are estimated: TXDMV does not guarantee to purchase any minimum or maximum quantity. TXDMV reserves the right to increase or crease the quantity[is] of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order arease ored any requirements for any increased or decre	ayment Ter	ms: NET30 Freight Terms	: FOB Destination	Ship Via: NA	PCC: C Date:	02/03/16	PO Method: D	G Dispatch: Dispatch Rev Via Print	v Dt: 08/31/16
Init III 15 SRD 12 ST AUSTIN 73 7371 1703 United States 4000 Jackson Avenue Austin TX 78731 United States Bill To: 4000 Jackson Avenue Austin TX 78731 United States Ibre ID: 1741970051 1 Darglas A Leach Is: 312465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S12465-54180 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650 S124650	PLEASE I	NOTE: ADDITIONAL T	ERMS AND CO	ONDITIONS MAY	Y BE LISTED AT T	HE END O	F THE PURCH	ASE ORDER.	
Austin TX 78731 United States hase: Douglas A Leach \$12/465-4180 \$12/465-5641 it: Douglas Leach@txdmv.gov Fax: DMV_FIN-INVOICES@TxDMV.gov It: Douglas Leach@txdmv.gov Email: DMV_FIN-INVOICES@TxDMV.gov It: Douglas Leach@txdmv.gov Email: DMV_FIN-INVOICES@TxDMV.gov It: Douglas Conde@txdmv.gov Email: DMV_FIN-INVOICES@txDMV.gov It: DMCool Jackson Avenue, Bidg. 1, Austin, TX, 78731 DMV Loacho:: State Conde@txdmv.gov rvice shall be performed in accordance with CPA Term Contract 962-M3 Terms and Conditions as long as the referenced CPA Term Contract remains in force, a need sts, and both parties agree. TxDMV may add additional hours or periods of service as needed. ange orders will be allowed only if unforeseen conditions as log as the referenced CPA Term Contract remains in force, a need sts, and both parties agree. TxDMV way add additional hours or periods of service shall be permited. All change orders must be in furg with a Purcha	/endor:	1011 E 53RD 1/2 ST AUSTIN TX 787511703					Ship To:	4000 Jackson Avenue Austin TX 78731	iouse
st12/465-4180 s12/465-5611 Pax: Douglas.Leach@txdmv.gov Email: DMV_FIN-INVOICES@TxDMV.gov Information: Intractor: Startantion Intractor: Startantion: DMV_FIN-INVOICES@TxDMV.gov Information: Intractor: Startantion: DMV_FIN-INVOICES@TxDMV.gov Intractor: Startantion: Startantion: DMV_FIN-INVOICES@TxDMV.gov Intractor: Startantion: Startantion: DMV_FIN-INVOICES@TxDMV.gov Intractor: Startantion: DMV_FIN-INVOICES@TxDMV.gov Startantion: Intractor: Startantion: Startantion: DMV_FIN-INVOICES@TxDMV.gov Intractor: Startantion: DMV_FIN-INVOICES@TxDMV.gov Startantion:	endor ID:	1741976051 1					Bill To:	Austin TX 78731	
Intractor: Sarah Shaw wit Location: 4000 Jackson Avenue, Bidg. 1, Austin, TX. 78731 wit Hours: Monday through Friday 8:00 AM to 5:00 PM unless otherwise coordinated with supervisor. where shall be performed in accordance with CPA Term Contract 962-M3 Terms and Conditions. Is purchase order may be renewed with the same Terms and Conditions as long as the referenced CPA Term Contract remains in force, a need sts, and both parties agree. TxDMV may add additional hours or periods of service as needed. ange orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department edd clatate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in ting with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section. antity(ies): antity(ies): antity(ies): mitties are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or crease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order ange notice of any requirements for any increased or decreased quantity(ies). yment: yment: yment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct mized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic icice. All electronic invoices shall be sent to DMV_FIN-INVOICES® EdVdmv.gov (note: There is an undersore "." between DMV and AIN. All cice are electronic invoices shall be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of cicate invoice, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices a halb es ent to DMV_FIN-INVOICES® Ed	Purchaser: Phone: Fax: Email:	512/465-4180 512/465-5641	ŝon					DMV_FIN-INVOICES@T	xDMV.gov
 trk Location: 4000 Jackson Avenue, Bidg, 1, Austin, TX. 78731 trk Hours: Monday through Friday 8:00 AM to 5:00 PM unless otherwise coordinated with supervisor. trvice shall be performed in accordance with CPA Term Contract 962-M3 Terms and Conditions. is purchase order may be renewed with the same Terms and Conditions as long as the referenced CPA Term Contract remains in force, a need sts, and both parties agree. TxDMV may add additional hours or periods of service as needed. ange orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department des dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in ting with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section. antity(ies): antities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or crease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order any negative terms and conditions. The vendor will be notified in writing by purchase order any equirements for any increased or decreased quantity(ies). yment: yment: yment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct nized invoice shall be sent to DMV, FIN-INVOICES@txdmv, gov (note: There is an underscore ** between DMV and FIN). All ocicas received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of plicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the mpany name (as it appears on the invoice) and the purchase order numbe	PO Inform	nation:							
is purchase order may be renewed with the same Terms and Conditions as long as the referenced CPA Term Contract remains in force, a need sts, and both parties agree. TxDMV may add additional hours or periods of service as needed. ange orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department ded dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in ting with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section. antity(ies): antities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or crease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order ange notice of any requirements for any increased or decreased quantity(ies). yment: yment: yment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct mized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic cioce. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "" between DMV and FIN). All cioces received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of plicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices at imely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a rect invoice, whichever is later. te: warrants will not be issued to a vendor without a current Texas Identification Number. ckground Check: tatewide criminal and sex offender background	Work Loca	ation: 4000 Jackson Ave				ted with su	pervisor.		
