



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000002130
Purchase Order Change Notice (# 3)

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **0** Date: **01/20/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **07/05/16**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: STATE AUDITOR'S OFFICE
PO BOX 12067
AUSTIN TX 787112067
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 3308308308 0

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Douglas A Leach
Phone: 512/465-4180
Fax: 512/465-5641
Email: Douglas.Leach@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Interagency Agreement Contract Act

TX Gov Code, Title 7, Chapter 771

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Reference email quote from Jo Dale Guzman dated January 6, 2016.

Agency Contact: Derrick Miller
(512) 465-5830
Derrick.Miller@TxDMV.gov

POCN1 by Douglas Leach on 03/25/2016
Updated Line 2 attendee from Derrick Miller to Arby Gonzales.

Authorized Signature

07/05/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	State Auditor's Office Training Sampling: Design and Analysis for Performance Auditing 02/10/2016 and 02/11/2016 Cancellation Date: 02/03/2016 SAO Learning Center Attendee: Sandra Vice CPE: 16 Hours Instructor: Jim Ashley	963/64	1.0000	EA	\$129.00	\$129.00	02/10/2016
						Schedule Total	<input type="text" value="\$129.00"/>
						<u>ReqID:</u> 0000002267	
SAIAF Discount						Item Total for Line # 1	<input type="text" value="\$129.00"/>
2- 1	State Auditor's Office Training Excel Macros - Ways Auditors & Advanced Excel Users Can Automate Tasks 07/11/2016 and 07/12/2016 Cancellation Date: 07/05/2016 SAO Computer Training Room Attendee: Arby Gonzales CPE: 14 Hours Computer Based	963/64	1.0000	EA	\$299.00	\$0.00	CANCEL
						Schedule Total	<input type="text" value="\$0.00"/>
						<u>ReqID:</u> 0000002248	
						Item Total for Line # 2	<input type="text" value="\$0.00"/>
						Total PO Amount	<input type="text" value="\$129.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

[Handwritten Signature] /CTP

07/05/2016