



Texas Dept of Motor Vehicles
Purchase Order # 60800 0000002012

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **0** Date: **12/10/15** PO Method: **DG** Dispatch: **Dispatch Via Email** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF PUBLIC SAFETY
CRIME RECORDS SERVICE
PO BOX 15999
AUSTIN TX 787615999
United States

Ship To: See Detail Below

Vendor ID: 3405405405

Purchaser: Jeffrey S Kushaney
Phone: 512/465-4181
Fax: 512/465-5641
Email: Jeff.Kushaney@txdmv.gov

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Council on Competitive Government (CCG)

TX Gov Code, Title 10, Subtitle D, Chapter 2162, Subchapter A, Sec 2162.1

The logo to be imprinted on the goods covered by this procurement is copyrighted by TxDMV. The vendor is advised that permission for use of the logo is granted only for meeting the requirements of this procurement. Any person or company wishing to use the logo for other than this purpose must contact the TxDMV Purchasing Section at (512) 465-4193.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Jeff Kushaney has already received quotes back from the vendors for these envelopes.

SPECIAL DELIVERY REQUIREMENTS: Delivery address: TDCJ/TXDMV, 810 FM 2821, Wynne Unit - License Plate Plant, Attn: Allen Goolsby/Brad Beaty, Huntsville TX 77349. Deliveries to the Wynne Unit must be made Monday through Friday between the hours of 6:30 AM and 10:30 AM.

Deliveries will be made to a maximum security prison. Vendors/Shippers must present a packing slip that will identify the contents of all incoming shipments. The following items will not be allowed on the unit during the delivery process: Phones, tobacco, extra clothing, any type of weapon (knives, firearms etc.) The driver will be able to turn these items over to the correctional officer staff while he/she performs the delivery. They will be returned upon departure from the facility. Also, there are lockers available at the local truck stops where items could be stored while the delivery is made. If there are any questions regarding delivery, please call Brad Beaty at (512) 465-1438.

Authorized Signature

Jeff Kushaney, CTP

12/10/2015



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Envelope, #10, Window, White Wove, 24#, Regular Rounded Gummed Flap, 500/Box, 5 Boxes/Case Term of Service: December 11, 2015 - January 15, 2016	966/31	100.0000	BOX	15.20000	1520.00	01/15/2016
Ship To:		1P05 810 FM 2821 Huntsville TX 77349 United States					
						Schedule Total	1520.00
				ReqID: 0000002148			
Return Address To Read:							
TxDMV Logo 4000 JACKSON AVENUE, AUSTIN, TEXAS 78731 CCG #1936131201							
						Item Total for Line # 1	1520.00
2- 1	Envelope, #10, Non-Window, White Wove, 24#, Regular Rounded Gummed Flap, 500/Box Term of Service: December 11, 2015 - January 15, 2016	966/31	6.0000	BOX	20.00000	120.00	01/15/2016
Ship To:		1P07 1701 South Padre Island Dr. Corpus Christi TX 78416 United States					
						Schedule Total	120.00
				ReqID: 0000002091			
Return Address To Read:							
TxDMV Logo CORPUS CHRISTI REGIONAL SERVICE CENTER 1701 SOUTH PADRE ISLAND DRIVE, BLDG 2, CORPUS CHRISTI, TEXAS 78416							
						Item Total for Line # 2	120.00

Authorized Signature

J. Kushaney, CTP

12/10/2015



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	Envelope, #10, Window, White Wove, 24#, Regular Rounded Gummed Flap, 500/Box Term of Service: December 11, 2015 - January 15, 2016	966/31	6.0000	BOX	20.00000	120.00	01/15/2016
Ship To:		1P07 1701 South Padre Island Dr. Corpus Christi TX 78416 United States					
						Schedule Total	120.00
						<u>ReqID:</u> 0000002091	
Return Address To Read:							
TxDMV Logo CORPUS CHRISTI REGIONAL SERVICE CENTER 1701 SOUTH PADRE ISLAND DRIVE, BLDG 2, CORPUS CHRISTI, TEXAS 78416							
						Item Total for Line # 3	120.00

Total PO Amount 1760.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

J. Kushaney, CTP

12/10/2015