sts, and both parties agree. TxDMV may add additional hours or periods of service as needed. ange orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department des dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in ting with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section. antity(ies): antity(ies): antities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or crease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order ange notice of any requirements for any increased or decreased quantity(ies). yment: yment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct mized invoices showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic cioce. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All oices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of plicate invoices, please to not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, at implement the runcies, and the purchase order number in the subject line to assist in identifying and processing your invoices a timely manner. TXDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a rect invoice, whichever is later. te: warrants will not be issued to a vendor without a current Texas Identification Number. ckground Check: tatewide criminal and sex offender backgro	Service sh	all be performed in acco	ordance with CF	PA Term Contrac	t 962-M3 Terms ar	nd Conditio	ns.		
eds dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in ting with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section. antity(ies): antities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or crease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order ange notice of any requirements for any increased or decreased quantity(ies). yment: yment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct mized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic oice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All oices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of plicate invoice, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the mpany name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices a treet invoice, whichever is later. te: warrants will not be issued to a vendor without a current Texas Identification Number. ckground Check: tatewide criminal and sex offender background check shall be conducted on the contractor, contractor's personnel or subcontractors scheduled to rk on the state project. Supporting documentation confirming the completion of the required background check is subject to review prior to ginning of the service and at any time during the term of the purchase order upon request by the designated state representative. Failure to vivide the								n Contract remains in force,	a need
antities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or crease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order ange notice of any requirements for any increased or decreased quantity(ies). yment: yment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct mized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic oice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All oices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of plicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the mpany name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a recet invoice, whichever is later. te: warrants will not be issued to a vendor without a current Texas Identification Number. ckground Check: statewide criminal and sex offender background check shall be conducted on the contractor, contractor's personnel or subcontractors scheduled to rk on the state project. Supporting documentation confirming the completion of the required background check is subject to review prior to ginning of the service and at any time during the term of the purchase order upon request by the designated state representative. Failure to vivide the requested documentation upon request by the State may be cause for cancellation of the purch	needs dict	ate changes. All change	s shall be in the	e scope of origin	al work. No verbal	change ord			
yment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct mized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic oice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All oices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of plicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the mpany name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a rect invoice, whichever is later. te: warrants will not be issued to a vendor without a current Texas Identification Number. ckground Check: statewide criminal and sex offender background check shall be conducted on the contractor, contractor's personnel or subcontractors scheduled to rk on the state project. Supporting documentation confirming the completion of the required background check is subject to review prior to ginning of the service and at any time during the term of the purchase order upon request by the designated state representative. Failure to vide the requested documentation upon request by the State may be cause for cancellation of the purchase order. The background check shall lude, but not be limited to, the following:	Quantities decrease t	are estimated: TxDMV the quantity(ies) of the p	ourchase order a	at the same origi	nal terms and conc				
ckground Check: statewide criminal and sex offender background check shall be conducted on the contractor, contractor's personnel or subcontractors scheduled to rk on the state project. Supporting documentation confirming the completion of the required background check is subject to review prior to ginning of the service and at any time during the term of the purchase order upon request by the designated state representative. Failure to wide the requested documentation upon request by the State may be cause for cancellation of the purchase order. The background check shall lude, but not be limited to, the following:	itemized ir invoice. Al invoices re duplicate i company r in a timely	nvoice showing the purc I electronic invoices sha eceived at the email add nvoices, please do not s name (as it appears on t manner. TxDMV will no	hase order num ill be sent to DM ress will be filed send other copie the invoice) and ot incur any pen-	ber, payee ID., r IV_FIN-INVOICE of for future references of this invoice the purchase of	emit to address, ar ES@txdmv.gov (no ence and you will re via regular mail, fa der number in the	nd phone n te: There is eceive a rec x or other r subject line	umber on invoice an underscore ceipt confirmation means. On email to assist in iden	e. Vendors may submit an e "_" between DMV and FIN). n email. To avoid the confus Is for electronic invoices, inc tifying and processing your	lectronic All sion of clude the invoices
statewide criminal and sex offender background check shall be conducted on the contractor, contractor's personnel or subcontractors scheduled to rk on the state project. Supporting documentation confirming the completion of the required background check is subject to review prior to ginning of the service and at any time during the term of the purchase order upon request by the designated state representative. Failure to wide the requested documentation upon request by the State may be cause for cancellation of the purchase order. The background check shall lude, but not be limited to, the following:	Note: warr	ants will not be issued t	o a vendor with	out a current Tex	as Identification N	umber.			
	A statewid work on th beginning provide the include, bu	le criminal and sex offer le state project. Suppor of the service and at an e requested documental ut not be limited to, the f	ting documenta y time during th tion upon reque ollowing:	tion confirming the term of the put	ne completion of th chase order upon	e required request by	background cheo the designated s	ck is subject to review prior to the state representative. Failure	to e to

