



Texas Dept of Motor Vehicles
Purchase Order # 60800 0000001987

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **E** Date: **12/03/15** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: UNITED STATES POSTAL SERVICES
AMARILLO FINANCE WINDOW
5000 S WESTERN ST
AMARILLO TX 791099998
United States

Ship To: 1P02
5715 I-27
Amarillo TX 79110
United States

Vendor ID: 1410760000

Purchaser: Paula A Ramsey
Phone: 512/465-4193
Fax: 512/465-5641
Email: Paula.Ramsey@TxDMV.gov

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Authorized Signature

Paula Ramsey, CTM, CTPM

12/03/2015



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Annual Renewal of Post Office Box #20326, Amarillo TX, 79114, for Amarillo Regional Service Center, January 1, 2016 - December 31, 2016. Mail Check as soon as possible. Included Attached Renewal Notice.	985/60	1.0000	YR	76.00000	76.00	12/03/2015
						Schedule Total	76.00
<u>Contract ID:</u> 0000001987				<u>ReqID:</u> 0000002021			
Payee: Postmaster, 5000 Western St, Amarillo, TX 79114-9998 Please Send Check to: Patty Combs, Texas Department of Motor Vehicles, Vehicle Titles and Registration, P O Box 20326, Amarillo, TX 79114.							
						Item Total for Line # 1	76.00

Total PO Amount 76.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Paula Ramsey, CTM, CTPM

12/03/2015