Authorized Signature ICTP

<u>08/31/2016</u>



* Department of Public Safety Statewide Criminal and Sex Offender Background Check
 * Background check in all Out-Of-State Counties in which the applicant has resided in the last seven (7) years.

Persons with Class B or Class C Misdemeanor offenses shall not be allowed to work on this project and shall not be allowed access to the State documents. Persons with Class A Misdemeanor offenses or above will be disqualified.

Agency Contact: Sergio Rey (512) 465-4203 Sergio.Rey@TxDMV.gov

POCN1 by Douglas Leach on 08/31/2016 Due to TIBH rate increase effective 9/1/16, reduced Line 1 from 1200 hours to 1184 hours and updated term of service 02/08/2016 through 09/02/2016 to 02/08/2016 through 08/31/2016

Added Line 2 with remaining balance for term of service 09/01/2016 through 09/02/2016.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1-1	Job Class Title: Accountant III Level: Experienced Job Class Code: 1016 Contractor: Sarah Shaw Term of Service: 02/08/2016 through 08/31/2016	962/69	1184.0000	HR	\$33.47	39628.480 \$	02/08/2016
						Schedule Total	\$39,628.48
Contract II 000000219	<u>D:</u> 90			<u>Req</u> 000	<u>ID:</u> 0002348		
					Item	Total for Line # 1	\$39,628.48
2-1	Job Class Title: Accountant III Level: Experienced Job Class Code: 1016 Contractor: Sarah Shaw Term of Service: 09/01/2016 through 09/02/2016	962/69	15.0000	HR	34.37000 \$	515.550 \$	08/31/2016
						Schedule Total	\$515.55
Contract II 000000219							
					Item	Total for Line # 2	\$515.55
					,	Fotal PO Amount	\$40,144.03
				Auth	orized Signature	2,ctp	08/31/2016



All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature LICTP